



## OFFICIAL NOTICE AND AGENDA

Notice is hereby given that a public meeting will be held on the date, time and location shown below. Upon attaining a quorum of members, only items listed on the agenda shown below will be considered.

[5] Members Physically Present to Meet Quorum Requirements

**Regular:**

**Library Board**

Date & Time:

Wednesday January 9, 2019 @ 7:00 pm

Location:

Brookfield Public Library  
1900 N. Calhoun Rd.  
Brookfield, WI 53005  
Library Board Room

Members:

Kay Benning, Ald. Chris Blackburn, Richard Brandt, Sheila Buechel, Helen Conlon, Margaret Courtright, Ann Deuster Dougherty, Stanley Fox, Susan Schweda

7:00 p.m. – Guest, Kate Venturini, BSI – Idea Book presentation for adult side furniture replacement

1. Roll Call
2. Announcements
  - a. The next meeting will be February 13, 2019 @ 7:00 pm
3. Minutes
  - a. November 14, 2018 minutes
4. Financial report
  - a. Monthly reports and expenditures – action item
5. Librarian's Report
  - a. November 2018 operating statistics
  - b. December 2018 operating statistics
  - c. 4<sup>th</sup> Quarter 2018 operating statistics
  - d. 4<sup>th</sup> Quarter 2018 Goals & Objectives
  - e. Acknowledgement of donations received
  - f. Staff update
  - g. Facility maintenance update
  - h. Budget update
6. Friends of the Library – Jane Maro, President
7. Unfinished Business
  - a. 2019-2021 Library Goals and Objectives – discussion, possible action
  - b. Library 60<sup>th</sup> Anniversary Celebration (2020) - discussion
  - c. Building Study – furniture replacement - discussion
8. New Business
  - a. Library System Effectiveness Statement – action
  - b. Review Policy III-1: Appropriate Behavior - action
  - c. Review Policy V-6: Use of Bulletin Boards and Display Cases – action

Name of Responsible Staff Person: Edell Schaefer

Department / Title: Library Director

Date/Time Notice Posted: January 4, 2019 2:00 PM

Any person who has a qualifying disability as defined by the Americans with Disability Act that requires the meetings or materials be in an accessible location or format, contact the City Clerk at (262) 782-9650 or 2000 North Calhoun Road, for accommodations. Requests for accommodations for meetings should be made at least 3 business days in advance of the meeting. Every effort will be made to arrange accommodations for all meetings.

*Note: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in this notice.*