

## OFFICIAL NOTICE AND AGENDA

*Notice is hereby given that a public meeting will be held on the date, time and location shown below. Upon attaining a quorum of members, all items listed on the agenda shown below may be considered (discussed and/or acted upon).*

Regular / Special Meeting: **Board of Public Works**

Date and Time: **April 14, 2020 @ 7:00pm**

Location: **City Hall, 2000 N. Calhoun Road, Council Chambers**

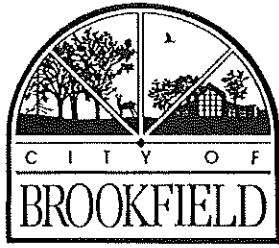
Members: **Rick Owen – Chairman, Chris Blackburn, Scott Berg (Mayor alt.), Brad Blumer, Buck Jurken, Bill Carnell (Ald. Alt.), Mayor Steven Ponto**

(NUMBER OF MEMBERS NEEDED TO MEET QUORUM REQUIREMENTS: 3 OF 5)

1. ROLL CALL
2. ANNOUNCEMENTS
  - a. The Next Regularly Scheduled meeting is Tuesday, May 12<sup>th</sup>, 2020 @ 7:00 pm
3. MINUTES
  - a. Minutes of the February 11, 2020 meeting.
4. UNFINISHED BUSINESS
  - a. None
5. NEW BUSINESS
  - a. Award of the 2020 Road Resurfacing Project #R-20-01
  - b. Award of the 2020 Road Surface Treatment Project #R-20-02
6. ADJOURNMENT

THOMAS M. GRISA  
DIRECTOR OF PUBLIC WORKS  
POSTED: APRIL 10, 2020 @ 2:00 PM

ANY PERSON WHO HAS A QUALIFYING DISABILITY AS DEFINED BY THE AMERICANS WITH DISABILITY ACT THAT REQUIRES THE MEETING OR MATERIALS TO BE IN AN ACCESSIBLE LOCATION OR FORMAT, MAY CONTACT THE CITY CLERK AT (262)782-9650 OR 2000 NORTH CALHOUN ROAD, FOR ACCOMMODATIONS. REQUESTS FOR ACCOMMODATIONS FOR MEETINGS SHOULD BE MADE AT LEAST THREE (3) BUSINESS DAYS IN ADVANCE OF THE MEETING. EVERY EFFORT WILL BE MADE TO ARRANGE ACCOMMODATIONS FOR ALL MEETINGS.



OFFICIAL MEETING MINUTES OF A REGULAR MEETING OF  
THE BOARD OF PUBLIC WORKS HELD ON FEBRUARY 10, 2020 @ 7:00  
P.M. IN THE COMMON COUNCIL CHAMBERS OF CITY HALL, 2000 NORTH  
CALHOUN ROAD, BROOKFIELD, WISCONSIN

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**MEMBERS PRESENT:**

Alderman Rick Owen, Chairman  
Alderman Christopher Blackburn  
Alderman Buck Jurken

Alderman Scott Berg  
Alderman Brad Blumer

**MEMBER ABSENT AND EXCUSED:** Mayor Steve Ponto, Alderman Bill Carnell (a.a.)

**OTHERS PRESENT:**

Director of Public Works Tom Grisa

City Engineer Jeffrey Chase

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**Roll Call**

Chairman Owen noted a quorum present and called the Board of Public Works to order at 7:20 pm.

**Meeting Minutes**

**Item 1 Meeting minutes of the January 14, 2020 Board of Public Works Meeting**

***Motion by Alderman Jurken, seconded by Alderman Blackburn to approve the minutes of the January 14, 2020 Board of Public Works meeting minutes. Motion carried 5-0.***

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**New Business**

**Item 2 Request by Milwaukee Tool for a crosswalk on Lisbon Road between their buildings at 13165 and 12930 Lisbon Road**

Mr. Grisa stated Milwaukee Tool has proved they have the demand for a crosswalk and are concerned about the safety of their employees. They will be pouring a concrete sidewalk in the spring to connect to the crosswalk.

Alderman Owen agreed this is a logical placement for the crosswalk.

Alderman Blumer questioned if there is parking on both sides of Lisbon Road for employees. Mr. Chase said there is parking on both sides of the road but there may be a parking imbalance on one side since one building can house more office space than the other building.

***Motion by Alderman Blumer, seconded by Alderman Blackburn to approve the request by Milwaukee Tool for a crosswalk on Lisbon Road between their buildings at 13165 and 12930 Lisbon Road. Motion carried 5-0.***

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**Item 3 Agreement with Elm Grove to participate in a local cost share for installation of sidewalks on CTH M (North Avenue)**

Mr. Grisa reminded the Board the City agreed to participate with the County project for the installation of the sidewalks on North Avenue. This item is for the agreement with the Village of Elm Grove to reimburse the City for their portion of the sidewalk that will be adjacent to their property. The City will maintain the sidewalk and the sidewalk will be within the City boundaries.

Dave DeAngelis, Village Manager, proposed that in exchange the Village will maintain Pilgrim Parkway path from Gebhart Road to Bluemound Road. The City is currently maintaining this path and will swap maintenance with the Village of Elm Grove instead of exchanging money. Any wholesale replacement of the sidewalk would be the responsibility of the Village.

Alderman Blackburn asked if there is an agreement in place on cost. Mr. Grisa said the project goes out to bid in March 2020. The City has an agreement with the County that the County is responsible for anything below the base and the City is responsible for the base and above.

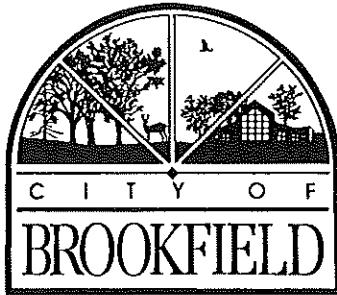
***Motion by Alderman Berg, seconded by Alderman Jurken to approve the agreement with Elm Grove to participate in a local cost share for installation of sidewalks on CTH M (North Avenue). Motion carried 5-0.***

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**Adjournment**

***Motion by Alderman Blumer, seconded by Alderman Jurken to adjourn the Board of Public Works meeting. Motion carried 5-0. Meeting adjourned at 7:39pm.***

Minutes respectfully submitted by Carolyn Megal, Administrative Assistant


**ENGINEERING DEPARTMENT**

2000 N. CALHOUN ROAD

BROOKFIELD, WI 53005

Ph. 262.787.3919 Fax. 262.782.1323

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**MEMO**

TO: BOARD OF PUBLIC WORKS  
 FROM: Jason Herzog, P.E. - Construction Manager  
 SUBJECT: 2020 Road Resurfacing Project No. R-20-01  
 DATE: April 9, 2020

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Requested Action: Staff recommends that the Common Council award the 2020 Road Resurfacing Project No. R-20-01 to Payne and Dolan, Inc. whose bid was \$1,447,323.00.

Fiscal Impact:	Construction Contract	\$1,447,323.00
	Contingency	\$60,000.00
	Construction Inspection	\$20,000.00
	<b>TOTAL</b>	<b>\$1,527,323.00</b>

Source of Funds:	Road Resurfacing Account 04500009 606000	\$1,325,000.00
	Curb & Gutter Account 04500009 605000	\$50,000.00
	<u>Inflow/Infiltration Rehab 40181033 836000</u>	<u>\$200,000.00</u>
	<b>TOTAL</b>	<b>\$1,575,000.00</b>

Rationale: This project consists of the rehabilitation of various City streets, as shown on the City's Five Year Paving Program for the year 2020. Methods of rehabilitation include pulverize and overlay, mill and overlay, and overlay of streets on the 2020 schedule. Through this project, the City will resurface 6.00 miles of streets, and rehabilitate approximately 150 sanitary sewer manholes.

Recent Contractor

Work History: Payne and Dolan has constructed the City's Road Resurfacing Project numerous times over the past 15 years. Staff has had a positive working experience with this contractor, who is well organized, professionally managed and has proven to be very capable of performing this type of work.

## EXHIBIT "A"

2020 Road Resurfacing Project No. R-20-01

Bid Opening Date: April 9, 2020  
Engineer's Estimate: \$1,650,000.00

Bid Tabulation:

CONTRACTOR	BID
1. Payne & Dolan	\$1,447,323.00
2. Stark Asphalt	\$1,555,945.00
3. Wolf Paving	\$1,714,773.00

<b>RESOLUTION NO. ____ of the BOARD OF PUBLIC WORKS</b>		
Board Date: April 14, 2020	Board Action:	
Resolution awarding the contract for the 2020 Road Resurfacing Project #R-20-01 to Payne & Dolan for \$1,447,323.00.		
Public Hearing:	Date Introduced:	Council Action:

WHEREAS, the Board of Public Works on April 9, 2020 received bids for the 2020 Road Resurfacing Project No. R-20-01; and

WHEREAS, the bids received are shown on the tabulation sheet attached hereto and incorporated by reference and marked Exhibit "A"\*; and

WHEREAS, the Board of Public Works duly determined that the lowest responsible bidder was as follows:

Payne and Dolan, Incorporated  
N3 W23650 Badinger Road  
Waukesha, WI

in the amount of \$1,447,323.00

BE IT RESOLVED that the said contract is hereby awarded to Payne & Dolan, Inc. in the amount of \$1,447,232.00 and the proper City officials are hereby authorized and directed to sign the contract on behalf of the City of Brookfield.

ADOPTED BY THE COMMON COUNCIL THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2020

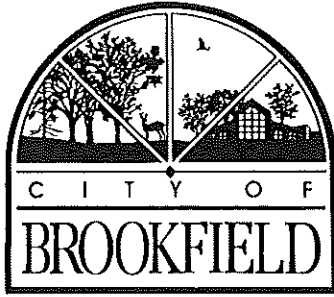
Approved:

Attested:

\_\_\_\_\_  
Steven V. Ponto, Mayor

\_\_\_\_\_  
Kelly Michaels, City Clerk

\*Can be viewed in the City Clerk's Office during normal working hours.


**ENGINEERING DEPARTMENT**

2000 N. CALHOUN ROAD

BROOKFIELD, WI 53005

Ph. 262.787.3919 Fax. 262.782.1323

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**MEMO**

TO: BOARD OF PUBLIC WORKS  
 FROM: Jason Herzog, P.E. - Construction Manager  
 SUBJECT: 2020 Road Surface Treatment Project No. R-20-02  
 DATE: April 9, 2020

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**Requested Action:** Staff is requesting approval of the lowest bid received for the 2020 Road Surface Treatment Project No. R-20-02. The lowest responsible bidder for this project is Fahrner Asphalt Sealers whose bid was \$135,830.00.

<b>Fiscal Impact:</b>	Construction Contract	\$135,830.00
	Contingency	\$9,000.00
	<u>Paving Inspection</u>	<u>\$2,500.00</u>
	TOTAL	\$147,330.00

<b>Source of Funds:</b>	Road Resurfacing Account 04500009 606000	\$150,000.00
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**Rationale:** Through this project, the City will treat approximately 3.5 miles of streets with a micro surface seal to preserve and extend the life to the existing asphalt roads.

**Recent Contractor Work History:** This is the first contract with Fahrner Asphalt Sealers for this type of work, although they have worked for the City of Brookfield in the past couple years on different types of work and have had a positive experience. They have performed this surface treatment throughout the State of Wisconsin.

**EXHIBIT "A"**

2020 Road Surface Treatment Project No. R-20-02

Bid Opening Date: April 9, 2020

Engineer's Estimate: \$141,000.00

Bid Tabulation:

CONTRACTOR	BID
1. Fahrner Asphalt Sealers, Inc	\$135,830.00
2. Struck & Irwin Paving	\$157,450.00



<b>RESOLUTION NO. ____ of the BOARD OF PUBLIC WORKS</b>		
Board Date: April 14, 2020	Board Action:	
Resolution awarding the contract for the 2020 Road Surface Treatment Project #R-20-02 to Fahrner Asphalt Sealers for \$135,830.00.		
Public Hearing:	Date Introduced:	Council Action:

WHEREAS, the Board of Public Works on April 9, 2020 received bids for the 2020 Road Surface Treatment Project No. R-20-02; and

WHEREAS, the bids received are shown on the tabulation sheet attached hereto and incorporated by reference and marked Exhibit "A"\*; and

WHEREAS, the Board of Public Works duly determined that the lowest responsible bidder was as follows:

Fahrner Asphalt Sealers  
316 Raemisch Rd  
Waunakee, WI. 53597

in the amount of \$135,830.00

BE IT RESOLVED that the said contract is hereby awarded to Fahrner Asphalt Sealers in the amount of \$135,830.00 and the proper City officials are hereby authorized and directed to sign the contract on behalf of the City of Brookfield.

ADOPTED BY THE COMMON COUNCIL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020

Approved:

Attested:

\_\_\_\_\_  
Steven V. Ponto, Mayor

\_\_\_\_\_  
Kelly Michaels, City Clerk

\*Can be viewed in the City Clerk's Office during normal working hours.