



## OFFICIAL MINUTES OF A BOARD OF PUBLIC WORKS:

Regular / Special Meeting: Board of Public Works

Date and Time: Tuesday, May 12, 2020 at 7:00pm

Location: City Hall, 2000 N. Calhoun Road, Council Chambers

Members Present: Alderman Rick Owen-Chairman, Alderman Chris Blackburn, Alderman Scott Berg (Mayor alt.), Alderman Mike Hallquist, Alderman Jenna Meza

Members Excused: Mayor Ponto

Others Present: Director of Public Works Tom Grisa, City Engineer Jeffrey Chase, Highway Superintendent Mike Hughes

### 1. Roll Call

Alderman Rick Owen noted a quorum present and called the Board of Public Works meeting to order at 7:09pm.

### 2. Announcements

The Next Regularly Scheduled meeting will be held on Tuesday, July 14<sup>th</sup>, 2020 at 7:00pm.

### 3. Minutes of the April 14, 2020 meeting

***Motion by Alderman Chris Blackburn, second by Alderman Scott Berg to approve the minutes of the April 14, 2020 Board of Public Works meeting. Motion carried 5-0.***

### 4. Unfinished Business

a) None

### 5. New Business

a) Review of the 2019 Highway Statistics report

Mr. Hughes stated the statistical report tracks operating expenses and shows where the money is being spent by activity performed.

Alderman Hallquist questioned the brine treatment. Mr. Hughes stated this process was started three years ago and the arterial streets and hills are sprayed within the normal eight hour day to avoid overtime. It is an inexpensive process and a lot of safety is gained. Mr. Grisa stated the brine treatments drops the accident rate dramatically.

Mr. Hughes commented that there is also a problem with chloride in the water in streams and groundwater. Therefore, any time the brine can be used over salt granules they will use brine as it is better for the environment.

Alderman Meza asked if a resident who lives on a county road is aware they need to contact the county for issues such as snow plowing on that road. Mr. Grisa responded that most residents are not aware but are made aware after they contact the city about an issue they have with the road. Staff directs them accordingly.

Alderman Hallquist questioned how the city handles a developer/contactor who dumps debris on the roadway. Mr. Grisa stated the City will reach out to the developer and ask them to clean up the debris. If this is not done the City will clean up the debris and charge the developer, put a stop work order on their project or another technique.

***Motion by Alderman Mike Hallquist, second by Alderman Jenna Meza to approve the 2019 Highway Statistics report. Motion carried 5-0.***

b) Consideration of a proposal to convert leased street lighting to LED

Mr. Grisa indicated there are potential cost savings to this conversion. WE Energies is prepared to complete the conversion any time. Alderman Blackburn would like to see the lights and make sure the color temperature and aim are satisfactory. Mr. Grisa has that information and can inform Board members where they are located. Mr. Chase stated they are all standard fixtures. All of the existing light fixtures will be changed to LED eventually, but it is a matter of timing. Mr. Grisa had requested 3000 and 4000K and has the luminaire pattern as well as what the light looks like.

Alderman Hallquist questioned if the savings numbers provided are actual, estimates or averages. Mr. Grisa stated they are tariff based figures so would represent actual savings based on today's rates.

Alderman Blackburn asked what will happen if we do not change at this time. He asked if when the high pressure sodium based lighting fails the lights will be replaced by WE Energies at no cost to the city. Mr. Grisa said that is correct but the city would be paying the current rate which can be higher than the rate of the new lights, thus not achieving operating costs at this time.

Board members preferred to get the additional information from staff before making a decision on this matter.

***No action was taken by the Board.***

## 6. Adjournment

***Motion by Alderman Mike Hallquist, second by Alderman Chris Blackburn to adjourn the meeting at 8:36pm. Motion carried 5-0.***

Respectfully Submitted:  
Tom Grisa  
Director of Public Works