

**City of Brookfield
Department of Parks, Recreation & Forestry**

**General Information, Fees, Policies and Procedures for
WIBERG AQUATIC CENTER – GROUP RESERVATIONS AND USE**

POLICY/PURPOSE

With the objective of maximizing the effective, efficient, and safe operation of the Wiberg Aquatic Center, the City of Brookfield Parks and Recreation Commission provides an opportunity for youth related groups (20+) to receive a discounted admission rate through a group reservation application process and related procedures.

APPLICATION PROCESS AND FEES

A "Group Reservation Application" form must be submitted to the Parks, Recreation & Forestry Department a minimum of one week prior to the requested visit date in order to be eligible to receive the group rate indicated below. An approved/confirmed application form will be provided to the group by either email (preferred), fax, or mail and must be presented to the Wiberg Aquatic Center manager on duty upon arrival at the facility.

Group Admission Rates

Youth and Adults

Morning Session (10:00 AM – 12:30 PM, M-F)	Zero Depth Pool Only	\$3.50 Per Person
Afternoon (1:00-4:30 PM)	Full Facility	\$4.25 Per Person

SUPERVISION

Wiberg Aquatic Center lifeguards and staff are assigned to correct rules infractions and provide emergency rescue services for facility patrons and not to provide direct supervision of children associated with youth groups visiting the Center. Minimum adult/staff ratios have been established for visiting youth groups as indicated below:

- One adult/staff (16 years or older) per 12 children must be provided.
- For groups with children under the age of 5, one adult/staff (16 years or older) per 8 children must be provided.
- Lower ratios are recommended if the group includes weak swimmers.

Groups must emphasize and monitor constant supervision of swimmers by group leaders and it is strongly encouraged that leaders be in the water with the children whenever possible.

Wiberg Aquatic Center staff will check that the ratios are being met before a group will be allowed into the facility each day. Due to the number of daily visitors, staff is not able to conduct swim tests for groups.

FACILITY RULES

Groups must comply with all facility rules which will be provided with the approved application form. The rules are to be reviewed with group members before each visit. Carry-in food and drinks are not allowed in the facility but may be consumed within Wirth Park outside of the fenced area. Concessions are available for purchase within the facility.

PAYMENT

The group admission fee is payable to the Brookfield Parks, Recreation & Forestry Department and will be not be accepted at the Wiberg Aquatic Center. Payment is due within one week of visit, unless other arrangements have been made with Department staff. An invoice will be sent with the reservation confirmation.

WEATHER/CANCELLATIONS

The Wiberg Aquatic Center will not be open if (1) the air temperature is below 65°, (2) there is a heavy rain obscuring the lifeguards' vision of the pool, (3) lightning or thunder are evident, (4) pool attendance is extremely low, (5) the Parks, Recreation & Forestry Department or the pool manager on duty decide the conditions are unsafe for program operation. Refunds are not given if the pool closes due to weather conditions once a group has entered the facility. If the weather seems uncertain for a scheduled visit, groups may cancel or reschedule the visit for another day by contacting the Parks, Recreation & Forestry office or the Wiberg Aquatic Center.

Commission Approved: 12/2/2013

FACILITY RULES FOR WIBERG AQUATIC CENTER

MAIN POOL RULES

1. Pool Managers, Supervisors, and Lifeguards have authority at all times.
2. Soap Showers are required before swimming and after use of toilet facilities.
3. Swimsuits are required. Shirts are permitted when clean for sun protection purposes.
4. Individuals with skin diseases, open cuts, bandages, or communicable diseases are not permitted.
5. Children fewer than 42 inches tall must be accompanied by an adult in the main pool at all times.
6. No running, rough play, dunking, shoving, pushing, riding on shoulders, splashing, or spitting water.
7. No dives or flips, or splash dives off the side of the pool.
8. No hanging or sitting on the lane lines or swimming underneath them.
9. Swim Aides may be used if the aide is attached to the child's body and the child is within arm's reach of an adult in the water, including life jackets and inflatable swim suits.
10. No outside food is allowed in the facility, including gum, coolers, or glass containers.
11. Smoking is not permitted in the pool area.
12. Infants must wear swim diapers.
13. Lounge/Deck chairs may be brought into the pool area if deck space permits.
14. Admission fee is required for all patrons entering pool and deck area.
15. Diaper changing on pool deck is prohibited.

FLUME SLIDE RULES

1. You must be at least 42 inches tall.
2. Please form single file line on stairs.
3. Only one person at a time. No exceptions.
4. No horseplay or running on the stairs or slide.
5. Patrons must remove or hold their glasses or sunglasses while going down the slide.
6. Please wait for the lifeguard's signal to enter slide.
7. Keep your hands and feet inside the flume.
8. Slide feet first lying on your back or in a sitting position.
9. Parents/Guardians may not catch children coming off the slide.
10. Upon exiting from slide, move out of the splash down area immediately.
11. Use stairs to exit pool
12. CAUTION: Pregnant women and persons with heart conditions or back trouble should not use slide.
13. Do not use the slide under the influence of alcohol or drugs.

DIVING BOARD RULES

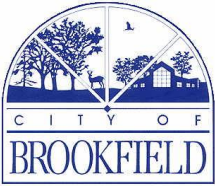
1. All divers may be subject to a swim test to use board.
2. Only one (1) person at a time on board.
3. No running on diving board.
4. Dive straight off the end of the board.
5. No double bouncing.
6. Forward facing dives/jumps only.
7. Do not swim under board, when using high board; swim out to ropes and then to side.

DROP SLIDE RULES

1. All sliders may be subject to a swim test to use slide.
2. Only one (1) person at a time. No exceptions.
3. No horseplay or running on the stairs, landing, or slide.
4. Feet first slides lying on your back.
5. Upon exiting from the slide, move out of the splash down area immediately.
6. Do not swim under the slide.
7. Ride at your own risk.
8. Use ladder to exit pool.
9. CAUTION: Pregnant women and persons with heart conditions or back trouble should not use slide.

ZERO DEPTH SLIDE RULES

1. One rider on each slide at a time. Adults may accompany small children.
2. Children must slide feet first.
3. Climbing on the slide is not permitted.
4. Children using the slides must be able to climb up the stairs themselves.
5. Do not attempt to stop on the slide.



City of Brookfield
Department of Parks, Recreation & Forestry
2000 N. Calhoun Road
Brookfield, WI 53005
(262) 796-6675 (PRF Office)
(262) 796-6671 (FAX)

**WIBERG AQUATIC CENTER
GROUP RESERVATION APPLICATION FORM**

NAME OF GROUP _____

CONTACT PERSON _____

PHONE NUMBER _____

EMAIL ADDRESS _____

FAX NUMBER _____

ADDRESS _____

DATE (S) REQUESTED _____

SESSION REQUESTED (circle one) MORNING ZERO DEPTH AFTERNOON FULL FACILITY

APPROXIMATE TIME OF ARRIVAL _____

NUMBER OF PEOPLE IN GROUP _____

SPECIAL NEEDS OR CONCERNS _____

As the designated group representative, I (we) understand and agree to comply with the conditions/information contained in the "General Information, Policies, and Procedures for Group Reservations and Use of the Wiberg Aquatic Center" and the "Facility Rules for the Wiberg Aquatic Center" provided to me by the City of Brookfield and accept full responsibility of the designated group while at the Wiberg Aquatic Center.

Applicant Signature

Date

****The WIBERG AQUATIC CENTER is located at 2585 N. Pilgrim Road, Brookfield, WI 53005****

OFFICE USE ONLY

DATE REC'D _____

CONF SENT _____