



Cancellation of Direct Debit for Utility Payments Automatic Payment Plan (APP)

To cancel an APP withdrawal, you will need to notify the City **in writing** at least 10 business days prior to the due date.

Please complete and sign the bottom portion of this form and return it to the address listed below.

How Payments Can be Made:

<p style="text-align: center;"><u>Electronic Payments</u></p> <p> To view or pay bill, go to: www.ci.brookfield.wi.us</p> <p> Download "PSN Payments" from the App Store® or Google Play™</p> <p> Call 877-885-7968</p> <p style="text-align: center;">  </p> <p>Payment convenience fees apply: \$1 for checks; 2.6% (+\$0.50 if under \$100) for credit cards.</p>	<p style="text-align: center;"><u>Mail</u></p> <div style="text-align: center;">  </div> <p>Use the envelope provided and enclose the remittance portion along with your check.</p> <p>Checks should be made payable to: City of Brookfield</p>	<p style="text-align: center;"><u>Payment Drop Box</u></p> <div style="text-align: right;">  </div> <p>A Payment Drop Box is located in the East parking lot, adjacent to Brookfield Central High School.</p>
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City of Brookfield Utility (Water/Sewer) APP Cancellation Form

Instructions to Cancel:

1. Fill in Utility Account number.
2. Sign this form, along with filling in the property address.
3. Return this form, with your signature to the address below:

**Treasurer's Office
City of Brookfield
2000 N. Calhoun Rd
Brookfield, WI 53005**

Utility Account Number

_____ - _____
(Account number is 13 characters, including the hyphen)

I hereby authorize the City of Brookfield to discontinue deducting payments for the quarterly utility bill from my financial institution account.

Signature Date

Property Address