

YOUTH BASEBALL/SOFTBALL/T-BALL LEAGUE INFORMATION SHEET

We are pleased to have your son or daughter participating in our youth T-ball/baseball/softball league. Below is some helpful information so you can prepare. During the season the City [website](#) will also have information posted in regards to practices, game schedules, standings etc.

IMPORTANT DATES 2019

Coaches Meeting: Wednesday May 8, 2019, 6:00pm-Brookfield City Hall-Multi-Purpose Room

Practices Begin: Thursday May 9, 2019

Game Begin: Week of June 3, 2019

PROGRAM OBJECTIVE

The primary purpose of the leagues is to offer youth an opportunity to participate and enjoy a recreational experience in a healthy competitive setting. The emphasis is upon participation, character development, good sportsmanship, and enjoyment.

NOTE: All games will be played according to the WIAA rule book. Local rules and adaptations will supersede where applicable. Two competing teams or coaches may not agree to alter any rules.

ELIGIBILITY & ROSTER

- A. All players must be registered through Parks & Recreation prior to participation in any league.
- B. All registered players will be assigned to a team by the Department. There are no cuts. Coaches cannot add players to the team roster at any time.
- C. The procedure for assigning players to teams is outlined on the registration form. For equity and consistency, an effort is made to assign an equal number of players to each team.

FACILITY POLICIES

- A. Supervisors and/or umpires assigned by the Department are responsible for the total operation of program facilities.
- B. No spectators are permitted behind the backstop during the course of the game

TEAM FORMATION

Special requests for team placement or co-coaching cannot be honored.

The first 15 players to register from a school will be assigned to that school's team. If sufficient players register, two teams will be formed based on the order they registered.

Example (1-15 on team A, 16-30 on team B).

Resident players registering after a school's limit has been reached will be assigned randomly to a team. The department will make an effort to keep players from the same school together if possible. This may require players from multiple schools to be placed together.

Any registration received after the designated program deadline will be placed on a team if space is available.

EQUIPMENT

A. Uniforms

1. Team T-shirts are provided by the Department as part of the registration fee which should be worn at all games. **LONG** pants are recommended.
2. Tennis shoes are recommended. Molded rubber spikes may be worn (metal spikes are not allowed).
3. Batters, base runners, and on-deck batters are required to wear batters helmets.

Balls

- Softball Grades 1 – 4 11” Jugs Softball
- Baseball 1 – 4 9” Jugs Baseball
- Softball Grades 5 – 6 11” Softball
- Baseball Grades 5 – 8 9” Baseball
- Softball Modified Fast Pitch Grades 7 – 8 12” Softball

Two game balls will be provided by the field supervisor or umpire for each game. One ball will be given to each team at the conclusion of the game for practice use if available. If only one ball, the home team will receive it.

GRADE BREAKDOWN & TYPES OF PLAY

Grades K4 & K5: T-ball. Staff directed. Boys and girls must be in Kindergarten (K5) or age 5 by September 1, 2019 (K4).

Grades 1 - 4: Machine Pitch leagues. Boys will play with official size baseballs and girls will play with official size softballs. The balls are made of softer material to help prevent injuries.

Grades 5 & 6: Player Pitch leagues. Boys use official size baseballs and girls use official size softballs.

Grades 7 & 8: Player Pitch leagues. Boys use official size baseballs, and girls use official size softballs. Girls will play Fast Pitch.

Baseball: Boys in grades 5- 8. League will require travel outside of Brookfield for away games

Softball: Girls in grades 5-8. League will require travel outside of Brookfield for away games

PRIMARY NIGHTS OF PLAY

Day/Grade	K T-Ball	1 & 2 Softball	3 & 4 Softball	5 & 6 Softball	7 & 8 Softball	1 & 2 Baseball	3 & 4 Baseball	5 & 6 Baseball	7 & 8 Baseball
Monday	X	X		X	X	X		X	X
Tuesday			X	X	X		X	X	X
Wednesday	X	X		X	X	X		X	X
Thursday			X	X	X		X	X	X

Note: The above grid is a sample, game days are subject to change. Depending on program enrollment, grade levels may be combined. **Leagues may play/practice on other days during the week which may include Friday or Saturday if necessary (i.e., rain make ups).**

SCHEDULE

All teams will practice on weeknights or weekend days, once a week, sometimes twice a week based on the coach's discretion.

The baseball season will run from May-August.

Practice times and locations will be selected by the coach at the league meeting. Practices will be held at various locations.

- K4-K5 T-Ball will play 8 games beginning the first week of June. There is no separate practice. Players are coached by department staff.
- Grades 1-8 will play 10 games with a separate weekly practice. The location, date, and time of the practice is selected by the parent volunteer coach. Practices will begin on or about mid –May, with games to begin the first week of June.
- The coach's meeting will be held during the 1st week of May. The specific date and time is to be determined at a later date.

Games will NOT be rescheduled to accommodate teams with players not available on scheduled dates.

COACHES

Each team must have a volunteer parent coach to play or practice. Parents are encouraged to volunteer.

Coaches will be assigned by Brookfield Park and Recreation staff.

Special requests for team placement or co-coaching cannot be honored.

All head and assistant coaches will be screened for a criminal background check. This screening is provided by [Verified Volunteers](#) an online background check service. Coaches can expect to receive an email directly from Verified Volunteers prior to the first game requesting a background check, follow the steps provided in the email to complete this screening.

All coaches, parents and athletes are required to sign both a Code of Conduct form and a Concussion Awareness form per sport, per season. This requirement is completed on the City of Brookfield website [here](#). There is no reason to print the forms, our office will track who hasn't completed the process and follow up accordingly. The link will open on the Code of Conduct page first, once that portion is complete it will automatically direct you to the concussion page. Please complete these forms prior to the first game of the season. All forms must be completed prior to participation.

Coaches are required to attend a mandatory coaches meeting prior to the season. At the meeting the following will take place:

- Receive player roster/equipment
- League rules
- Select practice time
- Questions/other trainings

All coaches must be present at practices and games or arrange for a suitable replacement.

All coaches must provide a positive, safe and fun environment for youth.

Coaches will contact each player after this meeting to relay team and practice information to the parent's/players. Participants can expect to be notified in the days following the meeting. If you do not hear from your coach in a reasonable amount of time please let our office know 262-796-6675.

Schedules and team rosters will not be available until the coaches meeting.

JEWELRY/CASTS

For safety and injury prevention, all exposed items that are judged to be hazardous or potentially dangerous by the field supervisor and/or umpire may not be worn during the game.

SPORTSMANSHIP / CODE OF CONDUCT / CONCUSSION AWARENESS

Each player, coach and parent should exhibit good sportsmanship throughout the season.

All coaches, parents and athletes are required to sign both a Code of Conduct form and Concussion Awareness form per sport, per season. Detailed instructions on how to complete this requirement will be presented at the coaches meeting. All forms must be completed prior to participation.

COACH/MANAGER RESPONSIBILITY

- A. All coaches serve in a voluntary capacity. **EACH COACH/MANAGER** shall be completely responsible for his/her team's knowledge of all rules and policies as specifically indicated herein. **PERSONALLY EXPLAIN THESE POLICIES AND RULES TO YOUR PLAYERS.**
- B. Each coach/manager shall notify players regarding schedule and communications from the Parks and Recreation office.
- C. Team coach/managers or an adult assistant (18 years of age or above) must be present with each team **AT THE TEAM'S BENCH** for the duration of each game and have control of their team at all times. Games will be declared a forfeit if an adult is not present at the scheduled starting time.
- D. At the start of the game, the coach and a maximum of two assistants should identify themselves to the plate umpire. Only these three people are permitted on the field during the course of the game.
- E. Unless they are participating in the normal process of the game, coaches and players are to remain inside the fenced-in bench area. If no benches are available, stay 20 feet from the foul line.
- F. Managers and coaches are not permitted on the playing field during the game with the following exceptions:
 1. Visitation to the pitching mound.
 2. Attention given to an injured player.
 3. A team may have coaches or players in both coaching boxes.
- G. Coaches are responsible for insuring that spectators do not interfere with the conduct of the game.

- H. Personnel officially connected with a team will not smoke on the bench or playing field during practice or while a game is in progress.
- I. Profane language or gestures will not be used by players or coaches at any time; violations will result in ejection by league supervisor.
- J. The League Committee will assist in the resolution of all issues concerning coach's conduct when not resolved at the staff level.

AWARDS: 1st place: Individual award for 1st place in league play

Note: The above information is based on previous seasons and is subject to change

