



## DEPARTMENT OF PARKS, RECREATION & FORESTRY

# YOUTH BASKETBALL LEAGUES GRADES: 3-8



Online and Mail-in Registration  
**Oct. 1st—Nov. 2nd 2018**

Department of Parks, Recreation & Forestry  
2000 N. Calhoun Road, Brookfield, WI 53005  
(262) 796-6675

# BROOKFIELD PARKS, RECREATION & FORESTRY DEPARTMENT YOUTH BASKETBALL—REGISTRATION FORM

If you plan to do online registration, you do **NOT** need to complete this form.

**ONLINE REGISTRATION (October 1– November 2, 2018, Monday-Friday 8:00 a.m.-5:00 p.m.)** Online registration is the recommended process. By registering online you ensure a time and date for your registration. This time and date is used as part of the team formation process. Complete Household Information Form to receive your User Name and Password. No need to do this if you already have your User I.D. and Password. Online registration requires Visa, MasterCard, or Discover payment. **Online and in person registration is limited to members of the family household only.**

**MAIL-IN OR DROP-OFF REGISTRATION (October 1– November 2, 2018, Monday-Friday 8:00 a.m.-5:00 p.m.)** Complete the registration form and drop off or mail the form with a check to Parks, Recreation & Forestry, 2000 N. Calhoun Rd., Brookfield, WI 53005. Any registrations received after November 2nd will be placed in the program on a space available basis only. **Please note: Mail-in and drop-off registrations will be processed randomly the next business day received.** Your registration will receive a time and date based on when it is processed by the department. Please make checks payable to Brookfield Parks, Recreation & Forestry.

**Online and in-person registration is limited to members of the family household.**

## PLAYER INFORMATION:

**Select players and players in the Junior Lancer or Junior Spartan programs are not eligible**

Participants Name \_\_\_\_\_  Male  Female  
Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Grade for 2018/19: \_\_\_\_\_  
E-mail: \_\_\_\_\_

**School Attending (Public or Private)** \_\_\_\_\_

(If in private school, please list your neighborhood public school: \_\_\_\_\_)

## FEE SCHEDULE (includes a T-shirt per participant)

City of Brookfield Resident	Elmbrook School District Resident	Non-Resident
\$90.00	\$135.00	\$180.00

**Shirt Size (Circle One): Youth: M L or Adult: S M L XL (Adult small = Youth XL)**

### **VOLUNTEER COACHES NEEDED!**

We ask parents who are willing to serve as a coach to fill out the following:

**NAME:** \_\_\_\_\_ **(DAY PHONE):** \_\_\_\_\_  Head Coach  
 Assistant Coach  
**E-mail:** \_\_\_\_\_

I hereby permit my child to participate in the Department of Parks, Recreation, & Forestry 2015-16 Youth Basketball League. I understand that all league games will be played under the direct supervision of the Department of Parks, Recreation & Forestry, and that each team will be managed by an adult volunteer. I am aware of and understand that there may be potential risks inherent with participation in any recreation activity, and that the City of Brookfield does not provide accident insurance and cannot assume responsibility for injury to any participant in its recreation programs. I further understand the program eligibility requirements, cancellation, transfer, and refund policies as stated in the City of Brookfield's Activity Guide.

Parent's Signature: X \_\_\_\_\_ Date: \_\_\_\_\_

OFFICE USE ONLY: FEE PAID \_\_\_\_\_ DATE \_\_\_\_\_ REC'D BY \_\_\_\_\_

## **PROGRAM DESCRIPTION**

- All teams will practice on weeknights at least once a week.
- All teams will play 8-10 games, primarily on Saturdays, plus an end of season tournament.
- **Select players in the Junior Lancer or Junior Spartan programs are not eligible**

## **SCHEDULE**

- The basketball season will run from December—March . No practices will be scheduled during winter break. Games are scheduled to begin in January.
- Games will be scheduled primarily on Saturdays in Elmbrook School District facilities. Some week-day games may be scheduled to accommodate make-ups.
- Tournament games will follow the end of the regular season and will be played on weekdays and weekends.
- Practice times and locations will be selected by the coach at the league meeting. Practices will be held at local elementary schools.

## **COACHES**

- Each team must have a volunteer parent coach to play or practice. Parents are encouraged to volunteer.
- All head and assistant coaches will be screened for a criminal background check
- Coaches will be assigned by Brookfield Park and Recreation staff.
- Coaches must attend the league meeting on **Wednesday November 28, 2018, at 6:00 p.m. in the Senior Community Center Multi-purpose room.**

## **UNIFORMS**

- Reversible shirts will be provided for each player as part of their league fee. The provided shirt must be worn at all games.
- Appropriate gym shoes must be worn for games and practice.

## **JEWELRY**

- No jewelry of any kind may be worn during basketball games. Jewelry cannot be covered with tape, it must be removed.

## **CONCUSSION AWARENESS/CODE OF CONDUCT**

- All coaches, parents and athletes are required to sign both a Code of Conduct form and a Concussion Awareness form per sport, per season. Detailed instructions on how to complete this requirement will be presented at the coaches meeting. All forms must be completed prior to participation.

## **CONTACT INFORMATION**

Department of Parks, Recreation & Forestry  
(262) 796-6675

Detailed information regarding the league can be found at:

<http://www.ci.brookfield.wi.us/850/Youth-Basketball>

## City of Brookfield Parks, Recreation & Forestry Department

### Youth Sports Registration & Team Formation Policy

#### ELIGIBILITY

The following residency/eligibility policy, formulated and adopted by the Parks and Recreation Commission, is based upon the rationale that recreation programs/activities and supporting facilities should be provided primarily to meet the needs and interests of the residents whose tax dollars provide the foundation for the delivery of these services.

**RESIDENTS** living within the boundaries of the City of Brookfield and/or the Elmbrook School District are eligible for all City sponsored programs and activities. Elmbrook School District residents who do not reside within the City of Brookfield (i.e. Elm Grove, and some limited areas of New Berlin and the Town of Brookfield) will be required to pay 1 ½ the registration fee charged to City of Brookfield residents.

**NON-RESIDENTS MAY APPLY** for participation in any youth sport league by submitting a registration form during the designated registration time frame. At the conclusion of registration period, Department staff will evaluate total enrollment and team/league formation status and determine if any non-residents can be added to the program. If added, they will be charged double the registration fee for residents. There is no guarantee of placement and **NO TEAMS/LEAGUES WILL BE ADDED OR EXPANDED TO ACCOMMODATE NON-RESIDENT PARTICIPATION.**

#### REGISTRATION PROCESS

##### ONLINE

Online registration is the recommended process. By registering online you ensure a time and date for your registration. This time and date is used as part of the team formation process. Complete Household Information Form to receive your User Name and Password. No need to do this if you already have your User I.D. and Password. Online registration requires Visa, MasterCard or Discover payment. Online and in person registration is limited to members of the family household only.

##### MAIL-IN OR DROP OFF

Complete the registration form and drop off or mail the form with a check to the Parks, Recreation & Forestry Department. **Please note:** Mail-in and drop-off registrations will be processed randomly the next business day received. Your registration will receive a time and date based on when it is processed by the department. Please make checks payable to Brookfield Parks, Recreation & Forestry.

#### TEAM FORMATION

1. The first (Basketball – 10, Football – 10, T-Ball—9, Baseball/Softball – 14) players to register from a school will be assigned to that school's team.
2. If sufficient players register, two teams will be formed based on the order they registered. Example (1-10 on team A, 11-18 on team B).
3. Resident players registering after a school's limit has been reached will be assigned randomly to a team. The department will make an effort to keep players from the same school together if possible. This may require players from multiple schools to be placed together.
4. Staff will evaluate non-resident applications and place non-residents on teams if space is available. Players will be placed on a team based on the order that the applications were received. No new teams will be formed to accommodate non-residents.
5. Any registration received after the designated program deadline will be placed on a team if space is available.
6. Special requests for team placement or co-coaching cannot be honored.