

**CITY OF BROOKFIELD
2000 NORTH CALHOUN ROAD
BROOKFIELD, WISCONSIN 53005
782-9650**

**APPLICATION FOR LICENSE: RELIGIOUS OR CHARITABLE
SOLICITATION**

****(Application must be received in our office 2 weeks before event)***

FEE: \$12 FOR EACH INDIVIDUAL RECORD CHECK

Date: _____

* Please print or type information in application. Answer all questions.

* Be sure to have the application signed in the presence of a Notary Public.

I/We hereby make application for a Solicitor's License in the City of Brookfield, Wisconsin:

Name of Organization

Phone

Headquarters Address of Organization

Attached is a copy of the tax-exempt status of said Organization from Federal and State authorities:

Yes ___ No ___ If No is checked, indicate reason: _____

Name and address of the Officers of said Organization: _____

Dates of Solicitation

From _____ To _____

Attached is a copy of the Organization's Resolution authorizing the solicitation:

Yes _____ No _____ If NO is checked, indicate the reason: _____

Name, address, and telephone number of person in charge during period of solicitation: _____

Brief outline of method of solicitation: _____

Name address and telephone number of person who will disburse receipts realized during period of solicitation: _____

Names, addresses and date of birth of the persons who will be doing the solicitation.

A brief statement of the character of the religious or charitable work being done by the applicant in the City of Brookfield, and in the State of Wisconsin:

We hereby state that our organization and our solicitors shall of state, imply, or in any indicate that the City of Brookfield or any of its officials endorses this solicitation or that the granting of this license is an endorsement of any kind by the City. We have received a copy of the **Regulations for Religious and Charitable Solicitors** and understand the material. We will ensure that our solicitors are made aware of the regulations.

(Signed) _____

SUBSCRIBED AND SWORN TO BEFORE ME

this _____ day of _____, 20 _____

Notary Public/City Clerk

We hereby acknowledge receipt of copy of City of Brookfield Ordinance No. 1574 and are familiar with the Ordinance. Regulations for Religious and Charitable Solicitors, and that we

hereby state that our organization and its solicitors will fully comply with all regulations.

(Signed)_____

REGULATIONS FOR RELIGIOUS AND CHARITABLE SOLICITORS

NO RELIGIOUS OR CHARITABLE SOLICITOR SHALL SOLICIT:

1. In groups of more than two persons for each residence called upon.
2. By, in any way, holding out that the City permit is an endorsement of the solicitation.
3. On the traveled portion of any public street.
4. Before 9:30 a.m. or after 8:00 p.m.
5. On any premises, whether residential or commercial
6. By refusing to make change for a bill or coin of a larger denomination than the donor wishes to contribute, or by in keeping more than the donor wishes to contribute.
7. Inside the public library, police station, or any fire station.
8. Inside the City Hall, in city parks, or in or upon any other city-owned or operated property, without the permission of the Mayor and Common Council, who shall designate the areas, times, and duration of solicitation, which shall not exceed two weeks for any one organization in a calendar year.

