

TO: Applicants for Bartender's Licenses

ORIGINAL FORM

**FROM: Kristine Schmidt
City Clerk**

The applications for an original or renewal Bartender's License asks questions regarding past convictions or arrests under State or Federal Laws, either as adult or juvenile. These questions **MUST** be answered truthfully. Please read these questions carefully.

Our Police Department performs a background check on all applicants. Should we find your information is **NOT** correct, we **WILL** deny your license. The License Committee has adopted The "Parameters for Denial of Bartender's Licenses" as a guideline for license denials. If you have been convicted of any of the offenses listed during the past 5 years, your application may be denied. If you have been convicted of any of the offenses listed within the last 18 months, your application will be denied. **Please bring or mail a copy of proof of identification (driver's license or I.D. card).** If you have any questions about this, please ask before completing the application.

Thank you.

PARAMETERS FOR DENIAL OF BARTENDER'S LICENSES

1. Arrest or Conviction of underage selling.
2. Convicted of any substance abuse.
3. Convicted of driving under the influence of any alcohol or controlled substance.
4. Convicted of allowing a person to use operator's license.
5. Convicted of selling to an intoxicated person.
6. Convicted of selling after hours.
7. Convicted on selling without a license.
8. Convicted of giving away intoxicating liquor to evade provisions of law.
9. Conviction of any part of Chapter 125 State Statutes relating to alcohol beverages.
10. Other arrests or convictions of charges related to the activities performed while bartending.

If you lie on your application or are a habitual law offender or felon where the circumstances of the charges substantially relate to the licensing activity, your license will be denied.

Any person denied a license may appeal the decision. The request will be made through the City Clerk's Office and will be placed on the next agenda. **IF YOUR APPLICATION SHOULD BE DENIED BY THE COMMON COUNCIL \$30.00 OF THE ORIGINAL \$55.00 FEE WILL BE REFUNDED UPON REQUEST ONLY.**

CITY OF BROOKFIELD
APPLICATION FOR LICENSE TO SERVE FERMENTED MALT
BEVERAGES AND INTOXICATING LIQUORS
(License Year: July 1, 20__ through June 30, 20__)

Two-Year License Fee: \$55.00 - Probationary License Fee: \$5.00

Date: _____

PROCESS TIME: 30-45 DAYS

APPLICANT MUST BE 18 YEARS OF AGE OR OLDER TO APPLY

To the Clerk of the City of Brookfield, WI: I hereby apply for a License to serve Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32 (2) and 125.68 (2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverage and liquors if a license be granted to me.

I hereby empower an employee of the City of Brookfield Police Department or other authorized representative bearing this release to, within one year of its date, obtain information and records pertaining to me from any source. I hereby release any individual or institution, including its officers, employees, or related personnel, both individually, and collectively, from any and all liability for damages of whatever kind, which may at any time result to me, my heirs, family or associates because of compliance with this authorization and request to release information or any attempt to comply with it.

IF YOUR APPLICATION SHOULD BE DENIED BY THE COMMON COUNCIL \$30.00 OF THE ORIGINAL \$55.00 FEE WILL BE REFUNDED UPON REQUEST ONLY.

=====

PLEASE PRINT CLEARLY: SOCIAL SECURITY NO. _____

NAME: _____
(Last) (First) (Middle Initial) (Maiden)

HOME ADDRESS: _____
(House # and Street) (City, State & Zip Code)

If resident of above address is less than (3) years list previous address: _____

HOME PHONE NUMBER: _____ DATE OF BIRTH: _____

CITY AND STATE WHERE YOU WERE BORN: _____

EMPLOYER: _____
(Where you will be working as an Operator)

EMPLOYER ADDRESS: _____

Have you been arrested or convicted of violating any statute or ordinance regulating the sale of beer or liquor? _____
If yes, give conviction date and jurisdiction where convicted : _____

Have you been arrested or convicted of violating any other laws of the United States, State, County, City, Village or Town, relating to the use or abuse, either as an adult or juvenile, of alcohol or controlled substance within the past 5 years other than addressed in the previous questions? Are there any charges of any kind pending against you, either as an adult or juvenile? _____ If yes, describe the circumstances and give conviction date and jurisdiction where convicted:

Have you been arrested or convicted of any offense relating to the use or abuse of alcohol or controlled substance while operating a vehicle as either an adult or juvenile within the past 5 years? _____ If yes, describe and give conviction date and jurisdiction where convicted: _____

Do you now hold or have you ever been granted any license or permit associated with the sale of Alcoholic Beverage? _____ If yes, list type of license, dates held and issuing jurisdiction: _____

Have you completed the training session on alcohol beverage regulations? _____ If yes, where and when:

Are you currently registered to attend a training session? _____

READ CAREFULLY BEFORE SIGNING: I declare under penalty of law that all of the above information is true and correct to the best of my knowledge and belief. I understand that incomplete or incorrect information may lead to denial of this license.

Date

Signature of Applicant

THIS VALIDATED APPLICATION ACTS AS A PROBATIONARY OPERATOR'S LICENSE IF THE \$5.00 FEE IS PAID. A PERMANENT LICENSE WILL BE ISSUED AFTER PROPER APPROVALS. THIS PROBATIONARY OPERATOR'S LICENSE IS IN EFFECT FOR 60 DAYS ONLY FROM DATE OF VALIDATION. IF YOU DO NOT PRODUCE A "RESPONSIBLE BEVERAGE SERVICE COURSE CERTIFICATE" TO THE CITY CLERK'S OFFICE WITHIN THE 60 DAY PERIOD, ANY AND ALL PRIVILEGES ARE REVOKED AND YOU MUST REAPPLY AND PAY THE APPLICATION FEE AGAIN.

(POLICE DEPARTMENT WILL MAKE A COPY OF DRIVER'S LICENSE IN THIS SPACE.)

THE ABOVE APPLICANT HAS BEEN INVESTIGATED AND RELATED RECORDS REFLECT THE FOLLOWING:

Date

Signature