

THESE ARE THE MINUTES OF A **SPECIAL FINANCE COMMITTEE** MEETING HELD ON THURSDAY, **OCTOBER 8, 2009**, AT 6:30 P.M. IN THE COUNCIL CHAMBERS, 2000 N. CALHOUN ROAD, BROOKFIELD, WI.

ALDERMAN BERG IN THE CHAIR

MEMBERS PRESENT: Scott Berg, James Garvens, Mark Nelson, Bob Reddin, Jerry Mellone, Dan Sutton, and Lisa Mellone.

OTHERS PRESENT (at various times during the meeting): Mayor Jeff Speaker, Alderman Ron Balzer, Alderman Chris Blackburn, Alderman Bill Carnell, Alderman Renee Lowerr, Director of Administration Dean Marquardt, Director of Finance Robert Scott, Deputy Director of Finance Therese Hrica, City Attorney Karen Flaherty, Library Services Director Edell Schaefer, Director of Information Technology Kevin Beck, Fire Chief Charlie Myers, Police Chief Dan Tushaus, Director of Parks, Recreation & Forestry Bill Kolstad, Director of Public Works Tom Grisa, Director of Community Development Dan Ertl, and Director of Human Resources James Zwerlein.

Chairman Berg called the Special Finance Committee meeting to order at 6:32 p.m.

2. Review of departmental budgets and 3. Review of other fund budgets

After opening comments from Chairman Berg, departmental reviews proceeded as follows:

- Human Resources
- Health Insurance Fund
- Finance
- Assessor
- Miscellaneous General Government
- Employee Retirement Fund
- Cable Television Fund
- Special Assessments Fund
- Public Facilities Fund
- Risk Management Fund
- Debt Service Fund

The aldermen asked a variety of questions regarding departmental requests. The Committee recessed from 7:47 p.m. to 7:57 p.m.

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4. Recommendation regarding proposed 2010 budget to the Common Council.

To begin the deliberations regarding the 2010 budget, Chairman Berg called for a motion regarding the 2010 executive budget as proposed by the Mayor. It was moved by Alderman Reddin, seconded by Alderman Garvens to recommend the 2010 executive budget to the Common Council.

Chairman Berg then recognized Alderman Reddin, who requested clarification regarding the components of the Other Expense and Contracted Services accounts in the Economic Development Committee budget. Director Ertl provided an explanation of the projects and initiatives included in the EDC budget. No motion was proposed to modify the Economic Development Committee budget.

Aldermen Jerry Mellone indicated that he believed the increase proposed in the Library materials budget should be reduced given the current budget situation. Discussion ensued among the committee members regarding the proposed reduction, and Library Director Schaefer then provided commentary regarding the Library Board's rationale for the materials budget, noting that the budgets had remained relatively flat for the past three years despite inflationary increases in the cost of library materials. Alderman Jerry Mellone moved to reduce the Library budget by a total of \$15,000, with a suggestion to the Library Board that it make the reduction in library materials. The motion to amend the main motion was seconded by Alderman Reddin and carried 4-3, with Aldermen Berg, Garvens, and Nelson dissenting

Alderman Jerry Mellone moved to remove the Interstate 94 interchange project from the 2010 capital improvement budget. The motion was seconded by Alderman Lisa Mellone, and a vote taken. Motion failed 6-1 with Alderman Jerry Mellone voting yes.

Alderman Lisa Mellone moved to shift \$10,000 in funding for the survey component of the park and open space update included in the Parks and Recreation administration contracted services account to the Self-Supporting Recreation Programs fund contracted services. The motion was seconded by Alderman Nelson and carried 7-0.

Alderman Lisa Mellone questioned whether the estimated energy cost savings of \$15,000 from the Public Safety Building energy efficiency project (funded with Federal economic stimulus grants from the Department of Energy) were reflected in the proposed utility budgets for that facility in the Police and Fire department budgets. Director Marquardt stated that such savings were an estimate and would be dependent on timing of completion of the construction project. He further noted that there is a potential cost

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increase related to the energy costs for the new fire stations, which due to their greater size and features to comply with current building code will likely have higher utility costs than the existing stations. However, such impact has not been included in the 2010 budget as it is not possible to estimate such amounts. Said higher costs may offset the savings from the Public Safety building project. It was moved by Alderman Lisa Mellone, seconded by Alderman Sutton, to decrease the police and fire department electricity budgets by a combined total of \$7,500 to reflect the estimated savings from the energy efficiency project. Motion carried 7-0.

Alderman Lisa Mellone then discussed the possibility of reducing the proposed levy to fund the mosquito/deer control program from the executive budget amount of \$90,000 to \$70,000. Discussion ensued among the committee members regarding this proposal and the elements of the mosquito program. After discussion, no motion was offered to modify the funding for the mosquito program.

At an earlier meeting, Director Scott had reported to the committee that due to an administrative oversight, new/expanded recreation program budget amounts totaling approximately \$8,000 had been omitted from the Self Supporting Recreation Programs special revenue fund budget as presented to the Committee. Such program costs are offset by related fees. It was moved by Alderman Nelson, seconded by Alderman Garvens, to amend the Recreation Programs special revenue fund budget to include \$8,355 in program revenues and \$7,197 in related expenditures. Motion carried 7-0.

Chairman Berg then asked if there were additional items for discussion or proposals for changes to the motion as amended on the 2010 budget. There were no further items proposed by the aldermen. Finance Director Scott then summarized the impact of the above noted amendments: (a) reduction in the proposed general fund budget of \$32,500, to a total of \$36,701,691, or an increase of 0.98% from 2009; (b) reducing the overall tax levy from \$35,108,000 to \$35,075,500; and (c) reducing the estimated City tax rate from \$5.4082 to \$5.4033. The estimated impact of these changes on the tax bill for the average valued home is a reduction of \$1.65, for a revised estimated increase of \$34 to fund the 2010 budget.

Chairman Berg then called for a vote on the main motion to recommend the budget as amended. Motion carried 7-0.

5. Adjournment.

There being no further business, Alderman Garvens moved to adjourn, seconded by Alderman Reddin, at 9:47 p.m. Motion carried 7-0.

Submitted by Robert Scott, Director of Finance, 10/9/2009