



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that a public meeting will be held on the date, time and location shown below. Upon attaining a quorum of members, all items listed on the agenda shown below may be considered (discussed and/or acted upon).

Regular / Special Meeting: Brookfield Public Library, Board of Trustees

Date and Time: Wednesday January 11, 2023 at 7:00 pm

Location: Brookfield Public Library, 1900 N Calhoun Rd., Board Room

Members: Ald. Scott Berg, Sheila Buechel, Margaret Courtright, Jeanmarie Deuster, Stanley Fox, James Heinrich, Susan Schweda, Beverly Wentz

(NUMBER OF MEMBERS NEEDED TO MEET QUORUM REQUIREMENTS: 5)

1. ROLL CALL
2. ANNOUNCEMENTS
 - a. The next regularly scheduled meeting is February 8, 2023
3. MINUTES
 - a. Minutes of the December 16, 2022 Special Board meeting
4. NEW BUSINESS
 - a. Appointment of Catherine Tuttrup as Director of Library Services effective January 12, 2023 - action
5. FINANCIAL REPORT AND EXPENDITURES - action
6. LIBRARIAN'S REPORT
 - a. November 2022 operating statistics
 - b. December 2022 operating statistics
 - c. 4th quarter 2022 operating statistics
 - d. 4th quarter 2022 goals and objectives update
 - e. Acknowledgement of donations received
 - f. Staff update
 - g. Facilities update
 - h. RFID update
7. FRIENDS OF THE LIBRARY REPORT
8. NEW BUSINESS
 - a. Library System Effectiveness Statement – action

- b. Authorization for the Library Director to complete and submit the 2022 Annual State Report by the March 1st deadline, with review by the Board to take place at the March Board meeting – action
- c. New date for spring Staff in-service - action

9. ADJOURNMENT

NAME OF RESPONSIBLE STAFF	CATHY TUTTRUP
DEPARTMENT / TITLE	INTERIM LIBRARY DIRECTOR
DATE/TIME NOTICE POSTED	JANUARY 6, 2023 2:00 PM

ANY PERSON WHO HAS A QUALIFYING DISABILITY AS DEFINED BY THE AMERICANS WITH DISABILITY ACT THAT REQUIRES THE MEETING OR MATERIALS TO BE IN AN ACCESSIBLE LOCATION OR FORMAT, MAY CONTACT THE CITY CLERK AT (262)782-9650 OR 2000 NORTH CALHOUN ROAD, FOR ACCOMMODATIONS. REQUESTS FOR ACCOMMODATIONS FOR MEETINGS SHOULD BE MADE AT LEAST THREE (3) BUSINESS DAYS IN ADVANCE OF THE MEETING. EVERY EFFORT WILL BE MADE TO ARRANGE ACCOMMODATIONS FOR ALL MEETINGS.