



## OFFICIAL NOTICE AND AGENDA

*Notice is hereby given that a public meeting will be held on the date, time and location shown below. Upon attaining a quorum of members, all items listed on the agenda shown below may be considered (discussed and/or acted upon).*

**Regular / Special Meeting: Economic Development Committee**

**Date and Time: Monday, February 7, 2022 at 4:30 pm**

**Location: City Hall, 2000 North Calhoun Road, Brookfield, WI 53005, Council Chambers**

**Members: Alderman Bob Reddin, Glen Allgaier, Brian Shecterle, Michelle Bougie, Open Position**

(NUMBER OF MEMBERS NEEDED TO MEET QUORUM REQUIREMENTS: 3)

**1. ROLL CALL**

**2. ANNOUNCEMENTS**

- a. The Next Regularly Scheduled meeting is Monday March 7, 2022 at 5:00 pm.

**3. MINUTES**

- a. Minutes of the January 17, 2022 meeting.

**4. OLD BUSINESS**

- a. Report on Brookfield vacancy and absorption rates for industrial, office, and retail markets for 4th Quarter 2021
- b. Review of Market Predictions for 2022 from COSTAR

**5. NEW BUSINESS**

- a. Report of the Convention and Visitors Bureau – Nancy Justman
  - 1. Update for 2022
  - 2. 2021 Yearly update on Convention & Visitors Bureau
- b. Report on Brookfield vacancy and absorption rates for industrial, office, and retail markets for January 2022
- c. Report from the Economic Development Coordinator – Verbal & Handouts
  - 1. Review & Update of 2020 Economic Development Work Plan to 2022

**6. ADJOURNMENT**

ANY PERSON WHO HAS A QUALIFYING DISABILITY AS DEFINED BY THE AMERICANS WITH DISABILITY ACT THAT REQUIRES THE MEETING OR MATERIALS TO BE IN AN ACCESSIBLE LOCATION OR FORMAT, MAY CONTACT THE CITY CLERK AT (262)782-9650 OR 2000 NORTH CALHOUN ROAD, FOR ACCOMMODATIONS. REQUESTS FOR ACCOMMODATIONS FOR MEETINGS SHOULD BE MADE AT LEAST THREE (3) BUSINESS DAYS IN ADVANCE OF THE MEETING. EVERY EFFORT WILL BE MADE TO ARRANGE ACCOMMODATIONS FOR ALL MEETINGS.