



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that a public meeting will be held on the date, time and location shown below. Upon attaining a quorum of members, only items listed on the agenda shown below will be considered.

[5] Members Physically Present to Meet Quorum Requirements

Regular: **Library Board**
Date & Time: Wednesday February 12, 2020 @ 7:00 pm
Location: Brookfield Public Library
1900 N. Calhoun Rd.
Brookfield, WI 53005
Library Board Room
Members: Kay Benning, Ald. Chris Blackburn, Richard Brandt, Sheila Buechel, Margaret Courtright, Stanley Fox, Jim Heinrich, Susan Schweda, Beverly Wentz

1. Roll Call
2. Announcements
 - a. The next meeting will be March 11, 2020 @ 7:00 pm
3. Minutes
 - a. January 8, 2020 minutes
4. Financial report
 - a. Monthly reports and expenditures – action item
5. Librarian's Report
 - a. January 2020 operating statistics
 - b. Acknowledgement of donations received
 - c. Staff update
 - d. Facility maintenance update
6. Friends of the Library – Jane Maro, President
7. New Business
 - a. 2019 Library State report – action
 - b. Adjustable height table (children's) – action
 - c. Acoustic solutions - discussion

Name of Responsible Staff Person: Edell Schaefer
Department / Title: Library Director
Date/Time Notice Posted: February 7, 2020 2:00 PM

Any person who has a qualifying disability as defined by the Americans with Disability Act that requires the meetings or materials be in an accessible location or format, contact the City Clerk at (262) 782-9650 or 2000 North Calhoun Road, for accommodations. Requests for accommodations for meetings should be made at least 3 business days in advance of the meeting. Every effort will be made to arrange accommodations for all meetings.

Note: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in this notice.