



## OFFICIAL NOTICE AND AGENDA

*Notice is hereby given that a public meeting will be held on the date, time and location shown below. Upon attaining a quorum of members, all items listed on the agenda shown below may be considered (discussed and/or acted upon).*

**Regular / Special Meeting: Brookfield Public Library, Board of Trustees**

**Date and Time: Wednesday March 9, 2022 at 7:00 pm**

**Location: Brookfield Public Library, Board Room, 1900 N. Calhoun Rd.**

**Members:** Kay Benning, Ald. Chris Blackburn, Sheila Buechel, Margaret Courtright, Jeanmarie Deuster, Stanley Fox, Jim Heinrich, Susan Schweda, Beverly Wentz

(NUMBER OF MEMBERS NEEDED TO MEET QUORUM REQUIREMENTS: 5)

1. ROLL CALL
2. ANNOUNCEMENTS
  - a. The next regularly scheduled meeting is April 13, 2022 (Library Board Room)
3. MINUTES
  - a. Minutes of the February 9, 2022 meeting
4. FINANCIAL REPORT AND EXPENDITURES – action
5. LIBRARIANS REPORT
  - a. February 2022 operating statistics
  - b. Acknowledgement of donations received
  - c. Staff update
  - d. Facilities update
  - e. Internal annual report
6. FRIENDS OF THE LIBRARY REPORT
7. UNFINISHED BUSINESS
8. NEW BUSINESS
  - a. Pandemic status, Library signage and response – discussion and possible action
  - b. RFID vendor selection – discussion and possible action
  - c. Library Technician position hours – discussion and possible action
9. ADJOURNMENT

NAME OF RESPONSIBLE STAFF	EDELL M. SCHAEFER
DEPARTMENT / TITLE	DIRECTOR OF LIBRARY SERVICES
DATE/TIME NOTICE POSTED	MARCH 4, 2022 2:00 PM

ANY PERSON WHO HAS A QUALIFYING DISABILITY AS DEFINED BY THE AMERICANS WITH DISABILITY ACT THAT REQUIRES THE MEETING OR MATERIALS TO BE IN AN ACCESSIBLE LOCATION OR FORMAT, MAY CONTACT THE CITY CLERK AT (262)782-9650 OR 2000 NORTH CALHOUN ROAD, FOR ACCOMMODATIONS. REQUESTS FOR ACCOMMODATIONS FOR MEETINGS SHOULD BE MADE AT LEAST THREE (3) BUSINESS DAYS IN ADVANCE OF THE MEETING. EVERY EFFORT WILL BE MADE TO ARRANGE ACCOMMODATIONS FOR ALL MEETINGS.