



## OFFICIAL NOTICE AND AGENDA

*Notice is hereby given that a public meeting will be held on the date, time and location shown below. Upon attaining a quorum of members, all items listed on the agenda shown below may be considered (discussed and/or acted upon).*

**Regular / Special Meeting: Brookfield Public Library, Board of Trustees**

**Date and Time: Wednesday April 12, 2023 at 7:00 pm**

**Location: Brookfield Public Library, Board Room, 1900 N Calhoun Rd.**

**Members: Ald. Scott Berg, Sheila Buechel, Margaret Courtright, Jeanmarie Deuster, Sara Field, Stanley Fox, Jim Heinrich, Susan Schweda, Beverly Wentz**

(NUMBER OF MEMBERS NEEDED TO MEET QUORUM REQUIREMENTS: 5)

1. ROLL CALL
2. ANNOUNCEMENTS
  - a. The next regularly scheduled meeting is May 10, 2023
3. MINUTES
  - a. Minutes of the March 8, 2023 meeting
4. FINANCIAL REPORT AND EXPENDITURES - action
5. LIBRARIANS REPORT
  - a. March 2023 operating statistics
  - b. 1<sup>st</sup> Quarter 2023 operating statistics
  - c. 1<sup>st</sup> Quarter 2023 goals and objectives
  - d. Acknowledgement of donations received
  - e. Staff update
  - f. Facilities update
6. FRIENDS OF THE LIBRARY REPORT
7. UNFINISHED BUSINESS
  - a. Library Courtyard – possible action
8. NEW BUSINESS
  - a. Allowable Costs Worksheet for Waukesha County Libraries – action
  - b. Policy Review: Volunteers and Support Groups II-9 – action
  - c. Policy Review: Meeting Room Application V-2a-2b – action
9. ADJOURNMENT

NAME OF RESPONSIBLE STAFF	CATHY TUTTRUP
DEPARTMENT / TITLE	DIRECTOR OF LIBRARY SERVICES
DATE/TIME NOTICE POSTED	APRIL 7, 2023 2:00 PM

ANY PERSON WHO HAS A QUALIFYING DISABILITY AS DEFINED BY THE AMERICANS WITH DISABILITY ACT THAT REQUIRES THE MEETING OR MATERIALS TO BE IN AN ACCESSIBLE LOCATION OR FORMAT, MAY CONTACT THE CITY CLERK AT (262)782-9650 OR 2000 NORTH CALHOUN ROAD, FOR ACCOMMODATIONS. REQUESTS FOR ACCOMMODATIONS FOR MEETINGS SHOULD BE MADE AT LEAST THREE (3) BUSINESS DAYS IN ADVANCE OF THE MEETING. EVERY EFFORT WILL BE MADE TO ARRANGE ACCOMMODATIONS FOR ALL MEETINGS.