



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that a public meeting will be held on the date, time and location shown below. Upon attaining a quorum of members, all items listed on the agenda shown below may be considered (discussed and/or acted upon).

Regular / Special Meeting: Brookfield Public Library, Board of Trustees

Date and Time: Wednesday April 14, 2021 at 7:00 pm

Location: Library, Community Room, 1900 Calhoun Rd.

Members: Kay Benning, Ald. Chris Blackburn, Sheila Buechel, Margaret Courtright, Jeanmarie Deuster, Stanley Fox, Jim Heinrich, Susan Schweda, Beverly Wentz

(NUMBER OF MEMBERS NEEDED TO MEET QUORUM REQUIREMENTS: 5)

1. ROLL CALL
 - a. Introductions – new board member Jeanmarie Deuster
2. ANNOUNCEMENTS
 - a. The Next Regularly Scheduled meeting is May 12, 2021 (Library, Community Room)
3. MINUTES
 - a. Minutes of the March 10, 2021 meeting
4. FINANCIAL REPORT AND EXPENDITURES - action
5. LIBRARIANS REPORT
 - a. March 2021 operating statistics
 - b. 1st quarter 2021 operating statistics
 - c. 1st quarter 2021 goals and objectives
 - d. Acknowledgement of donations received
 - e. Staff update
 - f. Facilities update
6. FRIENDS OF THE LIBRARY REPORT
7. UNFINISHED BUSINESS
 - a. COVID-19 Library phase-in – discussion and possible action
8. NEW BUSINESS
 - a. Allowable cost worksheet – action
 - b. August Board meeting date – action
 - c. March user survey - discussion
9. ADJOURNMENT

NAME OF RESPONSIBLE STAFF	EDELL M. SCHAEFER
DEPARTMENT / TITLE	DIRECTOR OF LIBRARY SERVICES
DATE/TIME NOTICE POSTED	APRIL 9, 2021 2:00 PM

ANY PERSON WHO HAS A QUALIFYING DISABILITY AS DEFINED BY THE AMERICANS WITH DISABILITY ACT THAT REQUIRES THE MEETING OR MATERIALS TO BE IN AN ACCESSIBLE LOCATION OR FORMAT, MAY CONTACT THE CITY CLERK AT (262)782-9650 OR 2000 NORTH CALHOUN ROAD, FOR ACCOMMODATIONS. REQUESTS FOR ACCOMMODATIONS FOR MEETINGS SHOULD BE MADE AT LEAST THREE (3) BUSINESS DAYS IN ADVANCE OF THE MEETING. EVERY EFFORT WILL BE MADE TO ARRANGE ACCOMMODATIONS FOR ALL MEETINGS.