

OFFICIAL NOTICE AND AGENDA

Notice is hereby given that a public meeting will be held on the date, time and location shown below. Upon attaining a quorum of members, all items listed on the agenda shown below may be considered (discussed and/or acted upon).

Regular / Special Meeting: **Water & Sewer Board**

Date and Time: **May 9, 2023 @ 7:00 pm**

Location: **City Hall, 2000 N. Calhoun Road, Council Chambers**

Members: **Chris Blackburn – Chairman, Chuck Bloom III, Bill Carnell, Kris Seals, Tom Szews**

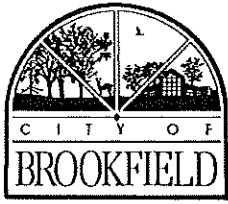
(NUMBER OF MEMBERS NEEDED TO MEET QUORUM REQUIREMENTS: 3 OF 5)

1. ROLL CALL
2. ANNOUNCEMENTS
 - a. The next regularly scheduled meeting is Tuesday June 31, 2023 @ 7:00 pm
3. MINUTES
 - a. Minutes of the April 11, 2023 Water and Sewer Board meeting.
4. UNFINISHED BUSINESS
 - a. None
5. NEW BUSINESS
 - a. Rejection of bid for the Sanitary Sewer Rehabilitation project SA-23-02
6. ADJOURNMENT

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

THOMAS M. GRISA
DIRECTOR OF PUBLIC WORKS
POSTED: MAY 5, 2023 @ 2:00 PM

ANY PERSON WHO HAS A QUALIFYING DISABILITY AS DEFINED BY THE AMERICANS WITH DISABILITY ACT THAT REQUIRES THE MEETING OR MATERIALS TO BE IN AN ACCESSIBLE LOCATION OR FORMAT, MAY CONTACT THE CITY CLERK AT (262)782-9650 OR 2000 NORTH CALHOUN ROAD, FOR ACCOMMODATIONS. REQUESTS FOR ACCOMMODATIONS FOR MEETINGS SHOULD BE MADE AT LEAST THREE (3) BUSINESS DAYS IN ADVANCE OF THE MEETING. EVERY EFFORT WILL BE MADE TO ARRANGE ACCOMMODATIONS FOR ALL MEETINGS.



OFFICIAL MINUTES OF A WATER AND SEWER BOARD MEETING:

Regular: Water and Sewer Board

Date and Time: Tuesday, April 11, 2023 at 7:00 pm

Location: City Hall, 2000 N. Calhoun Road, Council Chambers

Members Present: Alderman Chris Blackburn-Chairman, Alderman Chuck Bloom III, Alderman Bill Carnell and Alderman Kris Seals

Members Excused: N/A

Others Present: Director of Public Works Tom Grisa, City Engineer Dan Erickson, Alderman Mike Hallquist, Alderman Scott Berg, Alderman Rick Owen, Highway Superintendent Mike Hughes

1. Roll Call

Alderman Chris Blackburn noted a quorum present and called the Water and Sewer Board to order at 7:00 pm.

2. Announcements

The next regularly scheduled meeting will be held on Tuesday, May 9, 2023 at 7:00 pm.

3. Minutes

a) Minutes of the March 8, 2023 meeting

Motion by Alderman Chuck Bloom, second by Alderman Bill Carnell to approve the minutes of the March 8, 2023 Water and Sewer Board meeting. Motion carried 4-0.

4. Unfinished Business

a) None

5. New Business

a) Declaration of an Emergency for Grouting Manholes to Reduce Clear Water Entry into the Sanitary Sewer System and Prevent Backups

Mr. Grisa advised the Board the City is required to publish a Class A notice for hiring contractors to perform work in the City, unless the Board declares an emergency per the City Attorney. This item does just that.

Motion by Alderman Kris Seals, second by Alderman Chuck Bloom to approve the declaration of an emergency for grouting manholes to reduce clear water entry into the sanitary sewer system and prevent backups. Motion carried 4-0.

b) Award of the 2023 Televising Sanitary Sewer and Laterals project SA-23-03

Mr. Grisa commented that some of the unit prices were lower than last year.

Motion by Alderman Kris Seals, second by Alderman Bill Carnell to approve the award of the 2023 Televising Sanitary Sewer and Laterals project SA-23-03. Motion carried 4-0.

c) Preliminary resolution declaring intent to exercise special assessment powers under Section 66.07.03, Wisconsin Statutes for the Sanitary Sewer Lateral Lining Project SA-23-04.

Alderman Bloom asked how long the City has been doing the Televising Sanitary Sewer and Laterals projects. Mr. Grisa responded the City started in 2015.

Alderman Blackburn asked if property owners can decline the project. Mr. Grisa replied yes.

Alderman Bloom asked if property owners were given the option to fully replace or reline their lateral. Mr. Grisa replied it is just lining the portions that are leaking.

Motion by Alderman Chuck Bloom, second by Alderman Bill Carnell to approve the preliminary resolution declaring intent to exercise special assessment powers under Section 66.07.03, Wisconsin Statutes for the Sanitary Sewer Lateral Lining Project SA-23-04. Motion carried 4-0.

d) Award of the 2023 Sanitary Sewer Lateral Lining Project SA-23-04

Motion by Alderman Chuck Bloom, second by Alderman Kris Seals to approve the award of the 2023 Sanitary Sewer Lateral Lining Project SA-23-04. Motion carried 4-0.

e) Final resolution levying assessments for the Sanitary Sewer Lateral Lining Project SA-23-04

Motion by Alderman Kris Seals, second by Alderman Bill Carnell to approve the final resolution levying assessments for the Sanitary Sewer Lateral Lining Project SA-23-04. Motion carried 4-0.

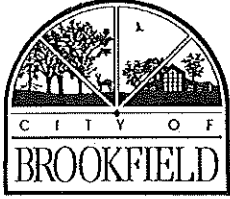
f) Perpetual Water Main Easement-BJ's Restaurant-Brownstones, 17430 W. Bluemound Road

Motion by Alderman Chuck Bloom, second by Alderman Bill Carnell to approve the perpetual water main easement for BJ's Restaurant-Brownstones, 17430 W. Bluemound Road. Motion carried 4-0.

6. Adjournment

Motion by Alderman Chuck Bloom second by Alderman Bill Carnell to adjourn the meeting at 7:10 pm. Motion carried 4-0.

Respectfully Submitted:
Thomas M. Grisa
Director of Public Works



MEMORANDUM / STAFF REPORT:

To: WATER BOARD AND SEWER BOARD
 From: BILL WOLLENZIEN, P.E.
 PROJECT ENGINEER
 Date: MAY 4, 2023
 Topic: 2023 SANITARY SEWER REHABILITATION
 PROJECT NO. SA-23-05

The attached resolution rejects the bids for the 2023 Sanitary Sewer Rehabilitation project. The budget for this project was \$600,000. The bid results are shown on Exhibit A.

Requested Action: Staff recommends rejection of the bid received for the Sanitary Sewer Rehabilitation project SA-23-05 as it is well above the budget established for this project.

Fiscal Impact:	Construction Contract	\$808,730.00
	Engineering & Survey (5%)	\$40,440.00
	Inspection (6%)	\$48,525.00
	Project Administration (1.5%)	\$12,135.00
	Contingency (3%)	\$24,265.00
	<u>TOTAL</u>	<u>\$934,095.00</u>

Source of Funds:	CIP Account 40181033 836000	\$ 600,000
------------------	-----------------------------	------------

Rationale: This project is part of the City's on-going manhole and sewer rehabilitation program to limit storm water infiltration and inflow into the City's sewer system and mitigate localized basement flooding during storm events. The bids came in much higher than the budget. Additional contractors indicated they will bid if the project is divided separating the work by specialty. Accordingly, staff recommends rejection of the bids and rebidding this project as two projects at a later date.

EXHIBIT "A"

2023 Sanitary Sewer Rehabilitation
SA-23-05

Bid Opening Date: May 4, 2023
Engineer's Estimate: \$ 454,470.00

Bid Tabulation:

CONTRACTOR	BID
1. Visu-Sewer, Inc.	\$808,730.00

RESOLUTION # _____ OF THE CITY OF BROOKFIELD, WISCONSIN

Committee: Water & Sewer Board
Committee Date: May 9, 2023
Committee Recommendation:

Public Hearing: n/a
Council Date: May 16, 2023
Council Action:

***Rejection of bids for the 2023 Sanitary Sewer Rehabilitation
Project #SA-23-05.***

WHEREAS, the Water and Sewer Board on May 4, 2023, received one bid for the 2023 Sanitary Sewer Rehabilitation Project No. SA-23-05; and

WHEREAS, the bid received is shown on the tabulation sheet attached hereto and incorporated by reference and marked Exhibit "A"*; and

WHEREAS, the Water and Sewer Board duly determined that the bid is well in excess of the budget for this project; and

WHEREAS, the bid exceeds the budget for this project of \$600,000.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Brookfield that the bids for the Sanitary Sewer Rehabilitation Project SA-23-05 are rejected, and

BE IT FURTHER RESOLVED, that staff rebid the project as two projects separating the work by specialty.

BE IT FURTHER RESOLVED, that the proper city official(s) be hereby authorized and directed to carry out the council's action.

Adopted this 16th day of May, 2023

Approved:

Mayor Steven V. Ponto

Attested:

City Clerk Michelle Luedtke