

OFFICIAL NOTICE AND AGENDA

Notice is hereby given that a public meeting will be held on the date, time and location shown below. Upon attaining a quorum of members, all items listed on the agenda shown below may be considered (discussed and/or acted upon).

Regular: Board of Public Works

Date and Time: June 13, 2023 @ 7:00 pm (following Water and Sewer Board)

Location: City Hall, 2000 N. Calhoun Road, Council Chambers

Members: Rick Owen – Chairman, Chris Blackburn, Scott Berg (Mayor alt.), Mike Hallquist, Kris Seals (Ald. Alt.), Mayor Steven Ponto, Tom Szews

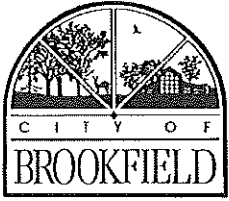
(NUMBER OF MEMBERS NEEDED TO MEET QUORUM REQUIREMENTS: 3 OF 5)

1. ROLL CALL
2. ANNOUNCEMENTS
 - a. The next regularly scheduled meeting is Tuesday, July 11, 2023 @ 7:00 pm
3. MINUTES
 - a. Minutes of the May 9, 2023 meeting
 - b. Minutes of the special June 6, 2023 meeting
4. UNFINISHED BUSINESS
 - a. None
5. NEW BUSINESS
 - a. Award of the 2023 Asphalt Road Surface Treatment project (asphalt rejuvenator)
 - b. Award of the 2023 Road Surface Treatment project R-23-03 (microsurfacing)
6. ADJOURNMENT

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

THOMAS M. GRISA
DIRECTOR OF PUBLIC WORKS
POSTED: JUNE 9, 2023 @ 2:00 PM

ANY PERSON WHO HAS A QUALIFYING DISABILITY AS DEFINED BY THE AMERICANS WITH DISABILITY ACT THAT REQUIRES THE MEETING OR MATERIALS TO BE IN AN ACCESSIBLE LOCATION OR FORMAT, MAY CONTACT THE CITY CLERK AT (262)782-9650 OR 2000 NORTH CALHOUN ROAD, FOR ACCOMMODATIONS. REQUESTS FOR ACCOMMODATIONS FOR MEETINGS SHOULD BE MADE AT LEAST THREE (3) BUSINESS DAYS IN ADVANCE OF THE MEETING. EVERY EFFORT WILL BE MADE TO ARRANGE ACCOMMODATIONS FOR ALL MEETINGS.



OFFICIAL MINUTES OF A BOARD OF PUBLIC WORKS MEETING:

Regular: Board of Public Works
Date and Time: Wednesday, May 9, 2023 at 7:00pm
Location: City Hall, 2000 N. Calhoun Road, Council Chambers
Members Present: Alderman Rick Owen-Chairman, Alderman Chris Blackburn, Alderman Mike Hallquist, Alderman Scott Berg (Mayor alt.) and Alderman Tom Szews
Members Excused: Mayor Ponto
Others Present: Director of Public Works Tom Grisa, City Engineer Dan Erickson

1. Roll Call

Alderman Rick Owen noted a quorum present and called the Board of Public Works meeting to order at 7:04pm.

2. Announcements

The next regularly scheduled meeting will be held on Tuesday, June 13, 2023 at 7:00 pm.

3. Minutes of the April 11, 2023 meeting

Motion by Alderman Chris Blackburn, second by Alderman Scott Berg to approve the minutes of the April 11, 2023 Board of Public Works meeting. Motion carried 5-0.

4. Unfinished Business

None

5. New Business

a) Revised State/Municipal Agreement for Enterprise Avenue bridge Replacement

Motion by Alderman Mike Hallquist, second by Alderman Chris Blackburn to approve the revised State/Municipal Agreement for Enterprise Avenue Bridge Replacement. Motion carried 5-0.

b) Award of the 2023 Epoxy Pavement Marking Project R-23-04

Alderman Blackburn noted the bid came in under budget.

Motion by Alderman Chris Blackburn, second by Alderman Mike Hallquist to approve the award of the 2023 Epoxy Pavement Marking project R-23-04. Motion carried 5-0.

c) Award of the Lilly Road pathway project BP-23-01

Alderman Owen asked for the location of the pathway. Mr. Grisa replied that the pathway will be located on the east side of Lilly Road between Waynescott Drive and North Ave.

Motion by Alderman Mike Hallquist, second by Alderman Tom Szews to approve the award of the Lilly Road pathway project BP-23-01. Motion carried 5-0.

d) Notice of Intent to create a quiet zone at public railroad crossings in the City of Brookfield

Mr. Grisa advised the Board this item is to create an official announcement of intent to create a quiet zone.

Alderman Berg inquired about the primary driver for this request and the timeframe for completion. Mr. Grisa responded the residents requested the quiet zone and the project will take 3 to 5 years to complete.

Motion by Alderman Scott Berg, second by Alderman Mike Hallquist to approve the Notice of Intent to create a quiet zone at public railroad crossings in the City of Brookfield. Motion carried 5-0.

e) Road maintenance treatment (microsurfacing program) discussion

Mr. Grisa advised the board that in 2022 the Road Resurfacing project came in over budget. Consequently, the City needed to pull funding from the microsurfacing program to cover the Road Resurfacing project. In 2023 the Road Resurfacing project is again over budget. However, in an effort to keep up with maintenance of the roads the City is asking the Board if they want to move forward with the microsurfacing program and pull funding from a different account.

Alderman Blackburn commented that the microsurfacing program has shown to be effective over the last 5 years and it should be a priority to be funded. Alderman Hallquist agreed the program provides the greatest value and is a wise long term preventative program.

Alderman Szews asked where the funding would come from for the microsurfacing. Mr. Grisa replied there is a contingency fund and funds from 2022 projects that were not used. There are potentially other sources that the Finance Director could identify for the Finance Committee and Common Council.

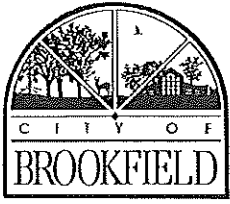
Alderman Szews questioned how much longer the microsurfacing extends the life of the road and what is the cost savings. Mr. Grisa responded that a road typically lasts 30 years. Microsurfacing can extend the life of the road to between 40 and 50 years and is 20% of the cost to resurface.

Motion by Alderman Mike Hallquist, second by Alderman Chris Blackburn to approve the request from the Public Works Director to support trying to find funding for the road microsurfacing program in 2023. Motion carried 5-0.

6. Adjournment

Motion by Alderman Tom Szews, second by Alderman Chris Blackburn to adjourn the meeting at 8:09 pm. Motion carried 5-0.

Respectfully Submitted:
Thomas M. Grisa
Director of Public Works



OFFICIAL MINUTES OF A BOARD OF PUBLIC WORKS MEETING:

Special: Board of Public Works

Date and Time: Tuesday, June 6, 2023 at 6:40 pm

Location: City Hall, 2000 N. Calhoun Road, North Conference Room

Members Present: Alderman Rick Owen-Chairman, Alderman Chris Blackburn, Alderman Mike Hallquist, and Alderman Scott Berg (Mayor alt.)

Members Excused: Mayor Ponto, Alderman Tom Szews

Others Present: Director of Finance and Administration Robert Scott

1. Roll Call

Alderman Rick Owen noted a quorum was present and called the Board of Public Works meeting to order at 6:40 pm.

2. Announcements

The next regularly scheduled meeting will be held on Tuesday, June 13, 2023 at 7:00 pm.

3. Minutes

The May Board meeting minutes will be considered at the June 13 regular meeting.

4. Unfinished Business

None

5. New Business

- a) **Resolution awarding contract to JT Rams, LLC for Public Works building roof replacement for a total of \$646,558.**

Director Scott noted that there were 9 bids received for this project as outlined on the bid tabulation, and that the lowest responsible bid from JT Rams, LLC was significantly lower than the architect's estimate and as a result the bond proceeds for this project have been reduced accordingly.

Motion by Alderman Hallquist, second by Alderman Blackburn to approve the resolution awarding contract to JT Rams, LLC for Public Works building roof replacement for a total of \$646,558. Motion carried 4-0.

6. Adjournment

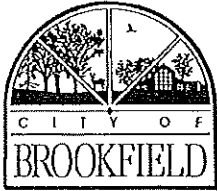
Motion by Alderman Hallquist, second by Alderman Blackburn to adjourn the meeting at 6:45 pm. Motion carried 4-0.

Respectfully Submitted:

Robert Scott

Director of Finance and Administration

Item 5a



MEMORANDUM / STAFF REPORT:

TO: BOARD OF PUBLIC WORKS
FROM: Michael Hughes, P.E. – Highway Superintendent
SUBJECT: 2023 Asphalt Road Surface Treatment Project H-23-01
DATE: June 13, 2023

Requested Action: Staff is requesting approval of the lowest bid received for the 2023 Asphalt Road Surface Treatment Project. The lowest responsible bidder for this project is Corrective Asphalt Materials, LLC whose bid was \$1.08 per square yard.

Fiscal Impact: Construction Contract \$102,000.00

Source of Funds: Highway St. Maint. Account 04070204 524000 \$102,000.00

Rationale: This project consists of furnishing and applying the asphalt rejuvenator, "Reclamite" or approved equal, sanding the treated roadways, and coordinating traffic control with City Highway Division staff to various sections of asphalt roadway in the City. The total area of roadway to be treated is 102,000 square yards. Reclamite increases the life of asphalt pavement by approximately 25%.

Recent Contractor Work History: Corrective Asphalt Materials, LLC is the sole distributor of Reclamite. The City has been utilizing Reclamite since 2017 to prolong the life of newly repaved asphalt roads. The City normally treats approximately 70,000 square yards of roadway each year. This year the City is treating a larger amount, 102,000 square yards due to the reconstruction of Sunnyslope Road. City staff has had a positive working experience with this contractor each time they have worked for the City of Brookfield.

EXHIBIT "A"

2023 Road Surface Treatment Project

Bid Opening Date: May 12, 2023

Engineer's Estimate: \$102,000

Bid Tabulation:

CONTRACTOR	BID
1. Corrective Asphalt Materials, LLC	\$1.08/sy (not to exceed \$102,000)

RESOLUTION # _____ OF THE CITY OF BROOKFIELD, WISCONSIN

Committee: Board of Public Works
Committee Date: June 13, 2023
Committee Recommendation:

Public Hearing: n/a
Council Date: June 20, 2023
Council Action:

[2023 Asphalt Road Surface Rejuvenation Project]

WHEREAS, it is in the best interest of the City of Brookfield to contract with Certified Asphalt Materials, LLC. (CAM, LLC) to apply Reclamite, an asphalt rejuvenator, to approximately 102,000 square yards of asphalt roadway. Reclamite has been shown to increase the life of asphalt roadways by 25%, and

WHEREAS, your Board of Public Works has considered the 2023 Asphalt Road Surface Treatment Project at its meeting held on June 13, 2023 and determined that CAM, LLC was the lowest responsible bidder so the Board of Public Works recommends approval thereof.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Brookfield that the City enter into a contract with CAM, LLC for the application of approximately 102,000 square yards of Reclamite on various roadways within the City of Brookfield, and

BE IT FURTHER RESOLVED, that the proper city official(s) be hereby authorized and directed to carry out the council's action (if required)

Adopted this 20th day of June, 2023.

Approved:

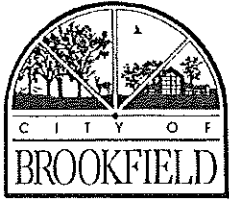
[Signature box for Mayor Steven V. Ponto]

Mayor Steven V. Ponto

Attested:

[Signature box for City Clerk Michelle Luedtke]

City Clerk Michelle Luedtke



Memorandum

To: Board of Public Works
 From: Thomas M. Grisa, P.E.
 Date: June 8, 2023
 Topic: Microsurfacing contract

Requested Action: Staff is requesting approval of the lowest bid received for the 2023 Road Surface Treatment (Microsurfacing) Project No. R-23-03. The lowest responsible bidder for this project is Struck & Irwin Paving whose bid was \$166,920.00.

Fiscal Impact:	Construction Contract	\$166,920.00
	Contingency	\$ 5,000.00
	Paving Inspection	<u>\$ 5,000.00</u>
	TOTAL	\$176,920.00

Source of Funds: Road Resurfacing Account 04500009 606000 \$200,000.00

Rationale: Through this project, the City will treat approximately 4.1 miles of streets with a micro surface seal to preserve and extend the life to the existing asphalt roads.

Recent Contractor Work History: Struck & Irwin Paving was awarded this contract the last 2 out of the 3 years for the City. They completed the work successfully without any issues. They have provided a detailed list of current and past projects that has qualified them as a competent contractor to perform this work.

EXHIBIT "A"

2023 Road Surface Treatment Project No. R-23-03

Bid Opening Date: June 8, 2023

Engineer's Estimate: \$173,060.00

Bid Tabulation:

	CONTRACTOR	BID
1.	Struck & Irwin Paving	\$166,920.00
2.	Fahrner Asphalt Sealers, Inc	\$175,740.00

Resolution for the City of Brookfield, Wisconsin

Resolution Title: Award of a contract for the 2023 Road Surface Treatment Project No. R-23-03
Resolution Number:

WHEREAS on June 8, 2023 the Board of Public Works received bids for the 2023 Road Surface Treatment Project No. R-23-03; and

WHEREAS, the bids received are shown on the tabulation sheet attached hereto and incorporated by reference and marked as Exhibit "A"; and

WHEREAS, the Board of Public Works duly determined that the lowest responsible bidder was Struck & Irwin Paving, Inc, 7221 Gene St., Deforest, WI 53532, in the amount of \$166,920.00; and

WHEREAS the Board of Public Works considered the award of a contract for the 2023 Road Surface Treatment Project No. R-23-03 to Struck and Irwin for the amount of their bid at its meeting held on June 13, 2023 and recommends approval thereof.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Brookfield that it hereby approves the award of a contract for the 2023 Road Surface Treatment Project No. R-23-03 to Struck and Irwin for their bid of \$166,920.00, and

BE IT FURTHER RESOLVED that the proper city official(s) be hereby authorized and directed to carry out the council's action, including, but not limited to signing documents, implementing technical revisions to documents to effectuate the best interest of the City, and correcting scrivener's errors.

Adopted this 20th day of June, 2023.

Approved:

Attested:

Mayor Steven V. Ponto

City Clerk Michelle Luedtke

Publication Date: [insert month, day, year]