



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that a public meeting will be held on the date, time and location shown below. Upon attaining a quorum of members, all items listed on the agenda shown below may be considered (discussed and/or acted upon).

Regular / Special Meeting: Brookfield Public Library, Board of Trustees

Date and Time: Wednesday August 3, 2022 at 6:30 pm

Location: Brookfield Public Library, Community Room, 1900 N Calhoun Rd.

Members: Kay Benning, Ald. Scott Berg, Sheila Buechel, Margaret Courtright, Jeanmarie Deuster, Stanley Fox, James Heinrich, Susan Schweda, Beverly Wentz

(NUMBER OF MEMBERS NEEDED TO MEET QUORUM REQUIREMENTS: 5)

1. ROLL CALL
2. ANNOUNCEMENTS
 - a. The next regularly scheduled meeting is September 14, 2022
3. MINUTES
 - a. Minutes of the June 8, 2022 meeting
4. FINANCIAL REPORT AND EXPENDITURES - action
5. LIBRARIANS REPORT
 - a. June 2022 operating statistics
 - b. July 2022 operating statistics (when available)
 - c. 2nd Quarter 2022 operating statistics
 - d. In-house use survey
 - e. 2nd Quarter 2022 goals and objectives update
 - f. RFID project update
 - g. Acknowledgement of donations received
 - h. Staff update
 - i. Filling the Library Director position
 - j. Facilities update
 - k. City-wide residents' survey (Library summary)
6. FRIENDS OF THE LIBRARY REPORT
7. NEW BUSINESS
 - a. Waukesha County Library Standards Certification – action
 - b. 2023 Library Budget proposal – action
 - c. Policy update: Service Roles – action
 - d. Policy update: Planning – action
 - e. Policy update: Public Relations - action
 - f. Election of officers 2022-2023 – action

8. ADJOURNMENT

NAME OF RESPONSIBLE STAFF	EDELL M. SCHAEFER
DEPARTMENT / TITLE	DIRECTOR OF LIBRARY SERVICES
DATE/TIME NOTICE POSTED	JULY 29, 2022 2:00 PM

ANY PERSON WHO HAS A QUALIFYING DISABILITY AS DEFINED BY THE AMERICANS WITH DISABILITY ACT THAT REQUIRES THE MEETING OR MATERIALS TO BE IN AN ACCESSIBLE LOCATION OR FORMAT, MAY CONTACT THE CITY CLERK AT (262)782-9650 OR 2000 NORTH CALHOUN ROAD, FOR ACCOMMODATIONS. REQUESTS FOR ACCOMMODATIONS FOR MEETINGS SHOULD BE MADE AT LEAST THREE (3) BUSINESS DAYS IN ADVANCE OF THE MEETING. EVERY EFFORT WILL BE MADE TO ARRANGE ACCOMMODATIONS FOR ALL MEETINGS.