



## **OFFICIAL NOTICE AND AGENDA OF A COMMON COUNCIL MEETING**

NOTICE IS HEREBY GIVEN THAT A REGULARLY SCHEDULED PUBLIC MEETING WILL BE HELD ON THE DATE, TIME AND LOCATION SHOWN BELOW. UPON ATTAINING A QUORUM OF MEMBERS, ALL ITEMS LISTED ON THE AGENDA SHOWN BELOW MAY BE CONSIDERED (DISCUSSED AND/OR ACTED UPON).

**Date and Time:** Tuesday, September 5, 2023, at 7:45 pm

**Location:** Council Chambers, City Hall, 2000 North Calhoun Road, Brookfield

**Members:** Dave Christianson, Bill Carnell, Bob Reddin, Rick Owen, Tom Szews, Jason Anderson, Mike Hallquist, Chuck Bloom, Gary Mahkorn, Scott Berg, Christopher Blackburn, Jerry Mellone, Kathryn Wilson, Kris Seals (Number of Members needed to meet quorum requirements: 10)

**Call to Order:** BY MAYOR STEVEN V. PONTO / CHAIR OF THE COMMON COUNCIL

**Public Comment:** Attention Citizens: The Council has reserved up to 15 minutes for the public to address the Council on any matter, other than for a public hearing listed below (if applicable). To address the Council, please complete a “public comment sign up” form and submit it to the City Clerk prior to the meeting or indicate your inclination to address the Council upon the Chair’s announcement of the public comment segment of the agenda. If the Chair determines that no one is present or that no one else wishes to address the Council, the Chair may end the segment earlier than the allotted time. If the Chair determines that 15 minutes is not adequate time for public comment, the Chair may enlarge the time unless the Council objects. For public hearings, comments can be made at the time of the public hearing segment of the agenda when the Chair recognizes the speaker. Alternatively, citizens can submit any commentary to the following email address: [publiccomment@ci.brookfield.wi.us](mailto:publiccomment@ci.brookfield.wi.us).

**Announcements:** (1) The next regularly scheduled meeting of the Common Council is Tuesday, September 19, 2023, at 7:45 p.m. in the Council Chambers of City Hall.

(2) Staff report regarding 2023 city-wide revaluation.

**Roll Call/Pledge:** The Pledge of Allegiance led by Alderman Reddin will follow calling of the roll.

**Public Hearing:**

Request of the City of Brookfield, Dept. of Community Development, to amend Chapter 17.88 Floodplain District recently adopted to meet current FEMA standards with minor changes requested by the Dept. of Natural Resources to maintain compliance with Federal and State requirements for participation in the National Flood Insurance Program.

Documents:

[PH Floodplain District 9-5-2023 notice.pdf](#)  
[Ord FEMA 17.88 Floodplain District corrections 9-2023.pdf](#)

### **Consent Agenda**

Note that prior to voting on the Consent agenda, items may be removed at the request of any Alderman and placed in the Non-Consent segment immediately following action on the consent agenda.

#### **1. Approval of Minutes**

- a. Approval of Common Council minutes of August 15, 2023.

Documents:

[CC 08-15-2023 min draft.pdf](#)

#### **2. Community Development Authority**

- a. Resolution approving Update to Community Development Authority By-Laws.

Documents:

[Resolution - Update to CDA Bylaws.pdf](#)  
[memo - CDA Bylaws.pdf](#)  
[CDA By-laws FINAL August 2023.pdf](#)

#### **3. Finance Committee**

- a. Vouchers exceeding \$50,000 requiring immediate action.

Documents:

[Exhibit - Vouchers.pdf](#)

- b. Resolution approving City financial policies regarding budget development and risk management.

Documents:

[Resolution - budget develop and risk mgmt policies res 2023.pdf](#)  
[memo - budget develop and risk mgmt policies sept 2023.pdf](#)  
[Policy - budget develop policy 2023 draft.pdf](#)  
[Policy - Risk Management Policy 2023.pdf](#)

- c. Resolution certifying proposed 2024 library funding for purposes of exemption from Waukesha County library tax levy.

Documents:

[Resolution - library exempt tax levy 2024.pdf](#)  
[memo - county library levy 2024.pdf](#)

- d. Resolution approving 2023 General Fund budget amendment requested by the Director of Finance and Administration: transfer \$16,000 from contingency appropriation account 07001700-590000 to Mosquito/Deer Control account 03700006-560000, for purposes of funding additional mosquito treatment costs.

Documents:

[Resolution - 2023 mosquito control amendment.pdf](#)  
[memo - mosquito treatment amendment sept 2023.pdf](#)

- e. Resolution regarding claims of Brookfield Junction LLC, Willow Brook Greens LLC, and Willow Brook Court LLC.

Documents:

[Resolution - Brookfield Junction Willow Brook Greens Willow Brook claim L-2309.pdf](#)  
[Exhibit - Claim.pdf](#)  
[Memo - Claim MMSD User Charge from City Attorney.pdf](#)

#### **4. Legislative & Licensing Committee**

- a. Resolution approving Original Bartender/Operator Licenses.

Documents:

[Res Original Bartender Licenses LL 8-15-23 to CC 9-5-23.pdf](#)

- b. Resolution approving a Temporary Class B Beer License - St. Dominic Parish, 18255 W. Capitol Drive for a Fish Fry on October 13, 2023 from 4:00-8:00 pm.

Documents:

[RES Temp Class B Beer St Dominic Parish 1st Fish Fry appl LL 8-15-23 to CC 9-5-23.pdf](#)  
[Exhibit - Application St Dominics Oct 13.pdf](#)

- c. Resolution approving a Temporary Class B Beer license - St. Dominic Parish, 18255 W. Capitol Dr., for a Fish Fry on October 27th from 4:00-8:00 pm.

Documents:

[RES Temp Class B Beer St Dominic Parish 2nd Fish Fry appl LL 8-15-23 to CC 9-5-23.pdf](#)  
[Exhibit - Application St Dominics Oct 27.pdf](#)

- d. Resolution approving a Temporary Class B Beer & Wine license: St Luke Congregation, 18000 W. Greenfield Ave., for their Fall Festival, September 8th from 4:00 - 10:30 pm.

Documents:

[RES Temp Class B Beer Wine St Lukes Congregation Fall Festival appl LL](#)

8-15-23 to CC 9-5-23.pdf  
Exhibit - Application St Luke Sept 8.pdf

- e. Resolution approving the Change of Agent for a Class B Beer and Liquor license - PEDD licensed premise: Movie Tavern, 175 S. Moorland Rd., Mark Peterson Sr., Agent.

Documents:

RES Change of Agent Movie Tavern LL 8-15-23 to CC 9-5-23.pdf  
Exhibit - Application Movie Tavern.pdf

- f. Ordinance amending Section 9.12.060 of the Municipal Code regarding Theft of Library Materials.

Documents:

ORD Theft of library materials LL 8-15-23 to CC 9-5-23.pdf  
Exhibit - Memos, Theft of Library Materials.pdf

5. **NON-Consent Agenda: Items Removed from Consent (if applicable)**

Act on any items removed from the consent agenda as necessary.

- a. Plan Commission - Ordinance adopting corrections to Chapter 17.88 Floodplain District.

Documents:

Ord FEMA 17.88 Floodplain District corrections 9-2023.pdf  
Exhibit - Memo Floodplain District corrections.pdf

**Mayor's announcement of legislative referrals and requests for services.**

**Adjournment**

STEVEN V. PONTO, MAYOR and MICHELLE LUEDTKE, CITY CLERK

Under the Americans with Disabilities Act, the City of Brookfield will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the City of Brookfield's programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the City of Brookfield, should contact the office of the City Clerk at 262-782-9650 or at 2000 North Calhoun Road as soon as possible but no later than 48 hours before the scheduled event.