



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that a public meeting will be held on the date, time and location shown below. Upon attaining a quorum of members, all items listed on the agenda shown below may be considered (discussed and/or acted upon).

Regular / Special Meeting: Brookfield Public Library, Board of Trustees

Date and Time: Wednesday September 9, 2020 at 7:00 pm

Location: Brookfield Public Library, Community Room, 1900 N Calhoun Rd.

Members: Kay Benning, Ald. Chris Blackburn, Richard Brandt, Sheila Buechel, Margaret Courtright, Stanley Fox, Jim Heinrich, Susan Schweda, Beverly Wentz

(NUMBER OF MEMBERS NEEDED TO MEET QUORUM REQUIREMENTS: 5)

1. ROLL CALL
2. ANNOUNCEMENTS
 - a. The Next Regularly Scheduled meeting is October 14, 2020.
3. MINUTES
 - a. Minutes of the August 5, 2020 meeting.
4. FINANCIAL REPORT AND EXPENDITURES – ACTION
5. LIBRARIANS REPORT
 - a. August 2020 operating statistics
 - b. Acknowledgement of donations received
 - c. Staff update
 - d. Facilities update
 - e. Public services, curbside and other COVID-19 related activities
 - f. 2021 Budget update
6. FRIENDS OF THE LIBRARY REPORT
7. UNFINISHED BUSINESS
 - a. COVID-19 and Library phase-in – discussion and possible action
 - b. Continuation of face covering requirement – discussion and possible action
8. NEW BUSINESS
 - a. Policy Revision: Use of Social Media (III 20-21) - action
9. ADJOURNMENT

NAME OF RESPONSIBLE STAFF
DEPARTMENT / TITLE
DATE/TIME NOTICE POSTED
Library Board of Trustees

EDELL M. SCHAEFER
DIRECTOR OF LIBRARY SERVICES
SEPTEMBER 4, 2020 2:00 PM
September 9, 2020

ANY PERSON WHO HAS A QUALIFYING DISABILITY AS DEFINED BY THE AMERICANS WITH DISABILITY ACT THAT REQUIRES THE MEETING OR MATERIALS TO BE IN AN ACCESSIBLE LOCATION OR FORMAT, MAY CONTACT THE CITY CLERK AT (262)782-9650 OR 2000 NORTH CALHOUN ROAD, FOR ACCOMMODATIONS. REQUESTS FOR ACCOMMODATIONS FOR MEETINGS SHOULD BE MADE AT LEAST THREE (3) BUSINESS DAYS IN ADVANCE OF THE MEETING. EVERY EFFORT WILL BE MADE TO ARRANGE ACCOMMODATIONS FOR ALL MEETINGS.