

## OFFICIAL NOTICE AND AGENDA

*Notice is hereby given that a public meeting will be held on the date, time and location shown below. Upon attaining a quorum of members, all items listed on the agenda shown below may be considered (discussed and/or acted upon).*

Regular / Special Meeting: **Water & Sewer Board**

Date and Time: **September 13, 2021 @ 7:00 pm (following Jt. Meeting with Plan Commission)**

Location: **City Hall, 2000 N. Calhoun Road, Council Chambers**

Members: **Chris Blackburn – Chairman, Brad Blumer, Bill Carnell, Michael Jurken, Jenna Meza**

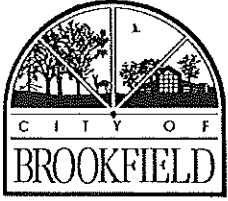
(NUMBER OF MEMBERS NEEDED TO MEET QUORUM REQUIREMENTS: 3 OF 5)

1. ROLL CALL
2. ANNOUNCEMENTS
  - a. The next regularly scheduled meeting is Tuesday, October 12, 2021 @ 7:00 pm
3. MINUTES
  - a. Minutes of the August 10, 2021 meeting.
4. UNFINISHED BUSINESS
  - a. None
5. NEW BUSINESS
  - a. None
6. ADJOURNMENT

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

THOMAS M. GRISA  
DIRECTOR OF PUBLIC WORKS  
POSTED: SEPTEMBER 10, 2021 @ 2:00 PM

ANY PERSON WHO HAS A QUALIFYING DISABILITY AS DEFINED BY THE AMERICANS WITH DISABILITY ACT THAT REQUIRES THE MEETING OR MATERIALS TO BE IN AN ACCESSIBLE LOCATION OR FORMAT, MAY CONTACT THE CITY CLERK AT (262)782-9650 OR 2000 NORTH CALHOUN ROAD, FOR ACCOMMODATIONS. REQUESTS FOR ACCOMMODATIONS FOR MEETINGS SHOULD BE MADE AT LEAST THREE (3) BUSINESS DAYS IN ADVANCE OF THE MEETING. EVERY EFFORT WILL BE MADE TO ARRANGE ACCOMMODATIONS FOR ALL MEETINGS.



## OFFICIAL MINUTES OF A WATER AND SEWER BOARD MEETING:

Regular: Water and Sewer Board

Date and Time: Tuesday, August 10, 2021 at 7:00pm

Location: City Hall, 2000 N. Calhoun Road, Council Chambers

Members Present: Alderman Chris Blackburn-Chairman, Alderman Bill Carnell, Alderman Mike Jurken and Alderman Brad Blumer, Alderwoman Jenna Meza

Members Excused: N/A

Others Present: Director of Public Works Tom Grisa, Alderman Scott Berg, Alderman Mike Hallquist, Alderman Rick Owen

### 1. Roll Call

Alderman Chris Blackburn noted a quorum present and called the Water and Sewer Board to order at 7:00pm.

### 2. Announcements

The next regularly scheduled meeting will be held on Tuesday, September 14, 2021 at 7:00pm.

### 3. Minutes

- a) Minutes of the July 13, 2021 meeting

***Motion by Alderman Brad Blumer, second by Alderwoman Jenna Meza to approve the minutes of the July 13, 2021 Water and Sewer Board meeting. Motion carried 5-0.***

### 4. Unfinished Business

- a) None

### 5. New Business

- a) Request for further adjustment to a water and sewer bill for 1245 Post Road

Alderman Blackburn clarified the amount of the bill is \$2000+ and sewer was only \$200. Mr. Grisa responded the City presumption is that the water goes outside during the summer. However, in this case, the \$200 Alderman Blackburn is referencing is the credit already applied to the bill by applying the lowest block rate to the water bill since the leak was fixed and this is allowable by PSC rules.

Alderman Blackburn clarified to the board that PSC rules do not allow the City to reduce the bill further. Alderman Carnell added that all of these requests used to come before the Board but now only issues over \$500 need Board approval.

Alderman Blackburn asked if the City has a way to determine if there is an issue with a resident's water usage. Alderman Carnell responded the water department will run an exception report to determine if there is a water usage issue. In this case, the toilet flapper leaked.

**Motion by Alderman Mike Jurken, second by Alderman Brad Blumer to deny the request for further adjustment to a water and sewer bill for 1245 Post Road. Motion carried 5-0.**

b) Dedication of Water Distribution & Sanitary Sewer Systems for Azura Memory Care

**Motion by Alderman Mike Jurken, second by Alderman Bill Carnell to approve the dedication of Water Distribution & Sanitary Sewer Systems for Azura Memory Care. Motion carried 5-0.**

c) Dedication of Water Distribution & Sanitary Sewer Systems for Hidden Lake Preserve

**Motion by Alderman Mike Jurken, second by Alderwoman Jenna Meza to approve the dedication of Water Distribution & Sanitary Sewer Systems for Hidden Lake Preserve. Motion carried 5-0.**

d) Request for encroachment in the sanitary sewer easement at 19805 Independence Drive

**Motion by Alderman Bill Carnell, second by Alderman Brad Blumer to deny the request for encroachment in the sanitary sewer easement at 19805 Independence Drive. Motion carried 5-0.**

## 6. Adjournment

**Motion by Alderman Mike Jurken second by Alderwoman Jenna Meza to adjourn the meeting at 7:20pm. Motion carried 5-0.**

Respectfully Submitted:  
Tom Grisa  
Director of Public Works