



## OFFICIAL NOTICE AND AGENDA OF A BROOKFIELD PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

Notice is hereby given that a public meeting will be held on the date, time and location shown below. Upon attaining a quorum of members, all items listed on the agenda shown below may be considered (acted upon).

**Date & Time:** Wednesday, September 13, 2023 @ 7:00 pm

**Location:** Brookfield Public Library, Board Room, 1900 N. Calhoun Road, Brookfield, WI 53005

**Members:** Alderman Scott Berg, Jared Chapiewsky, Jeanmarie Deuster, Sara Field, Stanley Fox, Jim Heinrich, Susan Schweda, Beverly Wentz, Erica Wilkinson

(Number of Members Needed to meet Quorum Requirements: 5)

1. Roll Call.
2. Announcements:
  - a. The next regular scheduled meeting is October 11, 2023
3. Minutes.
  - a. Minutes of the August 2, 2023 meeting

Documents:

[Sept Mtg - Aug Minutes.pdf](#)

4. Financial Report and Expenditures.
  - a. July 2023 Financial Report

Documents:

[July 2023 Financial Report.pdf](#)

- b. August 2023 Financial Report

Documents:

[August 2023 Financial Report.pdf](#)

5. Librarians Report.

a. September Librarians Report

Documents:

[September 2023 Librarians Report.pdf](#)

6. Friends of the Library Report.

7. Unfinished Business:

a. 2024 Library Budget proposal update

8. New Business:

a. 2024 Library Holiday/Closure schedule

Documents:

[2024 Holiday Schedule.pdf](#)

b. Bulletin Board, Artwork, and Display Cases Policy

Documents:

[Bulletin Board Artwork and Display Cases Policy 2023.pdf](#)

c. Circulation Policy

Documents:

[Circulation Policy.pdf](#)

d. Architectural Analysis

9. Adjournment.

Cathy Tuttrup - Director of Library Services

Under the Americans with Disabilities Act, the City of Brookfield will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the City of Brookfield's programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the City of Brookfield, should contact the office of the City Clerk at 262-782-9650 or at 2000 North Calhoun Road as soon as possible but no later than 48 hours before the scheduled event.

**Note:** It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in this notice.

