



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that a public meeting will be held on the date, time and location shown below. Upon attaining a quorum of members, all items listed on the agenda shown below may be considered (discussed and/or acted upon).

Regular / Special Meeting: Brookfield Public Library, Board of Trustees

Date and Time: Wednesday, September 14, 2022 at 7:00 pm

Location: Brookfield Public Library, Board Room, 1900 N Calhoun Rd.

Members: Kay Benning, Ald. Scott Berg, Sheila Buechel, Margaret Courtright, Jeanmarie Deuster, Stanley Fox, Jim Heinrich, Susan Schweda, Beverly Wentz

(NUMBER OF MEMBERS NEEDED TO MEET QUORUM REQUIREMENTS: 5)

Guest presenter: Karol Kennedy, Bridges Library System Director, will share information about system services, and how the system and libraries work together to improve library services to communities.

1. ROLL CALL
2. ANNOUNCEMENTS
 - a. The next regularly scheduled meeting is October 12, 2022
3. MINUTES
 - a. Minutes of the August 24, 2022 special meeting
4. FINANCIAL REPORT AND EXPENDITURES - action
5. LIBRARIANS REPORT
 - a. August 2022 operating statistics
 - b. Acknowledgement of donations received
 - c. Staff update
 - d. Facilities update
 - e. RFID project update
6. FRIENDS OF THE LIBRARY REPORT
7. UNFINISHED BUSINESS
 - a. 2022 Library Budget proposal update – possible action
 - b. Filling Library Director position update – possible action
8. NEW BUSINESS
 - a. Approval for flexible closures the week of RFID installation - action
 - b. 2023 Library Holiday/Closure schedule – action
 - c. Policy review: Confidentiality III-17 – action
 - d. Policy review: Programs III-12 – action

- e. Policy review: Reference Services III-13 – action
- f. Policy review: Services III-16 – action

9. ADJOURNMENT

NAME OF RESPONSIBLE STAFF	EDELL M. SCHAEFER
DEPARTMENT / TITLE	DIRECTOR OF LIBRARY SERVICES
DATE/TIME NOTICE POSTED	SEPTEMBER 9, 2022 2:00 PM

ANY PERSON WHO HAS A QUALIFYING DISABILITY AS DEFINED BY THE AMERICANS WITH DISABILITY ACT THAT REQUIRES THE MEETING OR MATERIALS TO BE IN AN ACCESSIBLE LOCATION OR FORMAT, MAY CONTACT THE CITY CLERK AT (262)782-9650 OR 2000 NORTH CALHOUN ROAD, FOR ACCOMMODATIONS. REQUESTS FOR ACCOMMODATIONS FOR MEETINGS SHOULD BE MADE AT LEAST THREE (3) BUSINESS DAYS IN ADVANCE OF THE MEETING. EVERY EFFORT WILL BE MADE TO ARRANGE ACCOMMODATIONS FOR ALL MEETINGS.