



## **OFFICIAL NOTICE AND AGENDA OF A COMMON COUNCIL MEETING**

NOTICE IS HEREBY GIVEN THAT A REGULARLY SCHEDULED PUBLIC MEETING WILL BE HELD ON THE DATE, TIME AND LOCATION SHOWN BELOW. UPON ATTAINING A QUORUM OF MEMBERS, ALL ITEMS LISTED ON THE AGENDA SHOWN BELOW MAY BE CONSIDERED (DISCUSSED AND/OR ACTED UPON).

**Date and Time:** Tuesday, October 17, 2023, at 7:45 pm

**Location:** Council Chambers, City Hall, 2000 North Calhoun Road, Brookfield

**Members:** Dave Christianson, Bill Carnell, Bob Reddin, Rick Owen, Tom Szews, Jason Anderson, Mike Hallquist, Chuck Bloom, Gary Mahkorn, Scott Berg, Christopher Blackburn, Jerry Mellone, Kathryn Wilson, Kris Seals (Number of Members needed to meet quorum requirements: 10)

**Call to Order:** BY MAYOR STEVEN V. PONTO / CHAIR OF THE COMMON COUNCIL

**Public Comment:** Attention Citizens: The Council has reserved up to 15 minutes for the public to address the Council on any matter, other than for a public hearing listed below (if applicable). To address the Council, please complete a "public comment sign up" form and submit it to the City Clerk prior to the meeting or indicate your inclination to address the Council upon the Chair's announcement of the public comment segment of the agenda. If the Chair determines that no one is present or that no one else wishes to address the Council, the Chair may end the segment earlier than the allotted time. If the Chair determines that 15 minutes is not adequate time for public comment, the Chair may enlarge the time unless the Council objects. For public hearings, comments can be made at the time of the public hearing segment of the agenda when the Chair recognizes the speaker. Alternatively, citizens can submit any commentary to the following email address: [publiccomment@ci.brookfield.wi.us](mailto:publiccomment@ci.brookfield.wi.us).

**Announcements:** The next regularly scheduled meeting of the Common Council is Tuesday, November 7, 2023, at 7:45 p.m. in the Council Chambers of City Hall.

**Roll Call/Pledge:** The Pledge of Allegiance led by Alderman Anderson will follow calling of the roll.

**Public Hearing: None**

## **Consent Agenda**

Note that prior to voting on the Consent agenda, items may be removed at the request of any Alderman and placed in the Non-Consent segment immediately following action on the consent agenda.

### **1. Approval of Minutes**

- a. Approval of Common Council minutes of October 3, 2023.

Documents:

[CC 10-03-2023 min.pdf](#)

### **2. Plan Commission**

- a. Resolution approving preliminary concept map for Sikh Religious Society of WI, Inc., 3625 and 3675 N. Calhoun Road, property tax key BRC1041987 and BRC1041988.

Documents:

[Resolution - Sikh Preliminary Concept Map.pdf](#)  
[Exhibit A Preliminary Concept Map 03-16-23.pdf](#)

- b. Resolution approving certified survey map for Sikh Religious Society of WI, Inc., 3625 and 3675 N. Calhoun Road, property tax key BRC1041987 and BRC1041988.

Documents:

[Resolution - Sikh Certified Survey Map.pdf](#)  
[Exhibit A Certified Survey Map 7-21-23.pdf](#)

- c. Resolution approving a conditional use application for Sikh Religious Society of WI, Inc., 3625 & 3675 N. Calhoun Road, property tax key BRC1041987 and BRC1041988.

Documents:

[Resolution - Sikh Conditional Use Application Permit.pdf](#)  
[Exhibit A CU Findings of Fact -Statements of Law-SRS 20231010docx.pdf](#)

- d. Resolution approving revised plan and method of operation, development agreement, temporary limited easement for street yard landscaping for Sikh Religious Society of WI, Inc., 3625 and 3675 N. Calhoun Road, property tax key BRC1041987 and BRC1041988.

Documents:

[Resolution - Sikh Rev Plan Method of Operation.pdf](#)  
[1. Application Letter and Renderings 7-26-23.pdf](#)  
[2. Architecture 6-22-23.pdf](#)  
[3. SRS Civil Plans and Landscape 7-10-23.pdf](#)  
[4. Lighting Plan.pdf](#)  
[5. SRS WI SWMP 07-07-23.pdf](#)  
[6. Sikh Religious Society of WI FD Revised Comments 10.5.23.pdf](#)  
[Draft SRS PC Minutes 10-9-23.pdf](#)

### **3. Finance Committee**

- a. Vouchers exceeding \$50,000 requiring immediate action.

Documents:

[Voucher List Revised 2023-10-16.pdf](#)

- b. Resolution approving extension of service agreement with Elmbrook Humane Society, Inc. for animal control and shelter and humane officer services for the calendar year 2024.

Documents:

[Resolution - Elmbrook Humane Society 2024 extension.pdf](#)  
[exhibits - Elmbrook Humane Society.pdf](#)

- c. Resolution regarding claim of Mike and Julie Albrecht, 14460 Woodridge Circle, Brookfield, WI.

Documents:

[Resolution - Albrecht claim L-2311.pdf](#)  
[exhibits - claim Albrecht.pdf](#)

- d. Resolution regarding claim of Dana Folger, 4730 N. 90th St., Milwaukee, WI.

Documents:

[Resolution - Folger claim L-2312.pdf](#)  
[exhibits - Claim Folger.pdf](#)

4. **Economic Development Committee and Legislative & Licensing Committee**

- a. Ordinance adopting an Update to the Economic Development Committee Responsibilities.

Documents:

[Ordinance Update to Economic Development Committee.pdf](#)  
[memo - Roles and Responsibilities of the EDC and Market Conditions.pdf](#)  
[EDC Proposed edc rewrite 8-30-23.pdf](#)  
[EDC - Draft MINUTES 09-11-2023.pdf](#)

5. **Legislative & Licensing Committee**

- a. Resolution approving Original Bartender/Operator Licenses.

Documents:

[RES Original Bartender Licenses LL 10-3-23 to CC 10-17-23.pdf](#)

- b. Resolution approving Change of Agent for a Class B Beer and Liquor licensed premise: Uncle Julio's -Savage Burrito, 245 S. Moorland Rd., Agent: Crystal Fritsch.

Documents:

[RES Change of Agent Uncle Julios LL 10-3-23 to CC 10-17-23.pdf](#)

- c. Resolution approving a Temporary Class B Beer License - Greater Brookfield Chamber of Commerce for 'Connect After 5' at Silver Lake Auto, 17495 W. Capitol Dr., October 26 from 5-7 pm.

Documents:

[RES Temp Class B Beer Greater Brkfd Chamber of Commerce LL 10-3-23 to CC 10-17-23.pdf](#)

- d. Resolution approving Temporary Class B Beer license to Immanuel Lutheran Church, 13445 Hampton Rd., for Trivia Night, on November 4 from 4-10 pm.

Documents:

[RES Temp Class B Beer Immanuel Lutheran Church Trivia Night LL 10-3-23 to CC 10-17-23.pdf](#)

- e. Resolution approving a Temporary Class B Beer license to Immanuel Lutheran Church, 13455 Hampton Rd., for Sip and Shop on November 14 from 4-10 pm.

Documents:

[RES Temp Class B Beer Immanuel Lutheran Church Sip Shop LL 10-3-23 to CC 10-17-23.pdf](#)

- f. Resolution approving the Update to Public Comment Procedure.

Documents:

[Resolution - Update Public Comment Procedure.pdf](#)  
[Exhibit A - Public Comment Procedure.pdf](#)  
[Memo - Public Comment from City Attorney.pdf](#)  
[Memo - Public Comment from Ald Hallquist.pdf](#)  
[20230504 Hallquist Public Comment Procedure Modification.pdf](#)

## 6. **Water & Sewer Board**

- a. Resolution approving the dedication of water distribution system for Petawa Residence and Cultural Center at 16830 W. North Avenue.

Documents:

[Resolution - Dedication Petawa.pdf](#)  
[Memo - Water Dedication Petawa.pdf](#)

- b. Resolution approving the Dedication of water distribution system for Congregational Home at 13900 W. Burleigh Road.

Documents:

[Resolution - Dedication Congregational Home.pdf](#)  
[Memo - Water Dedication Congregational Home.pdf](#)

- c. Resolution approving the Perpetual Water Main Easement for Anita's Gardens at 15655 W. Lisbon Road.

Documents:

7. **Council As A Whole**

- a. Resolution appointing Mark Herr to the Community Development Authority to fulfill the 4-year term of David Raysich, expiring November 20, 2025.

Documents:

[Resolution - Appoint Mark Herr to CDA.pdf](#)  
[Memo and Resume Mark Herr.pdf](#)

8. **NON-Consent Agenda: Items Removed from Consent (if applicable)**

Act on any items removed from the consent agenda as necessary.

- a. Closed Session Notice: Consider strategy regarding the lawsuit of Liebert, Susan et al v. Wisconsin Elections Commission, et al, that names the City Clerk as a defendant in her official capacity.

The Common Council for the City of Brookfield may vote to go into Closed Session for item #8a for the purpose to deliberate and confer with City Attorney and city staff on strategy regarding the lawsuit of Liebert, Susan et al v. Wisconsin Elections Commission, et al, that names the City Clerk as a **defendant in her official capacity. A closed session for these purposes is authorized pursuant to Wis. Stat. Sec. 19.85(1)(g), which authorizes a governmental body, upon motion duly made, seconded, and approved upon by the majority of the members present as required under Wis. Stat. Sec. 19.85 (1), to meet in closed session to confer with legal counsel for the governmental body it is or is likely to become involved. Upon conclusion of the closed session, the Common Council will reconvene in open session, pursuant to Wis. Stat. Sec. 19.85(2), for possible additional discussion and action concerning any matter discussed in closed session or further business on the agenda. Persons attending the Closed Session would be the Mayor, Alderpersons, Director of Finance and Administration, City Attorney, and City Clerk.**

Documents:

[Closed Session - Summons.pdf](#)

**Mayor's announcement of legislative referrals and requests for services.**

**Adjournment**

STEVEN V. PONTO, MAYOR and MICHELLE LUEDTKE, CITY CLERK

Under the Americans with Disabilities Act, the City of Brookfield will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the City of Brookfield's programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments. Anyone who requires an auxiliary aid or service for

effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the City of Brookfield, should contact the office of the City Clerk at 262-782-9650 or at 2000 North Calhoun Road as soon as possible but no later than 48 hours before the scheduled event.