



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that a public meeting will be held on the date, time and location shown below. Upon attaining a quorum of members, all items listed on the agenda shown below may be considered (discussed and/or acted upon).

Regular / Special Meeting: Brookfield Public Library, Board of Trustees

Date and Time: Wednesday November 11, 2020 at 7:00 pm

Location: Brookfield Public Library, Community Room, 1900 N Calhoun Rd.

Members: Kay Benning, Ald. Chris Blackburn, Richard Brandt, Sheila Buechel, Margaret Courtright, Stanley Fox, Jim Heinrich, Susan Schweda, Beverly Wentz

(NUMBER OF MEMBERS NEEDED TO MEET QUORUM REQUIREMENTS: 5)

1. ROLL CALL
2. ANNOUNCEMENTS
 - a. The Next Regularly Scheduled meeting is January 13, 2021. There is no meeting in December.
3. MINUTES
 - a. Minutes of the October 14, 2020 meeting.
4. FINANCIAL REPORT AND EXPENDITURES – ACTION
5. LIBRARIANS REPORT
 - a. October 2020 operating statistics
 - b. Social media update
 - c. Acknowledgement of donations received
 - d. Staff update
 - e. Facilities update
6. FRIENDS OF THE LIBRARY REPORT
7. UNFINISHED BUSINESS
 - a. COVID-19 Library phase-in, face covering requirement – discussion and possible action
8. NEW BUSINESS
 - a. 2020 Annual Agreement to Bridges System Membership and CAFÉ – action
 - b. Evaluation of Library Director *

*Item may be considered in Closed Session under Sec.19.85(1)(c)(3) Wis.Stats. after which the Library Board may convene in Open Session pursuant to Sec. 19.85(2) Wis. Stats. to consider the item from Closed Session.

9. ADJOURNMENT

NAME OF RESPONSIBLE STAFF	EDELL M. SCHAEFER
DEPARTMENT / TITLE	DIRECTOR OF LIBRARY SERVICES
DATE/TIME NOTICE POSTED	NOVEMBER 6, 2020 2:00 PM
Library Board of Trustees	November 11, 2020

ANY PERSON WHO HAS A QUALIFYING DISABILITY AS DEFINED BY THE AMERICANS WITH DISABILITY ACT THAT REQUIRES THE MEETING OR MATERIALS TO BE IN AN ACCESSIBLE LOCATION OR FORMAT, MAY CONTACT THE CITY CLERK AT (262)782-9650 OR 2000 NORTH CALHOUN ROAD, FOR ACCOMMODATIONS. REQUESTS FOR ACCOMMODATIONS FOR MEETINGS SHOULD BE MADE AT LEAST THREE (3) BUSINESS DAYS IN ADVANCE OF THE MEETING. EVERY EFFORT WILL BE MADE TO ARRANGE ACCOMMODATIONS FOR ALL MEETINGS.