



MINUTES OF AN OFFICIAL MEETING

Regular Meeting of: Brookfield Public Library Board of Trustees

Date and Time: Wednesday, August 2, 2023, at 7:00 pm

Location: Brookfield Public Library, Board Room, 1900 N. Calhoun Road, Brookfield, WI 53005

Members Present: Alderman Scott Berg, Margaret Courtright, Jeanmarie Deuster, Sara Field (arrived at 7:05 pm), Jim Heinrich, Beverly Wentz, Erica Wilkinson (arrived at 7:05 pm)

Others Present: Cathy Tuttrup, Director of Library Services; Betsy Bleck, Deputy Library Director, Barb Stein, Friends' President

Members Absent/Excused: Stanley Fox, Susan Schweda

8/2/2023 - Minutes

1. Roll Call.

President Courtright noted a quorum present and called the meeting to order at 7:00 pm.

2. Announcements:

- a. The next regularly scheduled meeting is September 13, 2023.

3. Minutes.

- a. Minutes of the June 14, 2023 meeting

Motion by Wentz, second by Heinrich to approve the minutes of the June 14, 2023 meeting of the Library Board of Trustees. Motion carried 5 - 0.

4. Financial Report and Expenditures.

- a. June 2023 Financial Report

Motion by Heinrich, seconded by Wentz to approve the financial report and expenditures. Motion carried 7 - 0.

5. Librarians Report.

- a. August Librarian's Report

Motion by Wentz, second by Deuster to approve the Librarian's Report. Motion carried 7 - 0.

6. Friends of the Library Report.

Barb Stein gave an update.

7. Unfinished Business:

None

8. New Business:

a. Waukesha County Library Standards Certification

Motion by Heinrich, second by Wentz to approve the Waukesha County Library Standards Certification. Motion carried 7 - 0.

b. General Records Schedule

Motion by Ald. Berg, second by Deuster to approve the General Records Schedule. Motion carried 7 - 0.

c. Election of officers 2023 - 2024

Motion by Heinrich, second by Ald. Berg to close the election of officers 2023 - 2024 nominations. Motion carried 7 - 0.

Motion by Ald. Berg, second by Wilkinson to accept the slate of officers. Motion carried 7 - 0.

d. 2024 Library Budget proposal

Motion by Heinrich, second by Wentz to approve the 2024 Library Budget proposal as presented. Motion carried 7 - 0.

9. Adjournment.

Motion by Heinrich, second by Wilkinson to adjourn the meeting. Motion carried 7 - 0. Meeting adjourned at 8:37 pm.

Respectfully submitted: Cathy Tuttrup - Director of Library Services