

**August 2023 Expenditures (Included in Budget Detail Report)**

<b>Salaries</b>	Payroll August 11 & 25	\$	184,377.33
<b>505000 Travel Expense</b>	Betsy Bleck - Mileage Reimbursement		12.77
	Cathy Tuttrup - Mileage Reimbursement		42.55
	Account subtotal	\$	55.32
<b>523000 Publishing/ Advertising</b>	Artists Working in Education (CH program)		700.00
	Pat Culotti (AD program)		100.00
	Rochelle Pennington (AD program)		250.00
	Dena Ziebell (AD program)		125.00
	Account subtotal	\$	1,175.00
<b>541000 Library Materials</b>	Cengage (AD BK large print)		172.76
	Midwest Tape (Hoopla)		1,406.16
	Lost & Paid Refund		4.99
	Unique Management (June overdue placements)		19.70
	Account subtotal	\$	1,603.61
<b>570003 Telephone</b>	On-call cell phone stipends	\$	75.00

**Budget Report expenditures (included) subtotal \$ 187,286.26**

**August 2023 Expenditures from Pcards (Not included in Budget Detail Report)**

<b>505000 Travel Expense</b>	Pick N Save (Bridges Board meeting refreshments)		46.27
	Sam's Club (Bridges Board meeting refreshments)		8.98
	Account subtotal	\$	55.25
<b>520000 Office Supplies</b>	Acco Brands (Laminating rolls)		363.96
	Cintas (1st Aid cabinet supplies)		58.82
	Demco (TS supplies)		125.25
	Account subtotal	\$	548.03

AD = Adult, CH = Children's, BK = Book, AV = Audio-Visual, TS = Technical Services)

<b>520004 Coin Op - Copier</b>	Gordon Flesch (Public copier lease & cost per copy)	\$	309.40
<b>523000 Publishing / Advertising</b>	Amazon (CH program supplies)	\$	48.59
<b>541000 Library Materials</b>	Amazon (AD & CH BK & CH AV )		32.97
	Baker & Taylor (AD & CH BK & AV)		13,819.71
	Blackstone (AD BK)		716.84
	Center Point (AD BK)		159.07
	Great Courses (AD AV)		335.97
	Grey House (AD BK)		252.50
	Ice Age Trail Alliance (AD BK)		72.50
	Information Today (Reference materials)		728.63
	Morningstar (Reference materials)		758.00
	Reiman (AD BK)		38.98
	Sky & Telescope (Subscription Renewal)		57.75
	The Sun (Subscription Renewal)		42.00
	Account subtotal	\$	<u>17,014.92</u>

<b>Peard expenditures (not included) subtotal</b>	<b>\$ 17,976.19</b>
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<b>August 2023 Total Expenditures</b>	<b>\$ 205,262.45</b>
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# CITY OF BROOKFIELD, WI



## YTD BUDGET REPORT

AUGUST 2023  
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FOR 2023 08

ACCOUNTS FOR: GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>05010001 LIBRARY SALARIES/BENEFITS</b>							
05010001 501000 SALARIES	1,708,566	1,674,868	1,018,991.64	125,413.10	.00	655,876.36	60.8%
05010001 501400 RHS PAYMENTS	56,452	56,452	36,329.54	4,356.65	.00	20,122.46	64.4%
05010001 501600 SALARIES-MAINTENAN	79,437	80,650	53,329.78	6,185.96	.00	27,320.22	66.1%
05010001 502000 EMPLOYER FICA TAX	131,940	129,143	84,000.75	9,637.78	.00	45,142.25	65.0%
05010001 502100 PENSION EXPENSE	121,586	119,218	74,636.18	8,832.92	.00	44,581.82	62.6%
05010001 502200 GROUP INSURANCE-OT	20,540	20,216	12,672.25	1,660.01	.00	7,543.75	62.7%
05010001 502700 GROUP INSURANCE-HE	324,997	326,606	213,964.38	28,290.91	.00	112,641.62	65.5%
TOTAL LIBRARY SALARIES/BENEFITS	2,443,518	2,407,153	1,493,924.52	184,377.33	.00	913,228.48	62.1%
<b>05010002 LIBRARY PERSONNEL EXP</b>							
05010002 503400 EMPLOYMENT EXPENSE	750	750	1,356.00	.00	.00	-606.00	180.8%**
05010002 504000 MEMBERSHIPS/SUBSCR	1,185	1,185	942.00	.00	.00	243.00	79.5%
05010002 505000 MTGS CONFERENCES &	5,050	5,050	693.90	55.32	.00	4,356.10	13.7%
TOTAL LIBRARY PERSONNEL EXP	6,985	6,985	2,991.90	55.32	.00	3,993.10	42.8%
<b>05010004 LIBRARY OPERATING EXP</b>							
05010004 520000 OFFICE SUPPLIES	22,000	22,000	10,380.36	.00	4,785.15	6,834.49	68.9%
05010004 520001 POSTAGE	1,000	1,000	404.18	.00	.00	595.82	40.4%
05010004 520002 COPYING EXPENSE	7,100	7,100	2,834.74	.00	2,656.36	1,608.90	77.3%
05010004 520004 COIN-OP COPIER EXP	4,500	4,500	2,026.39	.00	1,673.84	77.2%	
05010004 522000 OFFICE EQUIP. & RE	10,500	10,500	3,738.15	.00	280.01	6,481.84	38.3%
05010004 523000 PUBLISHING/ADVERTI	23,747	23,747	20,893.49	1,175.00	.00	2,853.51	88.0%
05010004 524000 MATERIALS & SUPPLI	9,500	9,500	4,369.99	.00	.00	5,130.01	46.0%
05010004 525000 COMPUTER SUPPLIES	7,300	7,300	2,447.82	.00	.00	4,852.18	33.5%
05010004 526000 COMPUTER EQPT. MAI	8,342	8,342	1,045.21	.00	.00	7,296.79	12.5%
05010004 527000 COMPUTER SOFTWARE	58,643	58,643	49,613.71	.00	.00	9,029.29	84.6%
05010004 528000 GROUNDS & MAINTENA	22,000	22,000	6,912.99	.00	5,205.00	9,882.01	55.1%
05010004 529000 RISK MANAGEMENT	26,483	26,483	15,448.44	.00	.00	11,034.56	58.3%
05010004 541000 LIBRARY MATERIALS	428,297	428,297	260,735.56	1,603.61	126,413.63	41,147.81	90.4%
TOTAL LIBRARY OPERATING EXP	629,412	629,412	380,851.03	2,778.61	141,013.99	107,546.98	82.9%
<b>05010006 LIBRARY CONTRACTUAL SERV</b>							
05010006 560001 CONTRACT SERVICES-	5,000	5,000	6,063.23	.00	.00	-1,063.23	121.3%*

\*Annual HVAC Service  
\*\*Deputy Director Search

# CITY OF BROOKFIELD, WI



## YTD BUDGET REPORT

AUGUST 2023  
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FOR 2023 08

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
05010006 560001 HVAC CONTRACT SERVI	7,000	7,000	.00	.00	.00	7,000.00	.0%
TOTAL LIBRARY CONTRACTUAL SERV	12,000	12,000	6,063.23	.00	.00	5,936.77	50.5%
<b>05010008 LIBRARY UTILITIES</b>							
05010008 570001 NATURAL GAS EXPENS	28,542	28,542	12,078.69	.00	.00	16,463.31	42.3%
05010008 570002 ELECTRICITY EXPENS	75,333	75,333	45,586.64	.00	.00	29,746.36	60.5%
05010008 570003 TELEPHONE EXPENSE	12,590	12,590	4,492.59	75.00	.00	8,097.41	35.7%
05010008 570005 WATER/SEWER EXPENS	3,481	3,481	1,868.94	.00	.00	1,612.06	53.7%
TOTAL LIBRARY UTILITIES	119,946	119,946	64,026.86	75.00	.00	55,919.14	53.4%
TOTAL GENERAL FUND	3,211,861	3,175,496	1,947,857.54	187,286.26	141,013.99	1,086,624.47	65.8%
TOTAL EXPENSES	3,211,861	3,175,496	1,947,857.54	187,286.26	141,013.99	1,086,624.47	

+ 17,976.19 PCards (Not Included in  
Budget Detail Report)  
\$205,262.45 GRAND TOTAL  
AUGUST 2023 Expenditures

NAME OF ACCOUNT	AMOUNT
Gifts & Memorials	\$15,858.84
Lib. Equipment Fund	\$26,358.51
Marjorie Shea Bequest	\$108,198.70
County Aid	\$142,134.91
Library Fines & Fees	\$24,280.72
Copy Revenue	\$1,318.46
PC Supplies	\$1,980.91
Revenue Account	\$1,605.57