

Resolution Number \_\_\_\_\_ for the City of Brookfield, Wisconsin

Resolution Title: Postponed Original Bartender/Operator License for an applicant with violations  
– Keyainna C. Burchette

WHEREAS, an applicant, requested an Original Bartender/Operator License in the City of Brookfield, and

WHEREAS the Legislative & Licensing Committee considered an Original Bartender/Operator License application at its meeting held on October 17, 2023, and recommends \_\_\_\_\_ thereof.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Brookfield that it hereby \_\_\_\_\_ an Original Bartender/Operator License for the below named applicant, and

BE IT FURTHER RESOLVED that the proper city official(s) be hereby authorized and directed to carry out the council’s action, including, but not limited to signing documents, implementing technical revisions to documents to effectuate the best interest of the City, and correcting scrivener’s errors.

Burchette, Keyainna C.

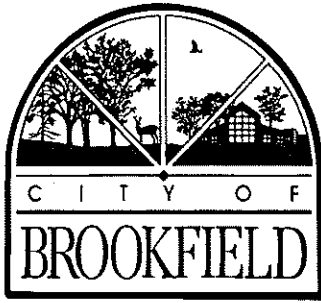
Adopted this 7<sup>th</sup> of November 2023.

Approved:

Attested:

\_\_\_\_\_  
Mayor Steven V. Ponto

\_\_\_\_\_  
City Clerk Michelle Luedtke



**OFFICE OF THE CITY CLERK**  
2000 North Calhoun Road  
Brookfield, Wisconsin 53005-5095  
(262) 782-9650 Fax (262) 796-6671

## **MEMORANDUM**

Date: October 17, 2023  
To: Legislative & Licensing Committee  
From: Mary Schulz CAP  
Administration & Licensing Clerk  
Re: Original Bartender/Operator License – with violations

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Burchette, Keyainna C.: IHOP

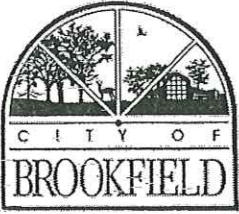
History:

- 2007 – Misappropriation of Personal Identification (Felony), Misappropriation of Personal ID to Obtain Value or Benefit (Felony-Amended by Prosecutor), Theft-Movable Property (Misdemeanor-Convicted-Probation, Huber, Restitution of \$1275.10 to Sprint Cellular, Costs, Maintain full-time employment/school, Treatment/Counseling, Criminal Thinking Course, Financial Management Course \$1500.00 Signature Bond)
- 2011 – Theft, Operating After Suspension/Revocation, Operating a Motor Vehicle without Insurance, Operate Unregistered Vehicle, Fail/Yield Right/Way Stop Sign (Non-Criminal)
- 2012 – Possession of THC (Misdemeanor), Probation Violation (Misdemeanor)

Past 5 year History:

- 7-8-2018 - Disposition: Driver's License suspended for 156 days due to cancellation of insurance (DOT action)
- 2-27-2019 – Driver's License reinstated
- 3-3-2019 – Disposition: Driver's License suspended for 11 months due to cancellation of insurance (DOT action)
- 11-8-2019 – Violation: Operating While Suspended (County Ozaukee)  
Disposition: **Guilty**, Operating While Suspended (County Ozaukee Circuit Court); Driver's License suspended for 6 months; Points = 3
- 5-25-2020 – Violation: Operating While Suspended (City Sheboygan)  
Disposition: **Guilty**, Operating While Suspended (City Sheboygan Kohler Municipal Court); Points = 3
- 10-16-2020 – Disposition: Driver's License suspended due to Failure to Pay Forfeiture (City Milwaukee Circuit Court)
- 12-8-2020 – Driver's License reinstated
- 1-21-2021 – Disposition: Driver's License suspended due to Failure to Pay Forfeiture (City Milwaukee)
- 2-2-2021 – Violation: Operating While Suspended (County Ozaukee)  
Disposition: **Guilty**, Operating While Suspended (County Ozaukee Circuit Court); Points = 3; Driver's License suspended for 6 months

- 4-11-2021 – Violation: Speeding Intermediate (11-19 over) and Operating While Suspended (City Milwaukee)
- 4-27-2021 – Violation: Child Safety Restraint (City Wauwatosa)  
Disposition: **Guilty**, Child Safety Restraint (City Wauwatosa Municipal Court)
- 11-16-2021 – Disposition: **Guilty**, Speeding Intermediate (Posted 30 over 15) and Operating While Suspended (City Milwaukee Municipal Court); Points = 4, Points = 3, respectively
- 3-2-2022 – Disposition: Driver's License suspended for 330 days due to Failure to Pay Forfeiture (City Milwaukee Municipal Court)
- 1-6-2023 – Disposition: Driver's License suspended for 1 year due to Failure to Pay Forfeiture (City Brookfield Municipal Court)



CITY OF BROOKFIELD INFORMATION AND CRITERIA  
OPERATOR'S LICENSE APPLICATION

- ORIGINAL - new applicant or expired license - \$72
- RENEWAL - current license expiring on June 30 - \$72

9-12-23  
cash

- PROVISIONAL - add \$15 – without this, you must work with a licensed bartender at all times until you get your original license.

NOTE: If you have lived outside WI in the last 5 years, you will be charged an additional \$25 fee for each background check in the other states you've lived in.

FULL NAME (include maiden name(s)):

Keyaina M A Burchette

FULL HOME ADDRESS:

5343 W Hampton Ave Milwaukee WI 53218

DATE OF BIRTH: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

YOUR E-MAIL ADDRESS: \_\_\_\_\_

om

YOUR MANAGER'S EMAIL: owner

All emails sent will be sent to both email addresses listed.

NAME OF EMPLOYER: I Hop\*

1. Do you now hold or have you ever been granted any license or permit associated with the sale of Alcoholic Beverage ? YES  NO

If yes, list type of license, dates held and issuing jurisdiction:

N/A

2. Have you completed the training session on alcohol beverage regulations OR are you currently registered to attend a responsible beverage course?

YES  NO

If yes, include information on your course and attach a copy to the application:

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3. Have you held either a retail, operator's or manager's license in the State of Wisconsin, within the past two years?

YES  NO

If yes, include information on your license and attach a copy to the application:

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4. Have you lived in Wisconsin less than 5 years?

YES  NO

If yes, list prior city & state(s) of residency in the last 5 years:

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5. Have you been convicted by a military court-martial or have been less than honorably discharged?

YES  NO

If yes, list conviction(s) or discharge date(s) and offense(s):

~~Traffic tickets Ozaukee County 3-3-21/11-11-19~~

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*(For the purpose of answering the following questions: An ADULT is someone who is 17 years of age or older. A JUVENILE is someone who is less than 17 years of age.)* **If you are unsure whether to list a violation, LIST IT. A background check will be performed, and omitting a violation may be cause for denial.**

6. Have you been charged, ticketed, cited, or arrested for ANY violation of state, federal, or local laws within the past 5 years (including crimes, forfeitures, military violations, traffic violations, and all tickets, except parking tickets)? YES  NO

If yes, list offense(s), date(s), and jurisdiction(s): (use separate sheet if needed)

Traffic tickets Ozaukee County 2-3-21-11-11-19

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7. As an ADULT have you been arrested for which there are pending charges against you of any kind, including by a military authority?

YES  NO

If yes, list arrest date(s), charge(s), and jurisdiction(s) where arrested:

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8. Have you been on probation, extended supervision, or parole or been released from probation, extended supervision, or parole less than one year prior to the date of your application? YES  NO

If yes, list release date(s), charge(s), and jurisdiction(s):

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9. As a JUVENILE have you been adjudicated delinquent within the past 5 years (violated state or federal criminal law)? YES  NO

If yes, list offense(s), date(s), and jurisdiction(s):

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**READ CAREFULLY BEFORE SIGNING:**

I hereby apply for an Operator's License to serve Alcohol Beverages and hereby agree to comply with all laws, resolutions, ordinances, and regulations, Federal, State, or Local, affecting the sale of alcoholic beverages if a license is granted to me.

I authorize the City of Brookfield to, within one year of the date of my signature below, obtain information and records pertaining to me from any source and to release said information to City staff and officials involved in the review of this application. I hereby release the City of Brookfield, including its elected officials, officers, employees, or authorized agents, both individually, and collectively, from any and all liability for damages of whatever kind, which may at any time result to me, my heirs, or assigns because of compliance with this authorization to release information or any attempt to comply with it.

I declare that all of the above information is true and correct to the best of my knowledge and belief. I understand that untruthful information will lead to the denial of this license application.

I hereby swear under the penalties of perjury that I am not a habitual law offender as defined in the instructions above, have not been convicted of a felony, and have not been previously denied an operator's license by the City of Brookfield.



09-11-2023

Signature of Applicant

Date

**FOR POLICE USE ONLY:**

**POLICE DEPARTMENT HAS INVESTIGATED THE APPLICANT AND RELATED RECORDS REFLECT THE FOLLOWING DURING THE PAST 5 YEARS** (including convictions for which the applicant is on probation, parole or extended supervision or was released from probation, parole, or extended supervision within the past year):

\_\_\_\_\_  
Signature of Police Department Personnel

\_\_\_\_\_  
Date

**FOR CLERK USE ONLY:**

- a. Applicant has requested Provisional. YES  NO
- b. Previously denied an operator's license by City. \*YES  NO   
*(If yes\*, a provisional can't be issued, but may proceed with normal application review)*
- c. A habitual law offender or felony conviction. \*YES  NO   
*(if yes\*, a provisional can't be issued)*
- d. Responsible Beverage Server Course completion or enrollment provided. YES  \*NO   
*(If no\*, a provisional can't be issued)*
- e. The fee for the provisional license has been collected. YES  NO

By the authorized signature below, a Provisional Operator's License has been granted on the date below expiring upon issuance of a regular operator's license, or upon 60 days whichever is sooner. *(Attach a copy of the provisional license issued to Operator from License Manager System)*

\_\_\_\_\_  
Signature of Clerk/Deputy Clerk

\_\_\_\_\_  
Date