

March 5, 2023

Brookfield City Hall  
Attn: Michelle Luedtke  
City Clerk  
2000 North Calhoun Road  
Brookfield, WI 53005

Dear Michelle Luedtke,

Attached is my resume to apply for the vacancy of District 3 Alderman.

As a former Navy vet and small business owner, I bring a high standard of professionalism to every task in all I do. I agree that this job is in a “service” industry.

I feel that my qualifications will be an asset to the position as an owner of a home improvement business for the past nineteen years. While working with home owners and business owners, I make every effort to solve each individual’s needs.

I will bring this same attitude to the Alderman position.

Thank you for your consideration.

Gregory R. Keller

**Gregory R. Keller**  
**15600 Luella Drive**  
**Brookfield, WI 53005**

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**Cell – 262-844-9600**

WORK EXPERIENCE

2019 to present GK Custom Designs (Owner Self Employed Crafting Small Furniture)

SUMMARY – Floor & desk lamps, end tables, hope chests, dressers, vases, etc.

2004 to present Dovetail Improvements (President Self Employed General Contractor)

SUMMARY - Solving customer concerns to meet their specific needs in home improvements.

2008 to 2010 Armstrong World Industries (Flight Operations) (Part Time)

Aircraft Maintenance Administrator - Duties include ordering aircraft parts, parts inventory for two Falcon 20 Jets, fuel deliveries and testing, schedule aircraft to meet Corporate client schedule, resolving shipping and receiving department issues and MSDS book up dates.

SUMMARY - As an administrative professional I kept the flight department running with on time parts, supplies, and the correct paperwork necessary to satisfy weekly, monthly and yearly FAA requirements.

2 years Warfel Construction Company (General Contractor)

Project Manager - Manage jobs from \$100,000 to \$1,000,000. Develop working relationships with customers, including Municipalities, Property managers, Industrial companies and homeowners. Using my ability for take-off estimating, I helped the department to obtain profitable estimates.

SUMMARY - First year 88 jobs totaling \$800,000 gross, all jobs made no less than 25% profit.

7 years Producers Supply Company (Mechanical Contractor)

Shop Foreman / Project Manager - Fabrication of heavy crushing equipment and conveyors

SUMMARY - Redesign shop and added to existing shop plus a paint area and sandblasting area.

10 years Herr and Sacco (Mechanical Contractor)

Field Crew Millwright - My duties included welding, Truck driver, Crane operation, Steel climber, etc.

SUMMARY - I performed duties in Welding, Plumbing, Sheet metal, setting up machinery and more. Chosen to be the radio operator for a tower crane at Howmet, a large and lengthy project

EDUCATION

Various Supervisory Courses

- The Effective Supervisor – Lancaster Chamber 1.2 credits
- Supervisory Management Development Training
- How to Supervise People – Fred Pryor Seminars
- Leadership Styles – Associated Builders & Contractors
- Sound Reinforcement Seminar – Crown Magnetics
- Certified Professional Installer – Hunter Douglas Inc.

U.S. Navy Seabees; Completed 4 heavy equipment operation Class “A” schools

U.S. Navy Seabees; Completed Dredge Operating Class “C” school

Computer experience in MS Word, Excel and Internet

Pilot certificates

- Private Airplane Graduation Certificate – King Schools
- Instrument Airplane Knowledge Test – King Schools

Rhema Bible College

- Graduated two year course