



## MINUTES OF AN OFFICIAL MEETING

**Regular Meeting of:** Brookfield Public Library Board of Trustees

**Date and Time:** Wednesday, June 14, 2023, at 7:00 pm

**Location:** Brookfield Public Library, Board Room, 1900 N. Calhoun Road, Brookfield, WI 53005

**Members Present:** Margaret Courtright, Jeanmarie Deuster, Stanley Fox, Jim Heinrich, Susan Schweda, Beverly Wentz, Erica Wilkinson

**Others Present:** Cathy Tuttrup, Director of Library Services; Barb Stein, Friends' President

**Members Absent/Excused:** Alderman Scott Berg, Sara Field

6/14/2023 - Minutes

1. Roll Call.

President Courtright noted a quorum present and called the meeting to order at 7:02 pm.

2. Announcements:

- a. The next regular scheduled meeting is August 2, 2023.

3. Minutes.

- a. Minutes of the May 10, 2023 meeting.

**Motion by Schweda, second by Deuster to approve the minutes of the May 10, 2023 meeting of the Library Board of Trustees. Motion carried unanimously.**

4. Financial Report and Expenditures.

- a. May 2023 Financial Report

**Motion by Heinrich, second by Wentz to approve the financial report and expenditures. Motion carried unanimously.**

5. Librarians Report.

- a. June Librarian's Report:

**Motion by Wentz, second by Schweda to approve the Librarian's Report. Motion carried unanimously.**

6. Friends of the Library Report.

Barb Stein gave an update.

7. Unfinished Business:

- a. None.

8. New Business:

- a. President appoints nominating committee - announcement

President Courtright appointed Susan Schweda, Stanley Fox, and Jeanmarie Deuster to the nominating committee. A slate of proposed officers will be presented at the August board meeting.

- b. Agenda Center Overview

- c. Circulation Policy

**Motion by Wilkinson, second by Deuster to approve the Circulation Policy. Motion carried unanimously.**

9. Adjournment.

**Motion by Deuster, second by Wentz to adjourn the meeting. Motion carried unanimously.  
Meeting adjourned at 7:45 pm.**

Respectfully submitted: Cathy Tuttrup - Director of Library Services