

Item 5a



DIRECTOR OF PUBLIC WORKS

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MEMORANDUM

TO: Board of Public Works

FROM: Tom Grisa
Director of Public Works

RE: State/Municipal Financial Agreement for design engineering for connecting highway Greenfield Avenue (STH 59)

DATE: July 21, 2023

The State of Wisconsin DOT is planning reconstructing the pavement on Greenfield Avenue from Brookfield Road to S. 124th Street in 2028 or 2029. As this roadway is a connecting highway, the City of Brookfield and the City of New Berlin share in the maintenance responsibilities and are paid by the State of Wisconsin an annual amount representative of the costs to perform this maintenance. In addition, the two cities are responsible for participating in the design costs for any major rehabilitation of the roadway at a 25% cost share (split equally between the two cities at 12.5% each) with the State picking up the remaining 75% of design costs. Right of way and construction costs for major rehabilitation of the roadway is covered 100% by the DOT, with the exception of any city-owned utility adjustments that are necessary as part of the construction.

The attached State/Municipal Financial Agreement (SMA) is for design engineering services for connecting highway Greenfield Avenue (STH 59) from Brookfield Road to S. 124th Street. This SMA identifies the appropriate cost share for this project and is recommended for approval.



Resolution for the City of Brookfield, Wisconsin

Resolution Number:

Resolution Title: State/Municipal Agreement for design engineering for connecting highway Greenfield Avenue (STH 59)

WHEREAS Greenfield Avenue (STH 59) from Brookfield Road to S. 124th Street is a connecting highway in the City of Brookfield, and

WHEREAS one of the responsibilities the City has for Greenfield Avenue being a connecting highway is to share in the costs of design engineering costs for major rehabilitation of the roadway, and

WHEREAS the State of Wisconsin has scheduled Greenfield Avenue from Brookfield Road to S. 124th Street for pavement replacement in 2028 or 2029, and

WHEREAS the attached State/Municipal Agreement includes 12.5% cost share for the City of Brookfield for design engineering for connecting highway Greenfield Avenue (STH 59), and

WHEREAS the Board of Public Works considered the State/Municipal Agreement for design engineering for connecting highway Greenfield Avenue (STH 59) at its meeting held on August 8, 2023 and recommends approval thereof.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Brookfield that it hereby approves the State/Municipal Agreement for design engineering for connecting highway Greenfield Avenue (STH 59), and

BE IT FURTHER RESOLVED that the proper city official(s) be hereby authorized and directed to carry out the council’s action, including, but not limited to signing documents, implementing technical revisions to documents to effectuate the best interest of the City, and correcting scrivener’s errors.

Adopted this 15th day of August, 2023.

Approved:

Attested:

Mayor Steven V. Ponto

City Clerk Michelle Luedtke

Publication Date:



**STATE/MUNICIPAL FINANCIAL
AGREEMENT FOR A STATE- LET
HIGHWAY PROJECT**

Date: May 15, 2023
 I.D.: 2230-15-02/22/72
 Road Name: STH 059
 Title: C NEW BERLIN/BRKFOLD, GREENFIELD AVE
 Limits: S BROOKFIELD RD TO 124TH ST
 County: Waukesha
 Roadway Length: 4.09 miles

The signatory **City of Brookfield**, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and affect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

NEEDS AND ESTIMATE SUMMARY:

Existing Facility - Describe and give reason for request: Improvement of a connecting highway

Proposed Improvement - Nature of work: As determined by project scoping.

Describe non-participating work included in the project and other work necessary to finish the project completely which will be undertaken independently by the municipality: A nominal amount is included to cover items in paragraph 4 (to be adjusted in the final plan).

TABLE 1: SUMMARY OF COSTS

Phase	Total Est. Cost	Federal/State Funds	%	Brookfield Funds	% *	New Berlin Funds	% *
Preliminary Engineering: Plan Development	\$ 4,500,000	\$ 3,375,000	75%	\$ 562,500	12.5%	\$ 562,500	12.5%
Real Estate Acquisition: Acquisition	\$ 600,000	\$ 600,000	100%	\$ -	0%	\$ -	0%
Compensable Utilities	\$ -	\$ -	0%		100%	\$ -	100%
Construction: Participating	\$ 29,000,000	\$ 29,000,000	100%		0%	\$ -	0%
Non-Participating	\$ 20,000	\$ -	0%	\$ 10,000	100%	\$ 10,000	100%
Total Cost Distribution	\$ 34,120,000	\$ 32,975,000		\$ 572,500		\$ 572,500	

1 Estimates include construction engineering

This request shall constitute agreement between the Municipality and the State; is subject to the terms and

conditions that follow (pages [2] – [4]); is made by the undersigned under proper authority to make such request for the designated Municipality, upon signature by the State, and delivery to the Municipality. The initiation and accomplishment of the improvement will be subject to the applicable federal and state regulations. No term or provision of neither the State/Municipal Financial Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Financial Agreement.

Signed for and in behalf of the City of Brookfield (please sign in blue ink)	
Name (print)	Title
Signature	Date
Signed for and in behalf of the City of Brookfield (please sign in blue ink)	
Name (print)	Title
Signature	Date
Signed for and in behalf of the State (please sign in blue ink)	
Name Tony Barth	Title WisDOT SERegion Planning Chief
Signature	Date

TERMS AND CONDITIONS:

1. The Municipality shall pay to the State all costs incurred by the State in connection with the improvement which exceeds federal/state financing commitments or are ineligible for federal/state financing. Local participation shall be limited to the items and percentages set forth in the Summary of Costs table, which shows Municipal funding participation. In order to guarantee the Municipality’s foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from General Transportation Aids or any moneys otherwise due and payable by the State to the Municipality.
2. Funding of each project phase is subject to inclusion in an approved program and per the State’s Facility Development Manual (FDM) standards. Federal aid and/or state transportation fund financing will be limited to participation in the costs of the following items as specified in the Summary of Costs:
 - (a) Design engineering and state review services.
 - (b) Real Estate necessitated for the improvement.
 - (c) Compensable utility adjustment and railroad force work necessitated for the project.
 - (d) The grading, base, pavement, curb and gutter, and structure costs to State standards, excluding the cost of parking areas.
 - (e) Storm sewer mains, culverts, laterals, manholes, inlets, catch basins, and connections for surface water drainage of the improvement; including replacement and/or adjustments of existing storm sewer manhole

covers and inlet grates as needed.

- (f) Construction engineering incidental to inspection and supervision of actual construction work, except for inspection, staking, and testing of sanitary sewer and water main.
 - (g) Signing and pavement marking necessitated for the safe and efficient flow of traffic, including detour routes.
 - (h) Replacement of existing sidewalks necessitated by construction and construction of new sidewalk at the time of construction. Sidewalk is considered to be new if it's constructed in a location where it has not existed before.
 - (i) Replacement of existing driveways, in kind, necessitated by the project.
 - (j) New installations or alteration resulting from roadway construction of standard State street lighting and traffic signals or devices. Alteration may include salvaging and replacement of existing components.
3. Work necessary to complete the improvement to be financed entirely by the Municipality or other utility or facility owner includes the following items:
- (a) New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
 - (b) New installation or alteration of signs not necessary for the safe and efficient flow of traffic.
 - (c) Roadway and bridge width in excess of standards.
 - (d) Construction inspection, staking, and material testing and acceptance for construction of sanitary sewer and water main.
 - (e) Provide complete plans, specifications, and estimates for sanitary sewer and water main work. The Municipality assumes full responsibility for the design, installation, inspection, testing, and operation of the sanitary sewer and water system. This relieves the State and all of its employees from the liability for all suits, actions, or claims resulting from the sanitary sewer and water system construction.
 - (f) Parking lane costs.
 - (g) This line intentionally left blank
 - (h) Damages to abutting property due to change in street or sidewalk widths, grades, or drainage.
 - (i) Conditioning, if required, and maintenance of detour routes.
 - (j) Repair of damages to roads or streets caused by reason of their use in hauling materials incidental to the improvement.
4. As the work progresses, the Municipality will be billed for work completed which is not chargeable to federal/state funds. Upon completion of the project, a final audit will be made to determine the final division of costs.
5. If the Municipality should withdraw the project, it shall reimburse the State for any costs incurred by the State in behalf of the project.
6. The work will be administered by the State and may include items not eligible for federal/state participation.
7. The Municipality shall assume general responsibility for all public information and public relations for the project and to make a fitting announcement to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the projects.

8. Basis for local participation:

- (a) Funding for preliminary engineering for a connecting highway 75% State, 12.5% Brookfield, 12.5% New Berlin based on the Department's policy for connecting highways.
- (b) Funding for real estate required for standard roadway construction, 100% State
- (c) Funding for compensable utilities required for standard roadway construction, 100% Municipal.
- (d) Funding for construction of standard roadway items – 100% State.
- (e) Funding for non-participating items 100% Municipality.

Comments and Clarification: This agreement is an active agreement that may need to be amended as the project is designed. It is understood that these amendments may be needed as some issues have not been fully evaluated or resolved. The purpose of this agreement is to specify the local and state involvement in funding the project. A signed agreement is required before the State will prepare or participate in the preparation of detailed designs, acquire right-of-way, or participate in construction of a project that merits local involvement.