



MINUTES OF AN OFFICIAL MEETING:

Regular / Special Meeting: Parks and Recreation Commission
Date and Time: Monday, January 10, 2022, 7:00 p.m.
Location: Senior Community Center – Activity Room, 2000 N. Calhoun Rd.,
Brookfield, WI

Members Present: Alan Nosbusch, Ald. Jerry Mellone, Michael Davis, Mark Tushaus
Members Excused: Don Kurth, Cynthia Rigsby
Others Present: John Kelliher, Director; Diana Smeltzer, Recording Secretary

1. Roll Call

- a. Chairman Nosbusch noted a quorum present and called the meeting to order at 7:00 p.m.

2. Announcements

- a. The next regularly scheduled meeting is February 7, 2022, 7:00 p.m.

3. Minutes of the December 6, 2021 Meeting

Motion by Mr. Davis second by Mr. Tushaus to approve the minutes of the December 6, 2021, Parks and Recreation Commission meeting. Motion carried 4-0.

4. UNFINISHED BUSINESS

- a. None

5. NEW BUSINESS

- a. Consider approval of the Perpetual Greenway Corridor Easement

Mr. Kelliher introduced the Resolution and Perpetual Greenway Corridor Easement Agreement between the City of Brookfield and the School District of Elmbrook. He explained that an existing segment of the Underwood Creek Trail runs through the School District of Elmbrook property on the campus of Brookfield East High School. The City and School District personnel evaluated the original agreement when the District submitted plans for the construction of new baseball field adjacent to the trail. The Agreement has been approved by the School District of Elmbrook Board on December 14, 2021. Staff recommends the Commission approve the Perpetual Greenway Corridor Easement Agreement for Common Council consideration on January 18, 2022 Council meeting.

Following discussion Mr. Tushaus moved, seconded by Mr. Davis to recommend approval of the Perpetual Greenway Corridor Easement Agreement for Common Council consideration. Motion carried 4-0.

6. STAFF REPORTS

a. Staff Reports and Correspondence

Office

- Ms. Smeltzer indicated that the Department processed 52 Facility Reservations on January 4, (our first day for reservations beyond April 30, 2022). We processed 35 of the reservations in the first hour and a half.
- January 10, 2022 was our first day of Winter/Spring registrations. Most of our registrations take place on line but we did have 22 registrations in the office.

Administration

Mr. Kelliher provided the Commission with the listing of the 2022 Parks and Recreation Commission Members and Appointment Summary.

7. ADJOURNMENT

Motion by Mr. Davis seconded by Ald. Mellone to adjourn the meeting at 7:15 p.m. Motion carried 4-0.

*Documents are on file at the Department Office for public review.

Respectfully Submitted:

John Kelliher

Parks, Recreation & Forestry/Director