



## OFFICIAL MINUTES OF A BOARD OF PUBLIC WORKS:

Regular: Board of Public Works  
Date and Time: Tuesday, January 11, 2022 at 7:00pm  
Location: City Hall, 2000 N. Calhoun Road, Council Chambers  
Members Present: Alderman Rick Owen-Chairman, Alderman Chris Blackburn, Alderman Scott Berg (Mayor alt.), Alderman Mike Hallquist, Alderwoman Jenna Meza and Alderman Bill Carnell  
Members Excused: Mayor Ponto  
Others Present: Director of Public Works Tom Grisa, City Engineer Jeff Chase

### 1. Roll Call

Alderman Rick Owen noted a quorum present and called the Board of Public Works meeting to order at 7:11pm.

### 2. Announcements

The next regularly scheduled meeting will be held on Tuesday, February 8, 2021 at 7:00pm.

### 3. Minutes of the December 14, 2021 meeting

***Motion by Alderman Chris Blackburn, second by Alderman Scott Berg to approve the minutes of the December 14, 2021 Board of Public Works meeting. Motion carried 5-0.***

### 4. Unfinished Business

#### a) Minutes of the October 12, 2021 meeting.

***Motion by Alderwoman Jenna Meza, second by Alderman Scott Berg to approve the minutes of the October 12, 2021 meeting. Motion carried 5-0.***

#### b) Perpetual Municipal Utilities Easement – The Ruby, 355 and 365 S Moorland Road

Mr. Chase advised there is a clause in the easement document that is an indemnification clause for an encroachment of a sky bridge.

***Motion by Alderman Mike Hallquist, second by Alderman Scott Berg to approve the perpetual municipal utilities easement at The Ruby, 355 and 365 S Moorland Road. Motion carried 5-0.***

#### c) Dedication of Roads & Pathway Improvements for Grace Landing

Mr. Chase advised there is a clause in the document per the City Attorney. There are no road or path improvements. Grace Landing had disrupted an existing sidewalk constructed by Waukesha County on North Ave. that subsequently became the City of Brookfield through an intergovernmental agreement. Because the

road is owned by Waukesha County the City did not issue an excavation permit to the contractor for permission to work in the road and disturb the sidewalk. Therefore, no permission was granted by the City to disrupt the sidewalk. The City Attorney included a dedication clause for the sidewalk that was repaired.

Alderman Berg asked if this would set a precedent for future projects. Mr. Grisa responded that it would not.

***Motion by Alderman Chris Blackburn, second by Alderman Mike Hallquist to approve the dedication of Roads & Pathway Improvements for Grace Landing. Motion carried 5-0.***

## 5. New Business

### **a) Request for Special Exemption to standard road centerline radius – Hillcrest Subdivision**

Mr. Chase clarified the minimum centerline radius of a roadway is 200 feet for a local road. They are proposing a 150 foot radius because this is a low speed, low use road.

Alderman Berg asked about the theory behind the curvature of the road. Mr. Chase said for a road like this the lower the speed the less germane they are. There is horizontal site factors, friction factors, roadside safety considerations all of which become subjective when road speeds are below 35 MPH.

***Motion by Alderwoman Jenna Meza, second by Alderman Mike Hallquist to approve the request for a special exemption to standard road centerline radius for Hillcrest Subdivision. Motion carried 5-0.***

### **b) Request to approve a We Energies and Charter Cable Underground Distribution Easement in the Brookfield Conference Center lands at 325 South Moorland Road.**

Alderman Blackburn asked if this would be in the way of anything. Mr. Grisa responded no.

***Motion by Alderman Mike Hallquist, second by Alderman Chris Blackburn to approve the request to approve a WE Energies and Charter Cable Underground Distribution Easement in the Brookfield Conference Center lands at 325 South Moorland Road. Motion carried 5-0.***

## 6. Adjournment

***Motion by Alderman Scott Berg, second by Alderman Christopher Blackburn to adjourn the meeting at 7:33 pm. Motion carried 5-0.***

Respectfully Submitted:  
Tom Grisa  
Director of Public Works