



OFFICIAL MEETING MINUTES OF A REGULAR MEETING OF  
THE **BOARD OF PUBLIC WORKS** HELD ON JANUARY 14, 2020 @ 7:00  
P.M. IN THE COMMON COUNCIL CHAMBERS OF CITY HALL, 2000 NORTH  
CALHOUN ROAD, BROOKFIELD, WISCONSIN

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**MEMBERS PRESENT:**

Alderman Scott Berg, (acting chair)  
Alderman Buck Jurken

Alderman Brad Blumer  
Alderman Christopher Blackburn

**MEMBER ABSENT AND EXCUSED:** Mayor Steve Ponto, Alderman Rick Owen, Alderman Bill Carnell  
(a.a.)

**OTHERS PRESENT:**

Director of Public Works Tom Grisa

City Engineer Jeffrey Chase

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**Roll Call**

Acting Chairman Berg noted a quorum present and called the Board of Public Works to order at 7:15 pm.

**Meeting Minutes**

**Item 1 Meeting minutes of the November 12, 2019 Board of Public Works Meeting**

*Motion by Alderman Jurken, seconded by Alderman Blackburn to approve the minutes of the November 12, 2019 Board of Public Works meeting minutes. Motion carried 4-0.*

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**New Business**

**Item 2 Amendment to the contract with J.H. Findorff & Son, Inc. for completion of BP-1 elements of the construction of the Brookfield Conference Center relative to issuance of a Certificate of Substantial Completion and certificate of Occupancy**

Mr. Grisa indicated the City Attorney recommended to deny the request.

*Motion by Alderman Blackburn, seconded by Alderman Jurken to deny the request for an amendment to the contract with J.H. Findorff & Son, Inc. for completion of BP-1 elements of the construction of the Brookfield Conference Center relative to issuance of a Certificate of Substantial Completion and certificate of Occupancy. Motion carried 4-0.*

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**Item 3 Agreement between Waukesha County and the City of Brookfield for transfer of lands associated with widening of CTH M near the intersection of Calhoun Road**

Mr. Chase stated the City will sell land adjacent to Dr. Tang's property and west of the creek for \$70,000.

*Motion by Alderman Blumer, seconded by Alderman Jurken to approve the agreement between Waukesha County and the City of Brookfield for transfer of lands associated with widening of CTH M near the intersection of Calhoun Road. Motion carried 4-0.*

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**Item 4 Land Transfer Agreement between City of Brookfield and Thomas Tang for land located near the southeast intersection of CTH M and Calhoun Road**

Alderman Blumer stated he would like to see these parcels combined.

*Motion by Alderman Jurken, seconded by Alderman Blackburn to approve the land transfer agreement between City of Brookfield and Thomas Tang for land located near the southeast intersection of CTH M and Calhoun Road. Motion carried 4-0.*

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**Item 5 Lighted Pedestrian Crossing Sign policy**

Mr. Grisa stated the city is not making any recommended changes.

*Motion by Alderman Jurken, seconded by Alderman Blackburn to approve the lighted pedestrian crossing sign policy. Motion carried 4-0.*

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**Item 6 Solid Waste and Recycling Collection and Disposal policy**

Mr. Grisa indicated this policy affirms that no contractors are allowed at the recycling center.

*Motion by Alderman Berg, seconded by Alderman Blumer to approve the solid waste and recycling collection and disposal policy. Motion carried 4-0.*

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**Item 7 Amending Sections 12.15.010, 12.15.070, 12.16.020.C, 12.17.020, and 12.18.020, Subsections 12.17.030.A, 12.17.070.D, 12.17.090.B, 12.18.040.C and D, 12.18.060.A, 12.18.070.A, 12.19.020.A, 12.19.040.C, 12.19.060.D, 12.19.070.B, 15.04.310.B, and the title of Chapter 12.18; Repealing Subsections 12.18.020.C and 12.18.040.B and Paragraph 12.17.030.B.1; Repealing and Recreating Subsection 15.12.120; and Creating Sections 13.08.030, 13.08.040, 13.08.050, 15.04.310.B and C, 3.28.010.UU, 12.16.020.E, and Paragraph 12.16.020.A.1 of the Brookfield Municipal Code regarding the Applicability of Chapters 12.15-12.19 to City-owned Land and Easement Interests, Restoration of Land, Permit Expiration, Elimination of Supplemental Permits, Refundability of Deposits, Fees for Attaching to City-owned Structures, Insurance Requirements, Abandonment and Disconnection of Utilities, Administration and Creation of Connection Permits, and Fee Exemptions for Other Municipalities for Registration Fees.**

*Motion by Alderman Jurken, seconded by Alderman Blackburn to approve amending Sections 12.15.010, 12.15.070, 12.16.020.C, 12.17.020, and 12.18.020, Subsections 12.17.030.A, 12.17.070.D, 12.17.090.B, 12.18.040.C and D, 12.18.060.A, 12.18.070.A, 12.19.020.A, 12.19.040.C, 12.19.060.D, 12.19.070.B, 15.04.310.B, and the title of Chapter 12.18; Repealing Subsections 12.18.020.C and 12.18.040.B and Paragraph 12.17.030.B.1; Repealing and Recreating Subsection 15.12.120; and Creating Sections 13.08.030, 13.08.040,*

***13.08.050, 15.04.310.B and C, 3.28.010.UU, 12.16.020.E, and Paragraph 12.16.020.A.1 of the Brookfield Municipal Code regarding the Applicability of Chapters 12.15-12.19 to City-owned Land and Easement Interests, Restoration of Land, Permit Expiration, Elimination of Supplemental Permits, Refundability of Deposits, Fees for Attaching to City-owned Structures, Insurance Requirements, Abandonment and Disconnection of Utilities, Administration and Creation of Connection Permits, and Fee Exemptions for Other Municipalities for Registration Fees. Motion carried 4-0.***

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## **Adjournment**

***Motion by Alderman Blackburn, seconded by Alderman Jurken to adjourn the Board of Public Works meeting. Motion carried 4-0. Meeting adjourned at 7:30pm.***

Minutes respectfully submitted by Carolyn Megal, Administrative Assistant