



MINUTES OF AN OFFICIAL MEETING:

Regular / Special Meeting: Finance Committee

Date and Time: Tuesday, February 2, 2021 at 7:35 pm

Location: City Hall, 2000 N Calhoun Rd, Parks and Recreation Activity Room

Members Present: Alderman Scott Berg, Alderman Mike Hallquist (via phone), Alderman Mike Jurken, Alderman Jerry Mellone, Alderman Bob Reddin, Alderman Dave Christianson and Alderman Kathryn Wilson

Members Excused: None

Others Present: Director of Finance and Administration Robert Scott

1. Roll Call

Alderman Scott Berg noted a quorum was present and called the Finance Committee meeting to order at 7:35 pm.

2. Announcements

The next regularly scheduled meeting will be held on Tuesday, February 16, 2021.

3. Minutes of the January 19, 2021 regular Finance Committee meeting.

Motion by Alderman Jerry Mellone, second by Alderman Mike Jurken to approve the minutes of the January 19, 2021 regular Finance Committee meeting. Motion carried 7-0.

4. Unfinished Business

a) None.

5. New Business

a) Vouchers exceeding \$50,000 requiring immediate action.

Motion by Alderman Bob Reddin, second by Alderman Kathryn Wilson to approve vouchers exceeding \$50,000 requiring immediate action. Motion carried 7-0.

b) Resolution approving 2021 Computer Replacement fund budget amendment requested by the Director of Finance and Administration: appropriate \$40,000 to Computer Replacement Fund expenditure account 25121264-601000, for purposes of funding the balance of the planimetrics geographic information system project budgeted in 2020 but not completed until 2021.

Motion by Alderman Mike Jurken, second by Alderman Jerry Mellone to approve the resolution approving 2021 Computer Replacement fund budget amendment requested by the Director of Finance and Administration: appropriate \$40,000 to Computer Replacement Fund expenditure account 25121264-601000, for purposes of funding the balance of the planimetrics geographic information system project budgeted in 2020 but not completed until 2021. Motion carried 7-0.

c) Request of the Information Technology department to purchase software maintenance services from Cartegraph from 2021-23 for a total of \$155,206.39.

Motion by Alderman Dave Christianson, second by Alderman Kathryn Wilson to approve the request of the Information Technology department to purchase software maintenance services from Cartegraph from 2021-23 for a total of \$155,206.39. Motion carried 7-0.

d) Request of the Water Utility for approval of 2021 purchases:

- i. Water meters (Badger Meter) - \$269,900
- ii. ERTS for meter reading (United Systems) - \$100,100

Motion by Alderman Jerry Mellone, second by Alderman Kathryn Wilson to approve the request of the Water Utility for approval of 2021 purchases:

- i. Water meters (Badger Meter) - \$269,900***
- ii. ERTS for meter reading (United Systems) - \$100,100***

Motion carried 7-0.

6. Adjournment

Motion by Alderman Dave Christianson, second by Alderman Mike Jurken to adjourn the meeting at 7:41 pm. Motion carried 7-0.

Respectfully Submitted:

Robert Scott

Director of Finance and Administration