



MINUTES OF AN OFFICIAL MEETING

Regular Meeting of: Legislative & Licensing Committee

Date and Time: Tuesday, February 2, 2021 at 7:15 pm

Location: Council Chambers, City Hall, 2000 N. Calhoun Road, Brookfield WI 53005

Members Present: Alderman Gary Mahkorn (Chair), Alderman Brad Blumer, Alderman Bill Carnell, Alderman Jenna Meza, Alderman Mark Nelson by phone

Members Excused: None

Others Present: City Attorney Jenna Merten, City Clerk Kelly Michaels

1) ROLL CALL

Alderman Mahkorn noted a quorum present and called the Legislative & Licensing Committee to order at 7:15 p.m.

2) ANNOUNCEMENTS

The Next Regularly Scheduled meeting will be held on Tuesday, February 16, 2021.

3) MINUTES

Motion by Alderman Carnell, seconded by Alderman Meza, to approve the minutes of the January 19, 2021, Legislative & Licensing Committee meeting. Motion carried 5-0.

4) NEW BUSINESS

a. Resolution regarding an applicant for an Original Bartender/Operator License.

Ziolecki, Melanie A.

Motion by Alderman Carnell, seconded by Alderman Blumer, to approve an Original Bartender/Operator License for the above applicant. Motion carried 5-0.

b. Resolution regarding an applicant for a Successor of Agent.

Class B Beer and Class C Wine License Premise:

Portillo's Hot Dogs, LLC

D/b/a: Portillo's Hot Dogs

17685 W. Bluemound Road

Agent: David L. Brantner

Motion by Alderman Blumer, seconded by Alderman Carnell, to approve an applicant for a Successor Agent for a Class B Beer and C Wine License premise. Motion carried 5-0.

d. Legislative Referral:

Ordinance Repealing and Recreating Section 2.12.160 regarding Legislative Referrals and Requests for Services. (Mayor Ponto)

Attorney Merten stated once a legislative referral is submitted, staff has 90 days to place it on an agenda. If the referral is not placed on an agenda within the 90 days, the person making the request can ask the Mayor to place it on a Common Council agenda. He would have 45 days to do this.

Alderman Blumer noted this item is pretty straightforward, however he would like to see the 90 days reduced to 60 days. If it needs to be postponed in committee for additional work, that is fine.

Alderman Carnell questioned whether the Mayor would still announce the referral, who requested it and which board or committee it is being assigned to. Attorney Merten replied that under the proposed ordinance, the Mayor could direct the referral administratively in writing or by email. Alderman Carnell indicated he would favor the announcement by the Mayor at council. He noted that he finds it helpful to know what is going on and he likes that it is in the minutes.

Alderman Nelson agreed with Alderman Carnell noting that even though the Mayor can do it administratively and efficiently, he can still make the announcement of the legislative referral at the next council meeting. He added that from time to time, it would also be nice to know what is in the 'hopper' and what the time frame for considering/acting on the item is. We used to receive a listing of legislative referrals and their status.

Alderman Mahkorn agreed with Alderman Nelson stating aldermen and the whole government body could review the list to see where legislative referrals stand. Alderman Nelson indicated this same procedure should apply to referrals made by staff. The council should be made aware of referrals coming from staff. Alderman Mahkorn explained that when they get calls from residents who question a certain topic that has been placed on an agenda, it is helpful to know that the item is being worked on and what committee. By getting an announcement by the Mayor at the council meeting, we will have that knowledge.

Alderman Blumer suggested aldermen be provided with quarterly reports on the status of legislative referrals. Alderman Nelson agreed with the 45 days to get an item on the council agenda. Regarding the 90 days at the front end, he would also like to see it reduced to 60 days. He questioned the section on staff referrals and whether that was included for a specific reason. Are the referrals burdensome to staff?

Attorney Merten stated it is in our current code and she believes it was addressing issues related to a certain alderman who is no longer on the council. Alderman Mahkorn agreed and noted he remembers it well.

Motion by Alderman Blumer, seconded by Alderman Nelson, to modify Part 1, Section B.2 to 60 days and to add that the Mayor announce legislative referrals made at the next council meeting. Staff was directed to make the modifications to the ordinance as noted and then send it directly to the next council meeting. Motion carried 5-0.

5. ADJOURNMENT

Motion by Alderman Carnell, second by Alderman Meza to adjourn the meeting. Motion carried 5-0. Meeting adjourned at 7:40 p.m.

RESPECTFULLY SUBMITTED:

KELLY MICHAELS, MMC, WCPC
CITY CLERK'S OFFICE, CITY CLERK