



MINUTES OF AN OFFICIAL MEETING:

Regular / Special Meeting: Finance Committee

Date and Time: Tuesday, February 7, 2023 at 7:15 pm

Location: City Hall, 2000 N Calhoun Rd, North Conference Room

Members Present: Alderman Dave Christianson, Alderman Bob Reddin, Alderman Jason Anderson, Alderman Mike Hallquist, Alderman Scott Berg, Alderman Jerry Mellone and Alderman Kathryn Wilson

Members Excused: None

Others Present: Director of Finance and Administration Robert Scott, Director of Public Works Tom Grisa and Alderman Chris Blackburn

1. Roll Call

Alderman Dave Christianson noted a quorum was present and called the Finance Committee meeting to order at 7:15 pm.

2. Announcements

The next regularly scheduled Finance Committee meeting is Tuesday, February 21, 2023.

3. Minutes

a) Minutes of the January 17, 2023 regular Finance Committee meeting.

Motion by Alderman Jerry Mellone, second by Alderman Mike Hallquist to approve the minutes of the January 17, 2023 regular Finance Committee meeting. Motion carried 7-0.

4. Unfinished Business

a) None.

5. New Business

a) Vouchers exceeding \$50,000 requiring immediate action.

Motion by Alderman Scott Berg, second by Alderman Kathryn Wilson to approve vouchers exceeding \$50,000 requiring immediate action. Motion carried 7-0.

b) Resolution approving request of the Fleet Services Division to purchase replacement vehicles for the Highway division, Parks, Recreation and Forestry department, City Hall – Inspection Services, and Fox River Water Pollution Control Center.

Motion by Alderman Bob Reddin, second by Alderman Kathryn Wilson to approve the resolution approving request of the Fleet Services Division to purchase replacement vehicles for the Highway division, Parks, Recreation and Forestry department, City Hall – Inspection Services, and Fox River Water Pollution Control Center. Motion carried 7-0.

- c) Resolution approving request of the Water Utility to purchase non-radium laboratory services from Northern Lake Services, Inc. for up to a total of \$90,000.

Motion by Alderman Kathryn Wilson, second by Alderman Scott Berg to approve the resolution approving request of the Water Utility to purchase non-radium laboratory services from Northern Lake Services, Inc. for up to a total of \$90,000. Motion carried 7-0.

- d) Resolution approving 2023 Water Utility fund budget amendment requested by the Water Utility Superintendent: appropriate an additional \$52,000 to operating expense account 50193021-642000, for purposes of funding additional state mandated sampling and testing to comply with drinking water standards.

Motion by Alderman Jerry Mellone, second by Alderman Mike Hallquist to approve the resolution approving 2023 Water Utility fund budget amendment requested by the Water Utility Superintendent: appropriate an additional \$52,000 to operating expense account 50193021-642000, for purposes of funding additional state mandated sampling and testing to comply with drinking water standards. Motion carried 7-0.

- e) Resolution approving public depositories for the City of Brookfield.

Motion by Alderman Scott Berg, second by Alderman Bob Reddin to approve the resolution approving public depositories for the City of Brookfield. Motion carried 7-0.

- f) Finance Committee only item – request of the Fire department to submit 2022 Assistance to Firefighters grant application to the Federal Emergency Management Agency (extrication equipment replacement).

Motion by Alderman Kathryn Wilson, second by Alderman Jason Anderson to approve the request of the Fire department to submit 2022 Assistance to Firefighters grant application to the Federal Emergency Management Agency (extrication equipment replacement). Motion carried 7-0.

- g) Finance Committee only item – proposal from Verizon Wireless to modify terms of leases for wireless communications equipment located on City property.

Finance Director Scott presented an overview of the staff report regarding the proposal from Verizon Wireless to extend the terms on their leases for wireless communications equipment located on City facilities (copy of written report available in the Finance department offices). He noted that per the direction from the Committee at its November 15, 2022 meeting, staff submitted the City’s counter offer to Verizon’s proposed lease payments for extensions of its leases. Verizon submitted a revised proposal termed its best and final offer, which included slight increases in annual rent from its initial proposal, but for similar extended lease terms.

Following discussion by the Committee, there was a motion by Alderman Jason Anderson, second by Alderman Bob Reddin, to direct staff to negotiate final lease terms with Verizon and its proposed annual lease payments, with annual escalator clauses, and maximum number of five-year lease term extensions. Motion carried 7-0.

6. Adjournment

Motion by Alderman Bob Reddin, second by Alderman Jason Anderson to adjourn the meeting at 7:32 pm. Motion carried 7-0.

Respectfully Submitted:

Robert W. Scott

Director of Finance and Administration