



MINUTES OF AN OFFICIAL MEETING:

Regular / Special Meeting: Finance Committee

Date and Time: Tuesday, February 15, 2022 at 6:30 pm

Location: City Hall, 2000 N Calhoun Rd, North Conference Room

Members Present: Alderman Scott Berg, Alderman Mike Hallquist, Alderman Mike Jurken, Alderman Jerry Mellone, Alderman Bob Reddin, Alderman Dave Christianson and Alderman Kathryn Wilson

Members Excused: None

Others Present: Director of Finance and Administration Robert Scott, Director of Information Technology Kevin Beck, Information Technology Security Manager Mike Clarke and Alderman Chris Blackburn

1. Roll Call

Alderman Scott Berg noted a quorum was present and called the Finance Committee meeting to order at 6:30 pm.

2. Announcements

The next regularly scheduled Finance Committee meeting is Tuesday, March 1, 2022.

3. Minutes

a) Minutes of the February 1, 2022 regular Finance Committee meeting.

Motion by Alderman Mike Hallquist, second by Alderman Jerry Mellone to approve the minutes of the February 1, 2022 regular Finance Committee meeting. Motion carried 7-0.

4. Unfinished Business

a) None.

5. New Business

a) Vouchers exceeding \$50,000 requiring immediate action.

Motion by Alderman Dave Christianson, second by Alderman Mike Jurken to approve vouchers exceeding \$50,000 requiring immediate action. Motion carried 7-0.

b) Resolution approving General Fund budget amendments requested by the Director of Finance and Administration, to implement the provisions of the 2022 salary ordinance and to adjust budgeted health and other insurance costs.

Motion by Alderman Bob Reddin, second by Alderman Mike Hallquist to approve resolution approving General Fund budget amendments requested by the Director of Finance and Administration, to implement the provisions of the 2022 salary ordinance and to adjust budgeted health and other insurance costs. Motion carried 7-0.

c) Resolution approving Economic Development Fund budget amendment requested by the Director of Finance and Administration, to implement the provisions of the 2022 salary ordinance and to adjust budgeted health and other insurance costs.

Motion by Alderman Mike Jurken, second by Alderman Mike Hallquist to approve resolution approving Economic Development Fund budget amendment requested by the Director of Finance and Administration, to implement the provisions of the 2022 salary ordinance and to adjust budgeted health and other insurance costs. Motion carried 7-0.

- d) Resolution approving Fleet Services Fund budget amendment requested by the Director of Finance and Administration, to implement the provisions of the 2022 salary ordinance and to adjust budgeted health and other insurance costs.

Motion by Alderman Mike Hallquist, second by Alderman Mike Jurken to approve resolution approving Fleet Services Fund budget amendment requested by the Director of Finance and Administration, to implement the provisions of the 2022 salary ordinance and to adjust budgeted health and other insurance costs. Motion carried 7-0.

- e) Resolution approving Wastewater Utility fund and Water Utility fund budget amendments requested by the Director of Finance and Administration, to implement the provisions of the 2022 salary ordinance and to adjust budgeted health and other insurance costs.

Motion by Alderman Mike Jurken, second by Alderman Jerry Mellone to approve resolution approving Wastewater Utility fund and Water Utility fund budget amendments requested by the Director of Finance and Administration, to implement the provisions of the 2022 salary ordinance and to adjust budgeted health and other insurance costs. Motion carried 7-0.

- f) Resolution approving Health Insurance fund budget amendment requested by the Director of Finance and Administration, to reflect employee and retiree elections for 2022 health insurance coverage.

Motion by Alderman Mike Jurken, second by Alderman Mike Hallquist to approve resolution approving Health Insurance fund budget amendment requested by the Director of Finance and Administration, to reflect employee and retiree elections for 2022 health insurance coverage. Motion carried 7-0.

- g) Resolution approving Employee Retirement fund budget amendment requested by the Director of Finance and Administration, to reflect expected 2022 expenditures for retiree health insurance coverage.

Motion by Alderman Bob Reddin, second by Alderman Jerry Mellone to approve resolution approving Employee Retirement fund budget amendment requested by the Director of Finance and Administration, to reflect expected 2022 expenditures for retiree health insurance coverage. Motion carried 7-0.

- h) Resolution approving 2022 Vehicle/Equipment Replacement fund budget amendment requested by the Police Chief: appropriate \$168,074 to Police vehicle expenditure account 25011562-611000, for purposes of funding police squad purchases and vehicle setup costs budgeted in 2021 but not completed until 2022.

Motion by Alderman Dave Christianson, second by Alderman Jerry Mellone to approve resolution approving 2022 Vehicle/Equipment Replacement fund budget amendment requested by the Police Chief: appropriate \$168,074 to Police vehicle expenditure account 25011562-611000, for purposes of funding police squad purchases and vehicle setup costs budgeted in 2021 but not completed until 2022. Motion carried 7-0.

- i) Resolution awarding contract for investment advisory services for the City of Brookfield to PFM Asset Management LLC.

Motion by Alderman Bob Reddin, second by Alderman Mike Hallquist to approve resolution awarding contract for investment advisory services for the City of Brookfield to PFM Asset Management LLC. Motion carried 7-0.

- j) Resolution approving Microsoft Enterprise agreement for purchase of Microsoft Office 365 licenses.

Motion by Alderman Mike Hallquist, second by Alderman Mike Jurken to approve resolution approving Microsoft Enterprise agreement for purchase of Microsoft Office 365 licenses. Motion carried 7-0.

k) Resolution affirming City financial policy regarding debt post-issuance tax compliance.

Motion by Alderman Dave Christianson, second by Alderman Kathryn Wilson to approve resolution affirming City financial policy regarding debt post-issuance tax compliance. Motion carried 7-0.

l) Claim of Jeff Brown, 2543 Summer Hill Avenue, West Bend, Wisconsin.

Motion by Alderman Kathryn Wilson, second by Alderman Mike Jurken to deny claim of Jeff Brown, 2543 Summer Hill Avenue, West Bend, Wisconsin. Motion carried 7-0.

6. Adjournment

Motion by Alderman Bob Reddin, second by Alderman Mike Hallquist to adjourn the meeting at 6:52 pm. Motion carried 7-0.

Respectfully Submitted:

Robert W. Scott

Director of Finance and Administration