



MINUTES OF AN OFFICIAL MEETING:

Regular / Special Meeting: Finance Committee

Date and Time: Tuesday, March 7, 2023, at 7:30 pm

Location: City Hall, 2000 N Calhoun Rd, North Conference Room

Members Present: Alderman Dave Christianson, Alderman Bob Reddin, Alderman Jason Anderson, Alderman Mike Hallquist, Alderman Scott Berg, Alderman Jerry Mellone and Alderman Kathryn Wilson

Members Excused: None

Others Present: Deputy Finance Director Sarah Kitsembel, Director of Public Works Tom Grisa and Alderman Chris Blackburn

1. Roll Call

Alderman Dave Christianson noted a quorum was present and called the Finance Committee meeting to order at 7:30 pm.

2. Announcements

The next regularly scheduled Finance Committee meeting is Tuesday, March 21, 2023.

3. Minutes

a) Minutes of the February 21, 2023, regular Finance Committee meeting.

Motion by Alderman Bob Reddin, second by Alderman Jason Anderson to approve the minutes of the February 21, 2023, regular Finance Committee meeting. Motion carried 7-0.

4. Unfinished Business

a) None.

5. New Business

a) Vouchers exceeding \$50,000 requiring immediate action.

Motion by Alderman Jerry Mellone, second by Alderman Mike Hallquist to approve vouchers exceeding \$50,000 requiring immediate action. Motion carried 7-0.

b) Resolution approving 2022 General fund budget amendment requested by the Director of Finance and Administration: transfer \$4,000 from Contingency appropriation 07001700-590000 to Community Development expenditure account 06018002-503400, for purposes of funding unanticipated employment related costs.

Motion by Alderman Mike Hallquist, second by Alderman Jason Anderson to approve the resolution approving 2022 General fund budget amendment requested by the Director of Finance and Administration: transfer \$4,000 from Contingency appropriation 07001700-590000 to Community Development expenditure account 06018002-503400, for purposes of funding unanticipated employment related costs. Motion carried 7-0.

- c) Resolution approving request of the Wastewater Utility to purchase repair of the Water Pollution Control Center cogeneration engine from Lima Company for \$58,211.

Motion by Alderman Bob Reddin, second by Alderman Kathryn Wilson to approve the resolution approving request of the Wastewater Utility to purchase repair of the Water Pollution Control Center cogeneration engine from Lima Company for \$58,211. Motion carried 7-0.

- d) Resolution approving request of the Wastewater Utility to purchase and install rooftop safety equipment at the Water Pollution Control Center from HySafe for \$63,525.

Motion by Alderman Kathryn Wilson, second by Alderman Jason Anderson to approve the resolution approving request of the Wastewater Utility to purchase and install rooftop safety equipment at the Water Pollution Control Center from HySafe for \$63,525. Motion carried 7-0.

- e) Resolution authorizing a letter of intent for purchase of 2024 Highway patrol truck chassis from Lakeside International Trucks.

Motion by Alderman Jerry Mellone, second by Alderman Bob Reddin to approve the resolution authorizing a letter of intent for purchase of 2024 Highway patrol truck chassis from Lakeside International Trucks. Motion carried 7-0.

- f) Finance Committee only item - Consideration of write off of delinquent personal property tax account balances as per related City financial policy.

Motion by Alderman Bob Reddin, second by Alderman Mike Hallquist to approve consideration of write off of delinquent personal property tax account balances as per related City financial policy. Motion carried 7-0.

6. Adjournment

Motion by Alderman Bob Reddin, second by Alderman Jerry Mellone to adjourn the meeting at 7:41 pm. Motion carried 7-0.

Respectfully Submitted:
Sarah Kitsembel
Deputy Finance Director