



OFFICIAL MINUTES OF A WATER AND SEWER BOARD MEETING:

Regular: Water and Sewer Board

Date and Time: Tuesday, March 8, 2022 at 7:00pm

Location: City Hall, 2000 N. Calhoun Road, Council Chambers

Members Present: Alderman Chris Blackburn-Chairman, Alderman Mike Jurken, Alderwoman Jenna Meza, Alderman Brad Blumer and Alderman Bill Carnell

Others Present: Director of Public Works Tom Grisa, City Engineer Jeffrey Chase

1. Roll Call

Alderman Chris Blackburn noted a quorum present and called the Water and Sewer Board to order at 7:12pm.

2. Announcements

The next regularly scheduled meeting will be held on Tuesday, April 12, 2022 at 7:00pm.

3. Minutes

a) Minutes of the February 8, 2022 meeting

Motion by Alderman Bill Carnell, second by Alderman Mike Jurken to approve the minutes of the February 8, 2022 Water and Sewer Board meeting. Motion carried 5-0.

4. Unfinished Business

None

5. New Business

a) Public Hearing for the 2022 Water Main Extension Project No. W-22-01.

Curtis McDonald, 17960 Maple Tree Lane, stated he appreciated the 5 year notice so residents can plan ahead.

Motion by Alderman Brad Blumer, second by Alderman Mike Jurken to close the public hearing for the 2022 Water Main Extension Project No. W-22-01. Motion carried 5-0.

b) Award of the 2022 Water Main Extension Project No. W-22-01

Mr. Chase stated this was a unit price contract. The prescribed process was followed and bids came in as expected. This project is very petroleum dependent. The Staff recommends approval. Mr. Grisa added the bids were very competitive. Alderman Jurken asked if the City is comfortable with the contractor. Mr. Grisa responded yes.

Motion by Alderman Mike Jurken, second by Alderwoman Jenna Meza to approve the award of the 2022 Water Main Extension W-22-01. Motion carried 5-0.

- c) **Final Resolution levying assessments against benefitted property owners for the 2022 Water Main Extension Project No. W-22-01**

Motion by Alderman Mike Jurken, second by Alderman Brad Blumer to approve the final resolution levying assessments against benefitted property owners for the 2022 Water Main Extension Project No. W-22-01. Motion carried 5-0.

- d) **Award of the Exterior Door Replacement Project at the WPCC Project WW-22-02**

Mr. Grisa stated the bids were close and the price was competitive. Alderman Blackburn asked about the construction of the doors. Mr. Grisa responded that some of the doors are galvanealed which is a more robust process, some are fiberglass for exposure to harsh environments, one door will be turned into a rolled up overhead garage door so trucks can drive into the building and some transoms will be installed.

Alderman Jurken inquired about the lead time. Mr. Grisa replied the project is scheduled to be completed January 2023.

Motion by Alderman Mike Jurken, second by Alderman Brad Blumer to approve the award of the Exterior Door Replacement Project of the WPCC Project WW-22-02. Motion carried 5-0.

- e) **Dedication of water distribution system for Associated Bank on Capitol Drive**

Alderman Blackburn asked if this was a project Associated Bank chose to complete. Mr. Chase stated they were previously on a private system but wanted to be on a public system which required a water main extension.

Motion by Alderman Brad Blumer, second by Alderwoman Jenna Meza to approve the dedication of water distribution system for Associated Bank on Capitol Drive. Motion carried 5-0.

- f) **Partial termination and release of easement rights for The Ruby apartment development on Moorland Road**

Motion by Alderman Brad Blumer, second by Alderman Bill Carnell to approve the partial termination and release of easement rights for The Ruby apartment development on Moorland Road. Motion carried 5-0.

- g) **Dedication of water distribution system and sanitary sewer system for TID No. 4 – Northbrook Court**

Motion by Alderwoman Jenna Meza, second by Alderman Bill Carnell to approve the dedication of water distribution system and sanitary sewer system for TID No. 4 – Northbrook Court. Motion carried 5-0.

6. Adjournment

Motion by Alderwoman Jenna Meza, second by Alderman Mike Jurken to adjourn the meeting at 7:27 pm. Motion carried 5-0.

Respectfully Submitted:
Tom Grisa
Director of Public Works