



MINUTES OF AN OFFICIAL MEETING:

Regular / Special Meeting: Finance Committee

Date and Time: Tuesday, April 6, 2021 at 6:45 pm

Location: City Hall, 2000 N Calhoun Rd, Parks and Recreation Activity Room

Members Present: Alderman Scott Berg, Alderman Mike Hallquist, Alderman Mike Jurken (via phone – joined meeting in person at 7:00 pm), Alderman Jerry Mellone, Alderman Bob Reddin, Alderman Dave Christianson and Alderman Kathryn Wilson

Members Excused: None

Others Present: Director of Finance and Administration Robert Scott and Alderman Chris Blackburn

1. Roll Call

Alderman Scott Berg noted a quorum was present and called the Finance Committee meeting to order at 6:47 pm.

2. Announcements

The next regularly scheduled meeting will be held on Tuesday, April 20, 2021.

3. Minutes of the March 16, 2021 regular Finance Committee meeting.

Motion by Alderman Bob Reddin, second by Alderman Jerry Mellone to approve the minutes of the March 16, 2021 regular Finance Committee meeting. Motion carried 7-0.

4. Unfinished Business

a) None.

5. New Business

a) Vouchers exceeding \$50,000 requiring immediate action.

Motion by Alderman Bob Reddin, second by Alderman Mike Hallquist to approve vouchers exceeding \$50,000 requiring immediate action. Motion carried 7-0.

b) Resolution approving 2021 Cable Television fund budget amendment requested by the Director of Finance and Administration: appropriate \$3,000 to Cable Television Fund expenditure account 25321560-579513, for purposes of funding additional equipment to enhance meeting video broadcasts.

Motion by Alderman Kathryn Wilson, second by Alderman Dave Christianson to approve the resolution approving 2021 Cable Television fund budget amendment requested by the Director of Finance and Administration: appropriate \$3,000 to Cable Television Fund expenditure account 25321560-579513, for purposes of funding additional equipment to enhance meeting video broadcasts. Motion carried 7-0.

c) Request of the Highway Division for approval of agreement with the Wisconsin Department of Transportation for road salt purchase for the 2021/2022 winter season.

Motion by Alderman Jerry Mellone, second by Alderman Mike Hallquist to approve the request of the Highway Division for approval of agreement with the Wisconsin Department of Transportation for road salt purchase for the 2021/2022 winter season. Motion carried 7-0.

d) Finance Committee only item - Proposed 2022 budget development calendar and meeting dates for review of 2022 executive budget.

Director Scott indicated that staff was requesting that the Committee adopt the 2022 budget development calendar and schedule dates for the special Finance Committee meetings to review the proposed budget. The Committee discussed formats for budget review and the consensus was that departments should be prepared to make brief presentations regarding their budget requests, over the course of two meetings. After discussion, it was moved by Alderman Reddin, seconded by Alderman Jurken, to approve the budget development calendar and schedule special meetings for October 14 and October 20 (time to be finalized, likely 6:30 pm), with a third meeting date of October 26 as a backup (also in the evening). Motion carried 7-0.

6. Adjournment

Motion by Alderman Mike Hallquist, second by Alderman Bob Reddin to adjourn the meeting at 7:04 pm. Motion carried 7-0.

Respectfully Submitted:

Robert Scott

Director of Finance and Administration