



OFFICIAL MINUTES OF A BOARD OF PUBLIC WORKS:

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| Regular: | Board of Public Works |
| Date and Time: | Tuesday, April 12, 2022 at 7:00pm |
| Location: | City Hall, 2000 N. Calhoun Road, Council Chambers |
| Members Present: | Alderman Rick Owen-Chairman, Alderman Chris Blackburn, Alderman Scott Berg (Mayor alt.), Alderman Mike Hallquist, Alderwoman Jenna Meza and Alderman Bill Carnell |
| Members Excused: | Mayor Ponto |
| Others Present: | Director of Public Works Tom Grisa, City Engineer Jeff Chase, Highway Superintendent Mike Hughes |

1. Roll Call

Alderman Rick Owen noted a quorum present and called the Board of Public Works meeting to order at 7:10pm.

2. Announcements

The next regularly scheduled meeting will be held on Tuesday, May 10, 2022 at 7:00pm.

3. Minutes of the March 8, 2022 meeting

Motion by Alderman Mike Hallquist, second by Alderman Chris Blackburn to approve the minutes of the March 8, 2022 Board of Public Works meeting. Motion carried 5-0.

4. Unfinished Business

None

5. New Business

a) 2021 Highway Statistics Report

Mike Hughes presented the report and advised the Board that Highway set up an emergency response trailer using an existing landscape trailer that was not being utilized. It would be deployed in the event of a natural disaster.

Alderman Scott Berg asked if there will be a summary booklet of development in the City. Mr. Grisa responded there is some information in the budget book and that the planning department has that type of information as well. The information in the Highway Statistics report is tracked because different departments can be charged for services and this is a statutory requirement to provide such a report to the Board of Public Works each year.

Alderman Carnell inquired if the asphalt rejuvenation project is successful. Mr. Hughes replied it has been very successful.

Motion by Alderman Chris Blackburn, second by Alderman Scott Berg to approve the 2021 Highway Statistics Report. Motion carried 5-0.

b) Award of the 2022 Road Resurfacing project R-22-01

Mr. Grisa stated asphalt prices have gone up. The neighboring communities have received even higher quotes as well. The project is over the estimate so the board has the option of completing less roads and they will have to be done next year. The cost would most likely go up next year. Staff is recommending award at the bid price, managing the contract as well as possible to remain under budget, but if needed, using contingency funds to complete all the road work in 2022. Board members concurred that they did not want to fall behind in road maintenance and liked the staff recommendation.

Motion by Alderman Mike Hallquist, second by Alderman Chris Blackburn to approve the award of the 2022 Road Resurfacing project R-22-01. Motion carried 5-0.

c) Ordinance amending Section 12.09 Driveway Access Management

Mr. Grisa indicated there have been a number of projects that have gone through the plan commission process where the driveway access locations were not in compliance with the current ordinance created in 2021. The proposed amendments would create a variance process that gives the engineers a little more flexibility.

Alderman Carnell asked about eliminating circular driveways. Mr. Chase replied that it not correct. There is a carve-out for minor street driveways that allows for a circular driveway unless it is in conflict with one of the other provisions.

Motion by Alderman Mike Hallquist, second by Alderman Chris Blackburn to approve the ordinance amending Section 12.09 Driveway Access Management. Motion carried 5-0.

d) Street Naming policy

Alderman Blackburn commented if there is a clear majority on making a street name change there should be a provision to allow the change to be considered. Alderman Berg and Hallquist felt the policy adequately provided for the appropriate types of changes to street names. Alderman Meza believes the policy is too inflexible and should allow for changes under more circumstances. Alderman Owen added this issue occurs infrequently which is why there was not a policy previously.

Motion by Alderman Scott Berg, second by Alderman Mike Hallquist to approve the street naming policy. Motion carried 4-1. Alderwoman Meza against

6. Adjournment

Motion by Alderwoman Jenna Meza, second by Alderman Christopher Blackburn to adjourn the meeting at 8:29 pm. Motion carried 5-0.

Respectfully Submitted:
Tom Grisa
Director of Public Works