



OFFICIAL MINUTES OF A WATER AND SEWER BOARD MEETING:

Regular : Water and Sewer Board

Date and Time: Tuesday, April 13, 2021 at 7:00pm

Location: City Hall, 2000 N. Calhoun Road, Council Chambers

Members Present: Alderman Chris Blackburn-Chairman, Alderman Bill Carnell, Alderman Mike Jurken and Alderman Brad Blumer

Members Excused: Alderwoman Jenna Meza

Others Present: Director of Public Works Tom Grisa, City Engineer Jeffrey Chase, Highway Superintendent Mike Hughes, Alderman Scott Berg, Alderman Mike Hallquist

1. Roll Call

Alderman Chris Blackburn noted a quorum present and called the Water and Sewer Board to order at 7:00pm.

2. Announcements

The next regularly scheduled meeting will be held on Tuesday, May 11th, 2021 at 7:00pm.

3. Minutes of the March 9, 2021 meeting

Motion by Alderman Mike Jurken, second by Alderman Brad Blumer to approve the minutes of the March 9, 2021 Water and Sewer Board meeting. Motion carried 4-0.

4. Unfinished Business

a) None

5. New Business

a) Award of the 2021 Water Main Replacement project.

Alderman Blackburn commented that the City is continuing work in Imperial Estates.

Motion by Alderman Bill Carnell, second by Alderman Brad Blumer to approve the award of the 2021 Water Main Replacement project. Motion carried 4-0.

b) Outstanding meter change out procedures

Mr. Grisa stated the City needs to gain access to homes to change the batteries in the water meters to charge customers for water use. The City is recommending a 3 to 4 step process for instances where the City has been denied access. Alderman Blackburn commented that the PSC regulations state the City must inspect/change the water meters every 20 years.

Alderman Jurken asked if there is any other option such as billing the resident a punitive amount. Mr. Grisa responded that would be against PSC rules. The City can bill based on past usage and when the City is able to gain access adjustments can be made at that time.

Motion by Alderman Mike Jurken, second by Alderman Brad Blumer Jurken to approve the outstanding meter change out procedures. Motion carried 4-0.

c) Dedication of Water Main – Fairfield Inn and Holiday Inn Express, 115 & 135 Discovery Drive

Alderman Blackburn commented this is a standard dedication and new construction.

Motion by Alderman Brad Blumer, second by Alderman Bill Carnell to approve the dedication of Water Main – Fairfield Inn and Holiday Inn Express, 115 & 135 Discovery Drive. Motion carried 4-0.

d) Sanitary Sewer Easement – Dabble Investments LLC, 21365 Gateway Court

Jeff Chase elaborated that this is small easement to connect Red Road Estates to the existing sanitary sewer across the rail road tracks.

Motion by Alderman Brad Blumer, second by Alderman Mike Jurken to approve the Sanitary Sewer Easement for Dabble Investments LLC, 21365 Gateway Court. Motion carried 4-0.

e) Sanitary Sewer Easement – Elmbrook School District (BEHS), 3305 Lilly Road

Motion by Alderman Brad Blumer, second by Alderman Bill Carnell to approve the Sanitary Sewer Easement for Elmbrook School District, 3305 Lilly Road. Motion carried 4-0.

f) Water Main Easement – Wilderness Condominium Association, 18880 Wilderness Court

Mr. Grisa added that this is the easement needed to build water main into the condominium association which was part of the Water Main public hearing in March 2021.

Motion by Alderman Brad Blumer, second by Alderman Mike Jurken to approve the Water Main Easement – Wilderness Condominium Association, 18880 Wilderness Court. Motion carried 4-0.

6. Adjournment

Motion by Alderman Mike Jurken second by Alderman Bill Carnell to adjourn the meeting at 7:23pm. Motion carried 4-0.

Respectfully Submitted:
Tom Grisa
Director of Public Works