



MINUTES OF AN OFFICIAL MEETING:

Regular / Special Meeting: Parks and Recreation Commission

Date and Time: Monday, April 18, 2022, 5:30 p.m.

Location: Common Council Chambers, 2000 N. Calhoun Rd., Brookfield, WI 53005

Members Present: Alan Nosbusch, Ald. Jerry Mellone, Michael Davis, Don Kurth, Cynthia Rigsby, Mark Tushaus, Amy Zimmerman

Members Excused:

Others Present: John Kelliher, Director; Diana Smeltzer, Recording Secretary

1. Roll Call

- a. Chairman Nosbusch noted a quorum present and called the meeting to order at 5:30 p.m.

2. Announcements

- a. The next regularly scheduled meeting is May 2, 2022, 7:00 p.m.

3. Minutes of the April 4, 2022 Meeting

Motion by Mr. Tushaus second by Mr. Kurth to approve the minutes of the April 4, 2022 Parks and Recreation Commission meeting. Motion carried 5-0.

4. UNFINISHED BUSINESS

- a. None

5. NEW BUSINESS

- a. Consider Perpetual Recreational Trail Easement

Mr. Kelliher referred the Commission to the map of the Deer Creek Trail Easement and provided an overview of the project. The easement will allow the project to avoid underground utilities.

Following discussion Mr. Kurth moved, seconded by Ms. Rigby to recommend a Perpetual Recreational Trail Easement Agreement. Motion carried 5-0.

- b. Consider low bid and recommendation for award of contract for the Deer Creek Pedestrian Pathway, Segments AS-AN-BN, Construction Project #PRK-004-22

Mr. Kelliher shared to bid results with the Commission recommended the low bid by Blaze Landscaping for \$208,000. Blaze Landscaping has performed successful work for the City in the past.

Following discussion Mr. Kurth moved, seconded by Ald. Mellone to awarding the Deer Creek Pedestrian Pathway Segments AS-AN-BN, Construction Project #PRK-004-22 to Blaze Landscaping. Motion carried 6-0.

6. STAFF REPORTS

a. Staff Reports and Correspondence

Office

- The Activity Guide should be out this week. We are preparing for summer registration and have sold 40 + pool passes for the 2022 season so far.

7. ADJOURNMENT

Motion by Mr. Kurth seconded by Mr. Tushaus to adjourn the meeting at 5:40 p.m. Motion carried 7-0.

*Documents are on file at the Department Office for public review.

Respectfully Submitted:

John Kelliher

Parks, Recreation & Forestry/Director