



## MINUTES OF AN OFFICIAL MEETING

Regular Meeting of:	Plan Review Board
Date and Time:	Thursday, April 21, 2022 at 4:30 pm
Location:	Council Chambers, City Hall, 2000 N. Calhoun Road, Brookfield WI 53005
Members Present:	Mayor Steven Ponto (Chair), Alderman Rick Owen, Commissioner Lisa Chang (by phone)
Members Excused:	None
Others Present:	Building & Zoning Administrator Larry Goudy, Economic Development Coordinator Todd Willis

### 1. **Roll Call**

Mayor Ponto called the Plan Review Board meeting to order at 4:32 p.m. A quorum was present.

### 2. **Announcements**

- a. Approval of these items must also be given at the regular Plan Commission meeting of May 9, 2022 and the Common Council meeting of May 17, 2022.
- b. The next regularly scheduled Plan Review Board meeting will be held on May 19, 2022.

### 3. **New Business**

#### a. **Bobby's Bar: temporary use permit**

Request of Bobby's Bar, for approval of a temporary use permit to conduct Bobbyfest at 14735 W. Lisbon Road, Brookfield.

Larry Goudy reported:

1. The proposed event will take place Friday August 26<sup>th</sup> through Sunday August 28<sup>th</sup>
2. Hours will be 5:00 – 10:00 Friday, 12:00 – 10:00 Saturday and 12:00 – 8:00 Sunday.
3. Live music will take place in a tent located at the rear of the building.
4. Restrooms will be available in the main building and outside by portable restrooms.
5. Parking will take place on site, as well as 14665 W. Lisbon Rd where an additional 50 spots are available.
6. Projected attendance is 80-100.
7. The event will raise money for Children's Hospital of Wisconsin

8. The event took place in 2021 with no reported problems. It is before the Plan Review Board because the event has been expanded to 3 days.
9. The Police Department recommends Temporary No Parking signs be located in the area to prevent parking on Lisbon, Hampton and residential streets (exact locations on PD report).
10. The Police and Fire Departments have reviewed the application and have no other concerns. The Fire Department has made some recommendations regarding emergency vehicle access. The event organizer has been given that information.

Recommendation: Staff recommends approval subject to Fire and Police recommendations.

**Motion by Commissioner Chang, seconded by Alderman Owen to approve a temporary use permit for Bobbyfest at Bobby's Bar, 14735 W. Lisbon Road, Brookfield. Motion carried 3-0.**

**b. Jessica and Cory Grimm: cabana**

Request of Jessica and Cory Grimm for approval of a cabana at 3350 Fiebrantz Drive, Brookfield.

Larry Goudy reported:

1. The cabana is 190.5 square feet. The maximum size for a cabana in Brookfield is 200 square feet.
2. It is 11'6" in height. The maximum height for a cabana is 12'.
3. It is located 16.9' from the North property line. The required offset for this property is a minimum of 16.67 feet.
4. The cabana will include a storage area and a bathroom.
5. The exterior of the building will have dimensional shingles, engineered wood siding, three doors. Color to match principal dwelling.
6. The cabana will be placed on concrete, adjacent to the pool and includes privacy fencing on each side (within code requirements).

Recommendation: Staff recommends approval.

**Motion by Alderman Owen, seconded by Commissioner Chang to approve a cabana at 3350 Fiebrantz Drive, Brookfield. Motion carried 3-0.**

**4. Adjournment**

**Motion by Alderman Owen, seconded by Commissioner Chang to adjourn the Plan Review Board meeting at 4:42 p.m. Motion carried 3-0.**

MINUTES RESPECTFULLY SUBMITTED BY MARY SCHULZ, ADMINISTRATION & LICENSING CLERK