



OFFICIAL MINUTES OF A COMMON COUNCIL MEETING

MINUTES OF A REGULAR COMMON COUNCIL MEETING OF THE 34TH COMMON COUNCIL HELD ON **MAY 5, 2020** AT 7:00 PM., AS A VIRTUAL REMOTE MEETING VIA ZOOM PLATFORM (DUE TO GOVERNOR EVERS' STAY AT HOME ORDER RELATIVE TO COVID-19).

Call to Order: Mayor Steven V. Ponto called the meeting to order at 7:03 pm.

Public Comment: Due to the current gathering restrictions and orders of Governor Evers relative to COVID-19, the public comment period has been suspended for virtual meetings. Citizens should submit any commentary to the following email: cityhall@ci.brookfield.wi.us

David Marcello, 18140 Hoffman Ave., Unit B, Brookfield emailed correspondence which was provided to the Council and placed on file relative to a COVID 19 Stay at Home Order by Governor Evers and a possible City Task Force to address those issues.

Announcements: The next regularly scheduled meeting of the Common Council is Tuesday, May 19, 2020 at 7:45 pm (subject to change).

Roll Call: Mayor Ponto noted all members in attendance.

14 members present (via Zoom): Daniel Sutton, Bill Carnell, Rick Owen, Bob Reddin, Jenna Meza, Jeff McCarthy, Mike Hallquist, Mark Nelson, Gary Mahkorn, Scott Berg, Christopher Blackburn, Jerry Mellone, Kathryn Wilson, Brad Blumer (Number of members needed to meet quorum requirements: 10)

0 member excused: none

Staff Present: City Attorney Jenna Merten, Director of Finance and Administration Robert Scott, City Clerk Kelly Michaels

Pledge: The Council participated in the Pledge of Allegiance.

Consent Agenda:

Mayor Ponto announced that the appointment of Monica Riederer to the Ethics Board is removed from the agenda as that appointment should be made by the Legislative & Licensing Committee. Motion by Alderman Nelson, seconded by Alderman Sutton to approve all items on the Consent Agenda listed below with the exception of the appointment of Monica Riederer to the Ethics Board. Motion carried unanimously.

1. Minutes of the April 21, 2020, meeting of the Common Council
2. Proclamation regarding "Arbor Day Celebration".
3. Committee Appointments requiring Council Confirmation – *see listing*
 - a. Common Council Standing Committee Appointments
 - i. Appointments by Common Council President
 - ii. Appointments by Mayor
 - b. Boards and Commissions Appointments
 - i. Appointments by Mayor
 - ii. Appointments by Common Council President

Board of Zoning Appeals – Rod Carter, reappoint to a 3-year term expiring May 1, 2023

Board of Review – Michael Post, reappoint to a 3-year term expiring January 1, 2023

Community Development Authority – Michael Faber – reappoint to a 4-year term expiring Nov. 20, 2023
~~Ethics Board – Monica Riederer, reappoint to a 3-year term expiring November 5, 2022~~ *Withdrawn from the agenda.*

Parks & Recreation Commission – Michael C. Davis, reappoint to a 5-year term expiring December 31, 2024.

4. Committee Appointments not requiring Council Confirmation - *For Information Only – see listing*
 - a. Appointments by Council President.
 - b. Appointments by Mayor

NON-Consent Agenda:

5. Act on any items removed from the consent agenda as necessary - none

Council as a Whole

6. Motion by Alderman Berg, seconded by Alderman Sutton to approve vouchers exceeding \$50,000 requiring immediate action. Motion carried unanimously.

Lakeside International Trucks	
Replacement Patrol Truck Chassis	\$ 97,547.00
Staab Construction	
WPCCLow Level Phosphorous Removal	325,977.30
TOTAL VOUCHERS	<u>\$423,524.30</u>

7. Motion by Alderman Berg, seconded by Alderman Owen to deny the claim of American Family Insurance relative to its insured Kari Diver, 530 S. Elm Grove Road, Brookfield, WI. Motion carried unanimously.
8. Mayor’s assignment of legislative referrals and requests for services – none.
9. Motion by Alderman Mahkorn, seconded by Alderman Owen to adjourn the meeting. Motion carried unanimously. Meeting concluded at 7:09 pm

RESPECTFULLY SUBMITTED
KELLY MICHAELS, CITY CLERK

** May be viewed in the City Clerk’s Office.*

2020-2022
CITY OF BROOKFIELD
COMMON COUNCIL COMMITTEES

Please note: Council president's appointment to one standing committee requires the approval of a majority of the Council. If he/she is appointed chair of said committee, it will require a separate three fourths vote of the Council.

BOARD OF PUBLIC WORKS

(5 members - Mayor, 4 aldermen and 1 aldermanic alternate)

The aldermen (and chair) are appointed by Council President. The Mayor may appoint an alderman to serve in his/her absence. All appointments subject to council approval.

<u>RICK OWEN</u>	Chairman
<u>SCOTT BERG</u>	(Mayor Alternate)
<u>BILL CARNELL</u>	(Aldermanic Alternate)
<u>CHRISTOPHER BLACKBURN</u>	
<u>MIKE HALLQUIST</u>	
<u>JENNA MEZA</u>	

FINANCE COMMITTEE

(7 members)

7 aldermen (and chairman) appointed by Council President. (No council approval required except for appointment of Council President.)

<u>SCOTT BERG</u>	Chairman
<u>MIKE HALLQUIST</u>	
<u>JEFF MCCARTHY</u>	
<u>JERRY MELLONE</u>	
<u>BOB REDDIN</u>	
<u>DAN SUTTON</u>	
<u>KATHRYN WILSON</u>	

FORESTATION COMMITTEE

(5 members)

5 aldermen (and chair) appointed by Council President. (No council approval required.)

<u>DAN SUTTON</u>	Chairman
<u>BRAD BLUMER</u>	
<u>JEFF MCCARTHY</u>	
<u>JENNA MEZA</u>	
<u>KATHRYN WILSON</u>	

HUMAN RESOURCES & PUBLIC SAFETY COMMITTEE

(5 members)

5 aldermen (and chair) appointed by Council President. (No council approval required.)

BOB REDDIN Chairman

SCOTT BERG

GARY MAHKORN

DAN SUTTON

KATHRYN WILSON

LEGISLATIVE & LICENSING COMMITTEE

(5 members)

5 aldermen (and chair) appointed by Council President. (No council approval required.)

GARY MAHKORN Chairman

BRAD BLUMER

BILL CARNELL

MARK NELSON

RICK OWEN

SCHOOL BOARD LIAISON

(1 alderman)

Appointed by Council President. (No council approval required.)

CHRISTOPHER BLACKBURN

WATER & SEWER BOARD

(5 members)

5 aldermen (and chair) appointed by the Council President. All appointments subject to council approval.

CHRISTOPHER BLACKBURN Chairman

BRAD BLUMER

BILL CARNELL

JEFF MCCARTHY

JENNA MEZA

2018 - 2020
CITY OF BROOKFIELD
BOARDS, COMMISSION AND COMMITTEES

ADMINISTRATIVE APPEALS BOARD

(3 members; Mayor, 1 alderman and 1 citizen representative)

Mayor appoints all members and also chooses chairperson. All appointments subject to council approval.

MARK NELSON
DEAN MARQUARDT Citizen Representative

BOARD OF APPEALS

(5 citizen members, 2 alternate members)

Mayor appoints all members and also chooses chairperson. All appointments subject to council approval.

BILL CARNELL
JENNA MEZA

BOARD OF REVIEW

(5 citizen members one of whom is chair; 2 aldermen; 1 alternate with 1 year term)

Mayor appoints all members. All appointments subject to council approval.

BILL CARNELL
JERRY MELLONE

COMMUNITY DEVELOPMENT AUTHORITY

(5 citizen members; 2 council members: Mayor and 1 alderman)

Mayor appoints commissioners of CDA. All appointments subject to council approval.

JEFF MCCARTHY

VISIT BROOKFIELD - CONVENTION AND VISITORS BUREAU

Two city representatives shall be any citizen or employee and selected by Council before the 15th of May and serve a 2-year term. Any vacancy shall be filled immediately by the Council.

MARK NELSON
BUCK JURKEN Citizen Representative

ECONOMIC DEVELOPMENT COMMITTEE

(1 alderman; 1 representative of education; 1 citizen representative; 2 business representatives; 1 member of the Chamber of Commerce Board of Directors; 2 at large representatives)

Mayor appoints all members. All appointments subject to council approval.

BOB REDDIN

ETHICS BOARD

(4 members: 3 citizens and 1 alderman who is nonvoting)

Council President appoints alderman. Legislative & Licensing Committee appoints citizen members. All appointments subject to council approval.

DAN SUTTON

INFORMATION TECHNOLOGY SUBCOMMITTEE

(5 members: 2 aldermen where at least one must also be on the Finance Committee and 3 citizens)

Council President appoints aldermen. Mayor appoints citizens. All appointments subject to council approval.

CHRISTOPHER BLACKBURN

MIKE HALLQUIST

LIBRARY BOARD

(9 members: 1 alderman; 1 school board representative; 7 citizens and possibly an additional county appointment.)

Mayor appoints alderman and citizens. All appointments (except county) subject to council approval.

CHRISTOPHER BLACKBURN

PARK & RECREATION COMMISSION

(7 members: 1 alderman, 5 citizens, 1 school board representative)

Council President appoints alderman. Mayor appoints citizens and school board representative. Mayor's appointees subject to council approval.

JERRY MELLONE

PLAN COMMISSION

(7 members: Mayor, 3 aldermen and 3 citizens)

Council President appoints 2 aldermen; the Mayor appoints 1 alderman and the citizens.
All appointments subject to council approval.

Council President's aldermanic appointees:

MARK NELSON Mayor's Aldermanic Appointee

GARY MAHKORN

RICK OWEN

POLICE & FIRE COMMISSION

(5 citizen members; 1 nonvoting alderman who also cannot participate in closed sessions)

The Mayor appoints the alderman. (No Council approval required.)

DAN SUTTON

WILSON CENTER FOR THE ARTS BOARD

The Council President or designee and a member of the Parks & Recreation Commission shall represent the city as ex-officio voting members. (The Finance Director and Parks Director or designees are nonvoting staff liaisons.) (No council approval required.)

GARY MAHKORN Council President Designee

JERRY MELLONE Park & Recreation Commission Member