



OFFICIAL MINUTES OF A WATER AND SEWER BOARD MEETING:

Regular: Water and Sewer Board

Date and Time: Tuesday, May 11, 2021 at 7:00pm

Location: City Hall, 2000 N. Calhoun Road, Council Chambers

Members Present: Alderman Chris Blackburn-Chairman, Alderman Bill Carnell, Alderman Mike Jurken and Alderman Brad Blumer, Alderwoman Jenna Meza (by phone)

Members Excused: N/A

Others Present: Director of Public Works Tom Grisa, City Engineer Jeffrey Chase, Alderman Scott Berg, Alderman Mike Hallquist

1. Roll Call

Alderman Chris Blackburn noted a quorum present and called the Water and Sewer Board to order at 7:00pm.

2. Announcements

The next regularly scheduled meeting will be held on Tuesday, June 8, 2021 at 7:00pm.

3. Minutes of the April 13, 2021 meeting

Motion by Alderman Mike Jurken, second by Alderman Brad Blumer to approve the minutes of the April 13, 2021 Water and Sewer Board meeting. Motion carried 5-0.

4. Unfinished Business

a) None

5. New Business

a) Funding agreement with MMSD for televising sanitary sewer laterals.

Motion by Alderman Mike Jurken, second by Alderman Bill Carnell to approve the funding agreement with MMSD for televising sanitary sewer laterals. Motion carried 5-0.

b) Award of the 2021 Cleaning and Televising Sanitary Sewers and Laterals project

Alderman Blackburn mentioned the City received a bid for \$10,000 less than the bid that was awarded, however, they were not pre-qualified so the bid was not accepted. Mr. Grisa confirmed the bidder was not pre-qualified with MMSD and that MMSD was not willing to review their qualifications and approve them, which is necessary for them to fund the project with the grant.

Motion by Alderman Mike Jurken, second by Alderman Bill Carnell to approve the award of the 2021 Cleaning and Televising Sanitary Sewers and Laterals project. Motion carried 5-0.

c) Municipal Utility Easement – Congregational Home, 13900 W Burleigh Road

Alderman Blackburn commented that the Congregational Home has an easement that is parallel to the road and asked if this is replacing that. Mr. Chase stated they are putting an addition on and extending fire service onto the property. The City is getting an easement on the East side of Lilly Road.

Motion by Alderman Mike Jurken, second by Alderman Brad Blumer to approve the Municipal Utility Easement for the Congregational Home, 13900 W. Burleigh Road. Motion carried 5-0.

d) Temporary Easement/Conveyance of Rights to Waukesha County for Moorland Road

Alderman Blackburn asked if these are for construction only. Mr. Chase responded that the County is reconstructing Moorland Road and this is for Temporary easements and conveyance of rights. The County needs both the property owners and the City's permission to work within the easement.

Motion by Alderman Mike Jurken, second by Alderman Brad Blumer to approve the Temporary Easement and Conveyance of Rights to Waukesha County for Moorland Road. Motion carried 5-0.

e) Addendum: Water Main Extension policy

Mr. Grisa requested a parenthesis be placed around the "s" in property owners in case only one property owner is available.

Motion by Alderman Mike Jurken, second by Alderman Brad Blumer to approve the Water Main Extension policy with an "s" in parenthesis around property owners. Motion carried 5-0.

6. Adjournment

Motion by Alderman Mike Jurken second by Alderman Bill Carnell to adjourn the meeting at 7:20pm. Motion carried 5-0.

Respectfully Submitted:
Tom Grisa
Director of Public Works