



Minutes of the May 13th, 2021 Safety Meeting

5 Members Physically Present to meet Quorum Requirements

Regular / Special Meeting: **City of Brookfield Fire Department / Safety Committee**
Date & Time: Thursday, May 13th, 2021
Location: Cbfd Station 1, Public Safety Building, 2100 N. Calhoun Rd.
Members: D/C Tiarks, A/C Mason, D/C Cass, Lt. Klinge, FF/P Gryszkiewicz (absent), FF/P Roseckey (for FF/P Knollenberg), FF/P Caine (absent).

Roll Call

1. Announcements
 - a. This is the spring, 2021 Safety Committee meeting.
 - b. The next regularly scheduled meeting is: Thursday, November 18th, 2021
2. Minutes
 - a. Consideration of the November 18th, 2020 meeting minutes
 - b. Motion from the floor and 2nd to approve the minutes..
3. Unfinished Business
 - a. "Punch List" to follow for decontaminating equipment/vehicles.
 - i. Lt. Klinge to get a price on upholstery extractors for the stations.
 - b. D/C Erdman provided Occupational Cancer Prevention presentation.
 - c. Recurring Items:
 - i. Overview of annual fire department respirator surveillance/testing-update: few members not tested due to FMLA leave or vacations.
 - ii. Update Rehab policy and training during extreme heat / cold. D/C Tiarks
 1. Draft policy in review along with Lexipol version.
 - iii. Apparatus and equipment testing
 1. Fire apparatus pump test
 - a. Scheduled for June.
 2. Fire apparatus aerial test
 - a. Not yet scheduled.
 3. Fire apparatus ground ladder testing
 - a. Not yet scheduled.
 4. Portable equipment – extrication tool maintenance
 - a. Not yet scheduled.
 5. Firefighting hose inspection and testing
 - a. Scheduled for September.
 6. Inspect, maintain and test fire extinguishers
 - a. Not yet scheduled.
 7. Inspect life safety rope and equipment/harnesses
 - a. Scheduled for August/September
 - iv. Protective clothing and equipment

1. Establish and maintain an inspection program for protective clothing with 29CFR1910.134
 - a. Completed in January.
 2. Adopt and maintain a respiratory protection program consistent with 29CFR1910.134. Annual respirator testing complete with one exception (FMLA). Annual respirator and spirometry testing in works with Human Resources.
 3. Sources of compressed breathing air is tested to CGA Standards G-7.1. Completed quarterly by Lt. Anderson.
 4. Hydrostatically test each SCBA tank within the time limits established by the manufacturer and/or by governmental agency.
 - a. This is not scheduled until late 2021.
 5. Conduct respiratory fit test in accordance with 29CFR1910.134 prior to (initial) use and annually.
 - a. With few exceptions, all members have completed this.
 6. Conduct annual flow test for SCBA regulator and mask integrity test.
 - a. Not yet scheduled.
 7. Ensure a PASS device is available and used
4. New Business
 - a. Review of CVMIC ideas for potential topics of discussion in future meetings.
 - i. CVMIC course on conducting department Safety Meeting scheduled for June 30th.
 - b. MSDS online information.
 - i. All desktops are to have the MSDS login/password information on the monitor.
 5. Adjournment

Name of Responsible Staff Person: Robert Tiarks Jr.
Department / Title Deputy Fire Chief of Training
Date/Time Notice Posted: 05/14/2021 12:00hrs

Any person who has a qualifying disability as defined by the Americans with Disability Act that requires the meetings or materials be in an accessible location or format, contact the City Clerk at (262) 782-9650 or 2000 North Calhoun Road, for accommodations. Requests for accommodations for meetings should be made at least 3 business days in advance of the meeting. Every effort will be made to arrange accommodations for all meetings.

Note: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to in this notice.