



OFFICIAL MINUTES OF AN ADMINISTRATIVE APPEALS MEETING

MINUTES OF AN ADMINISTRATIVE APPEALS MEETING HELD ON **MAY 16, 2022** AT 10:00 AM., IN THE COUNCIL CHAMBERS, 2000 N. CALHOUN ROAD, BROOKFIELD, WI

Call to Order: Mayor Steven V. Ponto called the meeting to order at 10:06 am.

Roll Call: City Clerk Michelle Luedtke called the roll and noted the following members in attendance:

3 members present: Mayor Steven Ponto (Chair), Gary Mahkorn, and Dean Marquardt. (Number of members needed to meet quorum requirements: 2)

Members excused: n/a

Staff Present: City Attorney Jenna Merten, Zoning and Building Administrator Larry Goudy, District Building Inspector Kurt McMahon, and City Clerk Michelle Luedtke

Election of Vice Chair:

Motion by Mahkorn, second by Ponto, to elect Dean Marquardt as the Vice Chair of the Administrative Appeals Board. All in favor. Motion carried.

New Business: a. Rules and Procedures for the Administrative Appeals Board

Motion by Marquardt, second by Mahkorn, to approve the recommended rules and procedures for the Administrative Appeals Board. All in favor. Motion carried.

b. Hearing: Charles and Christine Stanfield – 1660 Alvin Lane, Brookfield.

The Stanfield's were not present.

Motion by Mahkorn, second by Marquardt, to adjourn the hearing until May 31st, 2022 at 10:00 am. All in favor. Motion carried.

Adjournment:

Motion by Marquardt, second by Mahkorn, to adjourn meeting. All in favor. Motion carried. The meeting adjourned at 10:10 am.

RESPECTFULLY SUBMITTED

MICHELLE LUEDTKE, CITY CLERK

** May be viewed in the City Clerk's Office.*